



Approved

President's Cabinet Meeting Minutes

Date: Wednesday, May 19, 2021 – 3:30 PM TEAMS
Present: Betty Baillargeon, Kem Barfield, Shaylah Carbone, Skye Cohen, Steve Goetchius, April Hodson, President Jukoski, Andrew Marvin, Alexa Shelton, Valerie Smith
Absent with Cause: Lorenzo Enderle

Topic	Discussion	Action
1. Approval of Minutes: 04/27/21		Deferred
2. Reopen Plans	Steve Goetchius provided a summary of the recent COVID meeting he attended. Guidance shared from System Office is to wait to the end of May for possible new guidance from the CDC. President Jukoski proposed that Three Rivers will continue with our current procedures to end of May or as advised by System Office.	
3. Upcoming All-College Meeting on Thursday, May 27 at 9:00	President Jukoski reviewed plans for the upcoming all-college meeting including the agenda and presenters. Agenda and reminder will be sent out to All-TRCC early next week.	
4. Commencement 2021 Update	Dean Goetchius provided an update on planning for commencement. The recordings are all in place and final edits are in progress.	
5. Budget	President Jukoski confirmed with Valerie Smith that they should working directly with Jenn Gray, SO on the budget narrative. Also asked Kem to provide information on enrollment strategy and replacement positions.	
6. Perkins Grant – IT Procedures	Skye Cohen advised that IT will send out a reminder to all faculty and staff about the procedure for technology purchasing that falls under the PERKINS grant.	
7. HR – Searches	Shaylah Carbone will develop a list of open positions and current searches underway to review with President Jukoski.	
8. New Business	No new business.	

MEETING ADJOURNED AT: 4:10 pm – Submitted by April Hodson