**Date: March 6, 2019, 12:20 – 1:20 p.m.**

**Present: Steve Neufeld, Nicola Ricker, Pam Williams, Andrew Marvin, Rick Bennett, Meg Wichser, Janet Hagen, Matt Burbine, Matt Liscum, Lori Angel, Skye Cohen, Jodi Calvert, Sandy Dean, Mark Vesligaj, Melissa Neill, Beth Allen, Steven Paternoster, Vicki DiFillipo, Phil Mayer, Lorenzo Ederle.**

 **Rob Farinelli (guest), Kem Barfield (guest), Kathryn Gaffney (guest)**

**Absent: Mildred Hodge, Sandy Dean**

| Topic | Discussion | Action |
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| 1. Call to Order and Approval of Minutes
 | The meeting was called to order at 12:20. Rick Bennett made a motion to adopt the minutes that was seconded by Meg Wichser. The minutes were approved with one abstention.  |  |
| 1. Executive Board Reports
 | Nicola Ricker reported the following items:* Marge Valentine will be out for the rest os the semester; Ana Gonzalez will be taking over
* The A-Wing will hold an in-house workshop to increase positive student experiences on 4/13 and 4/14
* There is a question as to whether the on-line CSCU sexual violence training meets state statutes; Nicola Ricker will follow up
* There will be a review of room booking, since EMS only allows rooms to be booked 6 months into the future when 12 months are needed
* Dean Farinelli introduced himself as the new Dean of Academics and Student Services (don’t use the acronym!).
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| 1. Committee/Student Government Reports
 | * Lorenzo Ederle raised the issue of slippery conditions in stairwells. Nicola Ricker said she will take the issue to Cabinet. The report was cut short due to time limitations.
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| 1. Old Business
 | * Web Site Issues

Nicola Ricker said that the Congress wanted to form a task force to consider improvements to the web site and wanted to know from Kem and Kathryn if there were limitations on what could be done. Concerns with the current web site were expressed. Kathryn and Kem provided some background on how the new web site was developed. They agreed to work with a task force on making changes. Steve Neufeld made a motion to create a task force to improve the website, seconded by Phil Mayer. The motion was approved unanimously. * Student Voting Task Force

Phil Mayer left a message with Alicia Ziegler but has not heard back yet. He will speak with the President of Student Government. * Registrar Reassignment and Congress Representation

Matt Liscum said the issue was moot because the new Dean was now Dean of both Academics and Student Services. The issue was withdrawn.* Service Dogs in Labs

Nicola Ricker said that the current policy statement was taken from the U. of Indiana and lacked specific rules. Rick Bennett said there was no need to create a policy statement if one existed. Problems or incidents with service dogs should be referred to Matt Liscum. The Science Department can write procedural rules for labs as long as they are consistent with ADA policy. Nicola Ricker said the Science Department could put in guidelines requiring the use of Personal Protective Equipment. Beth Allen asked about behavior issues outside labs. Matt Liscum said he should be notified to promote consistency. Faculty should address in-class incidents as they would any kind of disruptive behavior. Rick Bennett suggested that faculty try to correct incidents first and then refer the issue to Matt. If a problem is resolved, they can still report the incident to Matt so he is aware. Rick Bennett made a motion to send the issue back to the Science Department for further work, seconded by Steve Neufeld. The motion passed unanimously.* Changes to the Governance Document

Rick Bennett distributed proposed changes to the Governance Document that will be put to a college-wide vote.  | Phil Mayer will ask Student Government if they wanted to form a joint task force. The issue will be sent to the Science Department to develop guidelines.  |
| 1. New Business
 | * Campus Art Work

Nicola Ricker said she wanted to create plaques to provide information about some of the campus art work. Rick Bennett moved that the Congress endorse the school paying for plaques, second by Phil Mayer. The motion was approved. * Snow Closure Policy

Steve Neufeld presented a motion calling for the college to announce weather-related college closings earlier. After discussion, the group agreed that morning closings should be announced by 5:30 a.m. at the latest, if not the night before. Steve Neufeld agreed to send out a revised version for Congress reps to take back to their constituencies. .  | Steve Neufeld will send the agreed upon changes to Rick Bennett |
| 1. Announcements
 | * Nicola Ricker said that Cabinet is looking at the issue of ease of access to handicapped accessible bathrooms.
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**MEETING ADJOURNED AT 1:15 p.m.**