**Date: September 11, 2019, 12:20 – 1:20 p.m.**

**Present: Lori Angel, Rick Bennett, Skye Cohen, Janet Hagen, Vicky Holdridge-DiFilippo, Andrew Marvin, Melissa Neill, Nicola Ricker, Meg Wichser**

**New Members: Craig Guild, Kevin Kelly, Chris Kmiecik, Cheryl Salva, Valerie Smith, Rhonda Spaziani, Thomas Voigt, Daniel Ware**

**Absent: Cynthia Arpin, Jodi Calvert, Matt Liscum, Kelly Molkenthin**

| Topic | Discussion | Action |
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| 1. Call to Order and Approval of Minutes | The meeting was called to order at 12:20. Rhonda Spaziani made a motion to approve the minutes, second by Kevin Kelly. The minutes were approved unanimously. |  |
| 1. Executive Board Reports | Nicola Ricker reported the following items:   * The Regional President, Dr. Robert Steinmetz, has an office on campus (C102). He will be on campus 1 day a week. * A library renovation is in the planning phase. They are looking to form a Library Renovation Committee. Dean Rob Farinelli will be forming the committee. * The mold remediation is done. The construction to deal with humidity issue is ongoing and not expected to be completed until January 2020. * FAC elections are expected to be done by the second half of this month. There are 7 names for the full-time staff and 4 names for the full-time faculty. Personal biographies will made available for the candidates. Full-time staff will only be eligible to vote for the staff positions and full-time faculty will only be eligible to vote for the faculty positions. The voting procedure is still be determined. * There is a total head count of 3,746 for fall enrollment.   1,148 – full-time  2,598 – part-time  FTE is 2,168.533, down 6.1% from last year.  The system is down 4.2% overall.   * There was a discussion about a potential new policy on payment deadlines for student registration. Currently, students who register in the spring for fall classes are not required to make payments until August. This causes classes to appear full as some of these students will fail to make payments and withdraw from the class. Moving the payment deadline closer to the registration date would prevent this. * Professional Development Day has been rescheduled to Friday, November 22nd. The guest speaker is yet to be determined. * Welcome Week was successful. They are trying to find ways to make the event more inclusive for the nighttime student population. * The Foundation is looking for 2 new representatives:   1 student – TBD  1 faculty – Nicola Ricker has offered and accepted this position.   * Grasso Tech had a ribbon cutting to celebrate its reopening. TRCC has a space at Grasso used for the EB/Manufacturing Pipeline program. Once the space is fully renovated TRCC will have a ribbon cutting. * The Ellucian Banner upgrade is expected to be completed by March 2020. The new modules will add recruiting, admissions, and the ability to track student progress. * The Foundation announced the Dr. Edward & Maria Hargus endowment fund. The fund is set at $15,000. * At the time of the last cabinet meeting the golf tournament had 80 golfers registered, with $40,000 raised thus far. They were hoping to raise another $10,000 before the tournament in August. |  |
| 1. Committee/Student Government Reports | Thomas Voigt reported the following:   * There is no news to report at this time. |  |
| 1. Old Business | * Student Voting Task Force   This task force has been tabled until a new chair can be determined.   * TRCC Website Task Force   Members have been determined and a meeting will be scheduled next week. Members will begin soliciting feedback from their constituents on which issues are most important to them.   * Changes to Governance Document   The changes to the Governance have been approved and the document has been updated. The required 5 year review of the Governance document is upcoming. A committee will be formed to complete the review.   * FAC Elections   This topic was discussed during the Executive Report.   * Faculty Senate “Student’s First” Resolution   The “No Confidence” resolution was passed after a campus wide vote in the spring. This information was submitted to the Board of Regents however this has had no impact on the consolidation process so far. Eight out of the twelve community colleges have passed similar resolutions. |  |
| 1. New Business | * College Congress Meeting Times   A discussion was held in regards to when College Congress would meet every month. It was agreed that the meeting times work well for all members. A motion was made by Rick Bennett to hold College Congress meetings every 2nd Wednesday of each month between 12:20-1:20, second by Skye Cohen. The motion was passed unanimously. |  |
| 1. Announcements | * There were no announcements. |  |

**MEETING ADJOURNED AT 12:51 p.m.**