



APPROVED

President's Cabinet Meeting Minutes

Date: Tuesday, January 21, 2020
Present: President Jukoski, Betty Baillargeon, Rob Farinelli, Kathryn Gaffney, Steve Goetchius, April Hodson, Sam Bartosiak
Absent with Cause: Nicola Ricker

Topic	Discussion	Action
1. Approval of Minutes: - Tuesday, January 7, 2020		Deferred.
2. President's Update	<p>President Jukoski shared that enrollments are down at all Connecticut community colleges. Dean Farinelli and Kem Barfield will analyze enrollment to determine what populations are low. A discussion followed regarding procedure to initiate "drop" for non-payment. By Fall 2020, drop procedures will be standard at all colleges.</p> <p>President Jukoski accepted the recommendations of the Sabbatical Committees. However, due to the budget deficit, did not recommend any faculty sabbaticals to President Ojakian for 2020-2021.</p>	
3. Academic Division Update	Dean Farinelli shared 1) classes begin tomorrow. A welcome back reception is scheduled today at 5:00 for all faculty and adjunct faculty. Class reviews were completed last week.	
4. Student Services Update	Dean Farinelli reported that Super Saturday on January 11 was successful with 87 students attending; 67 students registered. Dean Farinelli discussed that at this time, PACT criteria is not need-based. We are waiting for clarification from the State / C SCU.	
5. Administrative Services Update	Dean Goetchius shared that the HVAC work is moving ahead and will continue through the end of January. Additional work will begin in summer and will impact the Little Learners Day Care. They will need to find a new space during this renovation. Steve and Gayle will meet with Little Learners Director to discuss.	

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	The installation work in the science labs will be completed this semester, and the door project will be done soon. Steve discussed the possibility of closing the building at 6:00 PM on Fridays in the summer and possibly throughout the year. Steve will look into this and provide an update at a future Cabinet meeting so that we may begin in Fall 2020.	
6. Human Resources Update	Dean Goetchius summarized information he received at recent Administrative meetings he attended and that the consolidation will now be organized on a shared services model and will be referred to as "Shared Services" rather than consolidation.	
7. College Congress Update	None	
8. Institutional Advancement Update	Betty Baillargeon shared the Foundation will again support summer scholarships and they will propose additional support for winter/spring sessions.	
9. Marketing and Public Affairs Update	Kathryn Gaffney shared the new printer will be installed in 2 weeks. Her office is closing our spring campaigns and working on new catalogs and updating the website.	
10. Student Government Association Update	Sam Bartosiak, Student Government Association President, advised the SGA will meet next Thursday.	
11. New Business	<p><u>President's Office</u>: President Jukoski shared that Jamiel Rose is now a CSCU employee at the System Office under a manufacturing grant from the Department of Labor and will stay on the Foundation Board.</p> <p><u>Student Services</u>: Dean Farinelli shared that we now have a dedicated counselor from Eastern CT State University here 1 day/week starting next week. TRCC students can make appointments to meet with the counselor online.</p>	

MEETING ADJOURNED AT: 3:15pm – Submitted by April Hodson