



Curriculum Committee Meeting Minutes

Date: **October 16, 2020**

Present: **Kem Barfield, Carol Emmerthal, Kathleen Gray, Kevin Kelly, Ed Muenzner, Sarah Selke, Michael Stutz, Roxanne Tisch, Susan Topping, Dan Ware, Betty Williamson, Terrance Delaney, Chair, Cheryl Salva, Recorder.**

Topic	Discussion	Action
1. Call to Order and Approval of Minutes	The meeting was called to order at 9:31 AM. Motion made and seconded (RTisch/EMuenzner) to open discussion of minutes from meeting of September 18, 2020. Minutes were accepted as written.	Carried unanimously.
2. Dean's Report	<ul style="list-style-type: none"> • Alignment work was done over summer. Memo was sent out to over 700 faculty with a link requesting feedback by 11/06. <ul style="list-style-type: none"> ○ S Topping indicated she volunteered to be the campus representative on that committee. It is going ahead regardless if we participate or not and we will not be happy down the line if we have no voice or are part of the review. She shared deep concern. Curriculum decisions effect on only which courses run but hiring as well. She is taking a pro-Union stance and is ambivalent on her own participation. Implementation is set for Fall 2021 and they are aware it is a hard goal to meet. It was suggested Liberal Arts and Sciences Task Force reconvene this semester so they can comment as a group. • Virtual Advising Days - 11/2 and 3. Let Jodi Calvert know if you would like to help. • Assessment – will be using Digication. There was a push for another software, but system dropping licensure as it requires dedicated staff to input data. 	As Curriculum Chair, TDelaney will email the Department Chairs ask them to forward an email to their members if anyone would be willing to look at the proposed LAS program and make commentary on it.
3. New Course Proposals	Motion was made and seconded (EMuenzner/RTisch) to open discussion on new course proposal - MAT* K222 – Statistics II with Technology Applications. The course needed for Data Science and is run at other colleges. It is a 3-contact hour course –	Carried unanimously.



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	designated as “lecture” to meet system alignment, but it is software heavy and needs to be held in a computer lab.	
4. Program/Catalog Changes	<p>A motion was made and seconded (SStopping/BWilliamson) to open discussion on the Accounting Career Degree Program of Study Change.</p> <ul style="list-style-type: none"> • Added “or BMG* K210” after BMG* K202 in Semester I <ul style="list-style-type: none"> ○ Suggestion was made to include both BMG K202 and BMG K210 as Management Electives so whichever choice the student makes they have the option of taking the other as an elective. • Changed the 3 credit Natural Science Elective in Semester IV to the option of taking a 3 or 4 credit Natural Science Elective which would change total degree credits to 60-61. Also changed language for that credit to include “Scientific Knowledge or Scientific Reasoning”. • Added language to Fine Arts Elective in Semester III to include “Aesthetic Dimensions, Social Phenomena or Historical Understanding”. It was noted that the wording could cause confusion. A possible solution was to change language of the line to show “Restricted Elective*” which will show the student is able to take something from Aesthetic Dimensions or Historical Understanding as Social Phenomena would already have been met with ECN* K101. It was noted that the broader choice of classes would have ramifications of what courses will run. <p>A motion was made and seconded (CEmmerthal/RTisch) to open discussion on the Accounting Career Degree Program Write Up and Outcome Web Change. The language was changed based on the 5/19 Program Review.</p>	<p>Will be taken back to department and resubmit at a future meeting.</p> <p>Approved with grammatical changes.</p>
5. Gen Ed Update	<ul style="list-style-type: none"> • MStutz indicated they still had the assessment to do for 19/20 and were assessing outcomes for 20/21 as we currently have them knowing they will 	



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	<p>change. Making modification as most work is being done online. Now convening assessment teams to do the readings and score artifacts. Focusing on written communication and continued learning information literacy this fall. First meeting will be 11/6 at 9:00 AM. Teams will be organized at that point and will have until the Monday after Thanksgiving to complete. Oral communication and historical knowledge will be assessed in a similar way during spring semester.</p>	
6. TAP Update	<ul style="list-style-type: none"> • SSelke stated they are continuing to work on the student learning outcomes. 	
7. First-Run Online, OLCR, LRON, and Hybrid Course Proposal Process	<ul style="list-style-type: none"> • It was noted there were posts within TEAMS on this topic. Lengthy discussion and feedback ensued. 	TDelaney will bring the feedback back to EdTech.

MEETING ADJOURNED AT 11:09 AM on motions by RTisch/SSelke