



Curriculum Committee Meeting Minutes

Date: May 22, 2020

Present: Kevin Amenta, Kem Barfield, Mark Comeau, Carol Emmerthal, Rob Farinelli, Kathleen Gray, Kevin Kelly, Kacey McCarthy-Zaremba, Ed Muenzner, Jennifer Nally, Steve Neufeld, Lillian Rafeldt, Sarah Selke, Michael Stutz, Roxanne Tisch, Betty Williamson. Terrance Delaney, Chair, Cheryl Salva, Recorder.

Topic	Discussion	Action
1. Call to Order and Approval of Minutes	The meeting was called to order at 9:31 AM. Motion made and seconded (RTisch/EMuenzner) to open discussion of minutes from meeting of April 17, 2020. Minutes were accepted as written.	Carried unanimously.
2. Dean's Report	<ul style="list-style-type: none"> • Thanks was given for everyone's dedication throughout the spring semester – carrying through the semester during the pandemic. • Unknown what the format will be for Fall – still awaiting Governor's directive. Summer looks ok – will be completing lab portions in August. • Starting non-credit and EB in June 	
3. Consent Items	Motion made and seconded (SNeufeld/LRafeldt) to open discussion on consent items First-Run Online Proposal <ul style="list-style-type: none"> • ACC* K271 – Intermediate Accounting (Christensen) • MAT* K165 – Principles of Statistics with Computer Applications (Allen) Pre/Corequisite Changes <ul style="list-style-type: none"> • DTS* K202 – Elements of Data Science 	Carried unanimously ○ Objectives for course will be sent to Cheryl
4. Program/Catalog Changes	First-Run Online Proposal <ul style="list-style-type: none"> • NUR* K126 – Transition to the CT-CCNP Concept-Based Curriculum - Motion made and seconded (LRafeldt/SNeufeld) to open discussion. 	Carried unanimously.



Curriculum Committee Meeting Minutes

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	<p>Proposed Catalog Change</p> <ul style="list-style-type: none"> • ECE* K101 – Intro to Early Childhood Education. Motion made and seconded (SNeufeld/LRafeldt) to open discussion. Course description change and Pre/Corequisite change. <ul style="list-style-type: none"> ○ Question on the last sentence in the description where it states “The course includes 4, 2.5 hours of preschool classroom observations for a minimum of 10 hours.” – Nally explained that it has always been embedded as part of the coursework, but because it is now a statewide credential the language needs to be specified. 	Carried unanimously.
5. Program Review	<p>Pathway to Teaching – motion made and seconded to receive the program review with comment – (EMuenzner/LRafeldt)</p> <ul style="list-style-type: none"> • Noted that the program was designed for students to transfer to Eastern. • Tisch indicated she does not believe it is fair that Eastern requires different math standard from their teaching degree students than from ours. • Discussion was held on the problems Eastern has been having with advising. • McCarthy - Assessment of Program Outcomes – or notation of it - should be covered in the program review. <p>Graphic Design - motion made and seconded to receive the program review with comment – (EMuenzner/LRafeldt)</p> <ul style="list-style-type: none"> • Stutz asked if there was any more information on the alumni portion (pages 19-20) as to where the students are going – where are they working. Amenta indicated that he has a short list including Mohegan Sun where students go for long-term employment, but most are freelance positions. Page 37 does mention some of them and he will copy them over to page 19. 	<p>Carried Unanimously</p> <p>Nally will note it in the program review and send it to Cheryl</p> <p>Carried Unanimously</p>
6. Membership Changes	<ul style="list-style-type: none"> • Carol Emmerthal has been elected to represent nursing (replacing Rafeldt). • Aaron Dahlen has been elected to represent technology (replacing Comeau). 	



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7. Election of Chair	<ul style="list-style-type: none"> • Steve Neufeld nominated Terrance Delaney as Chair of Curriculum. The nomination was accepted. • Lily Rafeldt nominated Roxanne Tisch as Co-Chair. The nomination was accepted. 	Carried unanimously Meetings will continue the 3 rd Friday of each month.
8. GenED Update	<ul style="list-style-type: none"> • Summary reports of assessment for quantitative reasoning and critical analysis/logical thinking were sent out. They were done last fall and submitted to FIRC. • Discussion ensued on how we are assessing artifacts vs. students as a whole. 	Will be addressed in September. Investigate ideas with two reps from Curriculum (one PC and one not a PC).
9. TAP Update	<ul style="list-style-type: none"> • At the FIRC meeting last Friday it was noted that starting next Academic Year they will not ask for assessment reports from the colleges on the current outcomes. They believe they have already received excellent data from the past 5 years and the data has served its purpose. They are ready to begin the revision process and set the new student learning outcomes. 	
10. LAS/GS	<ul style="list-style-type: none"> • Nothing to report 	
11. Additional Items	Appreciation was extended to Rob Farinelli for all he has done for TRCC during his tenure here and best wishes extended towards his new academic pursuits.	

MEETING ADJOURNED AT 11:14 AM on motions by EMuenzner/SNeufeld