**Date: December 8, 2021 12:27 pm – 12:48 p.m.**

**Present: Andrew Marvin, Melissa Neill, Kelly Molkenthin, Craig Guild, Wayne Boyko, Jr, Rhonda Spaziani, Soumyashree Sahoo, Cindy Arpin, James O’Shea, Dov Kugelmass, Will O’Hare, Phyllis Brown, Erin Sullivan, Amanda Caffary, Matt Burbine, Vandana Basu, Maria Krug, , Lorenzo Enderle**

**Absent: Meghan La Casse, Ronda Charette, Kathleen Gray,**

| Topic | Discussion | Action |
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| 1. Call to Order and Approval of Minutes
 | The meeting was called to order at 12:27pm. M. Burbine made a motion to approve the minutes, second by W. Boyko Jr. The minutes from 11/10/21 were approved unanimously. |  |
| 1. Congress Officers Reports
 | * Updates from Cabinet on 11/30-A. Marvin
* The all-college meeting will be held virtually on 12/15 at 12:30.
* No Updates from Dean Barfield (via A. Marvin)
* Updates from Dean Goetchius (A. Marvin)
1. Covid testing for employees will be available over winter break.
2. November covid statistics sent out via email.
* Updates from Gayle O’Neill (via A. Marvin) HERF checks going out to students.
* Updates from Skye Cohen (A. Marvin)

A. First phase of Wi-Fi upgrade complete. Second phase to be determined. B. 125 additional laptops have arrived. 80 to go to library for the student loaner program. The others will go to a new laptop lab in the B wing and faculty.* Updates from Betty Baillargeon (A. Marvin)
1. Hosted Dr. Raul Fernandez-11/30/21 @5pm presented to the Booker T. Washington series.
2. There is an annual appeal video being made.
3. Promotional materials for HS students explaining differences of nursing and other programs. Videos being made.
* Updates from A. Shelton (A. Marvin)
1. Holiday greeting being worked on.
2. The website is being cleaned up
3. There will be an end of year video.
* Updates from S. Carbone (A. Marvin)
1. Final round of interviews for HR generalist are imminent.
* No updates from C. Arpin or M. Neill
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| 1. Committee/Student Government Reports
 | * Student Government Association (SGA)- L. Enderle.
1. The last student government meeting occurred. There are currently 8 active clubs on campus.
2. J. O’Shea-tried to get the business club restarted unsuccessfully. Could not meet quorum. Lorenzo to discuss meeting days/times with the business club.
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| 1. Unfinished Business
 | * N/A
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| 1. New Business
 | * W. O’Hare updated on Native American flags in cafeteria. The foundation is willing to provide funding for this. Will to contact the tribes to discuss which flag is appropriate.
* M. Krug updated that the central violence program training was sent out to all employees on 12/3/21 due by 12/31/21. Maria clarified that Title IX training is yearly.
* A. Marvin coordinating 2022 shared governance award. College congress has to approve that the college can apply for this. Rick Bennett has volunteered to be on committee. Please let A. Marvin know if you are interested.
* VOTE-C. Arpin made motion to vote on TRCC applying for shared governance award. L. Enderle seconded the motion. Unanimous vote of yes (17 members).
* Spring 2022 meeting dates: 2/9, 3/9, 4/13 and 5/11.
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| 1. Announcements
 | * Next meeting February 9, 2022 at 12:25pm, virtually in teams.
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**MEETING ADJOURNED AT 12:48pm. Motion to adjourn made by A. Marvin and second by C. Arpin**

**Respectfully submitted,**

**Melissa Neill**