



## Curriculum Committee Meeting Minutes

**March 12, 2021**

**Present:** Kem Barfield, Patrick Burton, Carol Emmerthal, Aaron Dalen, Kevin Kelly, Ed Muenzner, Steven Neufeld, Nicola Ricker (for Sarah Selke), Michael Stutz, Roxanne Tisch, Susan Topping, Dan Ware, Betty Williamson, Terrance Delaney, Chair, Cheryl Salva, Recorder.

Topic	Discussion	Action
<b>1. Call to Order and Approval of Minutes</b>	<p>The meeting was called to order at 9:30 AM. Motion made and seconded (RTisch/EMuenzner) to open discussion of minutes from meeting of February 19, 2021. Minutes were accepted with two corrections:</p> <ul style="list-style-type: none"> <li>• Change the last sentence within TAP Update to read “They asked for this in writing and received a letter from Michael Rooke (Interim Provost of the consolidated college) that will be forwarded to the faculty.”</li> <li>• Change the 2<sup>nd</sup> sentence under the first bullet of LAS/GS Update to read “Seemed to be making General Studies more of a workplace-oriented degree which was something that had been discussed previously, and they made some curricula changes to reflect this.”</li> </ul>	Carried with two corrections.
<b>2. Dean’s Report</b>	<ul style="list-style-type: none"> <li>• At the last Academic Council they announced approval a new program called Clinical Documentation Improvement from Charter Oak. Hospitals can hire those with the ability to look through and correct terminology within medical files to help with billing. Many jobs for this people with this certification.</li> <li>• Presidents and CEOs attended the last Academic Council Meeting. There was a presentation of micro credentials – what they believe supports industry well (incorporation of badges). Provost Gates excited. It would need to be figured how to mesh credentials with credit hours.</li> </ul>	



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	<ul style="list-style-type: none"> <li>• CCP – The high schools will be given the academic year to phase out before the changes are implemented as they have already built the schedules and it would have created a hardship for them change it immediately.</li> <li>• Academic Deans are discussing instructional methods to make the definitions and abbreviations standard across all the colleges.</li> <li>• Changes within Student Services are moving forward (except Admissions) to report to Assoc. VP's of the system on the 26<sup>th</sup>. The dean has been reaching out to the AVPs to communicate how we will be working as a team.</li> <li>• Fall plan – 25% of courses will be on ground. Online classes will be increased slightly and LRON sections will be decreased.</li> </ul>	
<b>3. Consent Items</b>	<p>Motion made and seconded (RTisch/EMuenzner) to open discussion of Consent Items.</p> <ul style="list-style-type: none"> <li>• GRA* K296 – Graphic Arts Internship               <ul style="list-style-type: none"> <li>○ New Prerequisite: GRA* K151; GRA* K230; GRA* K252 and one other course in the program</li> </ul> </li> <li>• ART* K101 – Art History I               <ul style="list-style-type: none"> <li>○ Langlais – First-Run Online</li> </ul> </li> <li>• CSC* K108 – Intro to Programming               <ul style="list-style-type: none"> <li>○ Summers – First-Run Online</li> </ul> </li> <li>• SCI*K250 – Integrated Science               <ul style="list-style-type: none"> <li>○ Course deletion</li> </ul> </li> </ul>	All consent items carried.
<b>4. First-Run Online (new to online format)</b>	<p>Motion made and accepted (RTisch/CEmmerthal) to open discussion of First-Run Online proposal for ART* K111 – Drawing I (Langlais).</p> <ul style="list-style-type: none"> <li>• Question was raised when the new forms would be put into practice.</li> <li>• After discussion it was decided any questions on the First-Run Course Proposal form that was discussed at the 12/18/20 meeting should be sent to</li> </ul>	<p>Carried.</p> <p>TDelaney to revisit form with EdTech</p>



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	TDelaney and he would revisit it with EdTech to allow them to vet it as a committee.	
<b>5. New Course Proposal</b>	<p>Motion made and accepted (EMuenzner/ADahlen) to open discussion of the new course proposal for MAT* K286 – Differential Equations.</p> <ul style="list-style-type: none"> <li>• Course will replace the 3-credit MAT* K285 – Differential Equations.</li> <li>• Once consolidation happens this will be the norm across the board for this course.</li> </ul>	Carried.
<b>6. Gen Ed Update</b>	<p>MStutz presented reports on assessment of Continued Learning/Information Literacy and Written Communication which were reviewed last fall.</p> <ul style="list-style-type: none"> <li>• SNeufeld suggested clarifying the benchmark and what the scale is.</li> <li>• STopping noted that continued learning should be a college-wide responsibility. After discussion it was suggested that courses outside of English should be included for evidence.</li> </ul>	
<b>7. TAP Update</b>	SSelke was not at Curriculum as she was attending a FIRC meeting. She will send out an email if there are any major updates within FIRC.	
<b>8. LAS/GS Update</b>	<ul style="list-style-type: none"> <li>• External evaluator is reviewing the program review – it will be ready for April.</li> <li>• A meeting is scheduled regarding the FYI waiver process.</li> </ul>	
<b>9. APRC Update</b>	<ul style="list-style-type: none"> <li>• Economics Degree and Auto were approved.</li> <li>• Several others are out to campuses now that do not really affect us.</li> <li>• Problem with cross listing BIO 111 with NTR 102 – the Nutrition Program indicates that whoever teaches the NTR 102 has a degree in nutrition.</li> <li>• Next week Exercise Science, Accounting, Communications, Massage Therapy, as well as several others will be brought to APRC.</li> <li>• There will be software that will check courses for ADA Compliance in the future.</li> </ul>	



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	<ul style="list-style-type: none"> <li>• Discussion ensued on what was termed “parking lot issues” – items such as why do some courses have a 200 level and others don’t, prerequisite issues – things the APRC is not being charged to address. An example STopping gave was when Curriculum discussed the odd outcomes for the TAP degrees at the last meeting and she indicated she would take it back to the APRC - she was told that was a “parking lot issue” meaning it was not going to be discussed but decided in an authoritarian manner by the upper level. She is contemplating her continued participation as she does not want to just rubber stamp which is what she is being asked to do.</li> <li>• Last month it was asked to be brought back to the departments if Curriculum should accept the responsibility to review programs if the discipline experts refused to. Discussion ensued.               <ul style="list-style-type: none"> <li>○ RTisch noted that if there is something we are not in support of, we must be loud and clear with our opposition and the reason we oppose.</li> <li>○ SNeufeld – decision within his department to bring to faculty senate as the first step.</li> <li>○ STopping will approach Diba and that it be put on the faculty senate agenda. TDelaney noted next Faculty Senate Meeting will be on 3/29/21.</li> </ul> </li> </ul>	
<b>10. Mid-Term Grades`</b>	<ul style="list-style-type: none"> <li>• KKelly reminded all that Mid-Term Grades were due at noon on Monday.</li> </ul>	

**MEETING ADJOURNED AT 10:38 AM on motions by NRicker/CEmmerthal**