**Date: September 8, 2021 12:28 pm – 1:10 p.m.**

**Present: Andrew Marvin, Melissa Neill, Maria Krug, Kelly Molkenthin, Craig Guild, Ronda Charette, Meghan La Casse, Wayne Boyko, Jr, Rhonda Spaziani, Soumyashree Sahoo, Cindy Arpin, James O’Shea, Dov Kugelmass, Will O’Hare, Kathleen Gray, Lorenzo Enderle, Phyllis Brown, Denise Cortegiano, Erin Sullivan**

**Absent: Matt Burbine, Vandana Basu**

| Topic | Discussion | Action |
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| 1. Call to Order and Approval of Minutes
 | The meeting was called to order at 12:28pm. M. La Casse made a motion to approve the minutes, second by W. Boyko. The minutes from 5/12/21 were approved unanimously. |  |
| 1. Congress Officers Reports
 | * All college meeting was held on 8/25
* No cabinet meeting for past 2 weeks.
* April H reported the there is a college calendar of events in outlook. Please check to avoid conflicts. Another cycle of promotion, tenure is approaching. Please update files now.
* Dean Barfield continues to work with talent and recruitment to fill vacant positions.
* Dean Goetchius reported employee testing for unvaccinated or if vaccination status unknown will be held.
* Betty B reported loaner laptop program available. Link for this is available on extranet.
* Booker D. Devaughan lecture series-if you have ideas for speakers tell the advancement office.
* Professional development for faculty/staff-funding is available. This is for request for special projects/initiatives.
* No updates from C. Arpin or M. Neill
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| 1. Committee/Student Government Reports
 | * Student Government Association-L. Enderle. First student government meeting is 9/9 at 4:00pm.
* Enthusiastic to be back on campus. Looking for members for clubs.
* Question was asked and discussion followed re: is there an update on process if student does have covid. Who to report to? Report to Dean Goetchius. Who is tracking and notifying? What are safety measures? A. Marvin to bring to cabinet.
* Current Charter-Governance charter goes into effect in 2022. Old charter expired last year. J. O’Shea made a motion to adhere to old charter until new one takes effect in fall 2022. C. Arpin seconded the motion. 19 voted yes, no one voted no, no abstentions.
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| 1. Unfinished Business
 | * N/A
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| 1. New Business
 | * Return to campus. R. Charette reported people on campus with masks with vents. These are not CDC approved.
* J. O’Shea reported a student walking in hall with mask down, carrying a can of soda not actively drinking. Reminder needs to go to everyone about appropriate masking.
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| 1. Announcements
 | * Next meeting October13, 2021 at 12:25pm, virtually in teams.
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**MEETING ADJOURNED AT 1:09 p.m.**

**Respectfully submitted,**

**Melissa Neill**