



**APPROVED**

## President's Cabinet Meeting Minutes

**Date:** Tuesday, February 25, 2020  
**Present:** President Jukoski, Betty Baillargeon, Rob Farinelli, Kathryn Gaffney, Steve Goetchius, April Hodson, Seb Bartosiak, Nicola Ricker  
**Guest(s):** Kevin Amenta

Topic	Discussion	Action
1. <b>Approval of Minutes:</b> - February 11, 2020		Unanimously approved.
2. <b>Clothing Closet Proposal by Kevin Amenta</b>	Kevin Amenta attended Cabinet to present a proposal for a clothing closet for students' use on campus. Items would be donated by faculty and staff.	Betty Baillargeon and President Jukoski will reach out to contacts for advice on guidelines and/or state regulations. Seb Bartosiak will engage with the SGA.
3. <b>President's Update</b>	President Jukoski and a team from TRCC attended the 2020 Achieve the Dream conference in Maryland on February 18-21, 2020. Sessions were very informative.	
4. <b>Academic Division Update</b>	Dean Farinelli reported a smooth launch of classes this semester.	
5. <b>Commencement Update</b>	The Committee is scheduled to meet on March 12, 2020. President Jukoski advised that she would like to nominate John Beauregard, President and CEO of EWIB to receive an Honorary Degree this year. She will update Cabinet at the next meeting.	
6. <b>Student Services Division</b>	Dean Farinelli shared that Dan Ware was offered and accepted the new position of Associate Registrar. Dan's previous position in Workforce will be filled with two part-time EA's.	Deferred
7. <b>Administrative Services Update</b>	Dean Goetchius shared the HVAC continues to have challenges with inspections. Keith Epstein will meet with state officials soon. The Bond Commission meeting was cancelled this month.	
8. <b>Human Resources Update</b>	Dean Goetchius reported that SO is moving ahead with the HR shared services model.	

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<b>9. College Congress Update</b>	Nicola Ricker shared the resolution: "...Faculty Senate, a segment of the representative shared governance body of Three Rivers Community College, is recalling elected representatives to the Students First Workgroups..." document with Cabinet and indicated a vote will be tabled indefinitely.	
<b>10. Institutional Advancement Update</b>	Betty Baillargeon reported the Foundation office is currently accepting scholarships online. On behalf of TRCC, Meghan La Casse attended the recent regional meeting of foundation leaders with Regional President Steinmetz. There will be a Foundation meeting of the F&I committee on March 17 before the Foundation Board meeting.	
<b>11. Marketing and Public Affairs Update</b>	Kathryn Gaffney shared her office is working on articles re: the recent event at the York Prison to highlight resident stories; media coverage highlighting the new software and hardware of the Nuclear Engineering Program; and her attendance at the recent Appropriations Committee meeting in Hartford.	
<b>12. Student Government Association Update</b>	Seb Bartosiak, Student Government Association President, summarized discussions of the SGA regarding students' feedback re: speakers at Commencement noting that students are requesting to join this year's search committee and that the speaker should focus on our students. The SGA is currently reviewing allocations for clubs. The Club Carnival event is tomorrow in the MPR.	
<b>13. New Business</b>	<b>Academic Division:</b> Dean Farinelli and team will travel to Eastern CT State University to begin a dialogue about a collaboration with Three Rivers to offer classes onsite here.	

**MEETING ADJOURNED AT: 3:15pm – Submitted by April Hodson**