FIRST YEAR EXPERIENCE
Three Rivers Community College
IDS K105, CRN 31687
Fall 2019

Instructor:	Rhonda
Office:	Room C148
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Telephone:	(860) 215-9293

Class Hours: 3:00 pm-4:15 pm. Mondays & Wednesdays Room E202

Office Hours: Mondays 5:00-6:00 pm, Thursdays 2:00-4:00 pm, & by appointment

Required Text: Cuseo, J., Thompson, A., McLaughlin J., (2010, 2013, 2016). *Thriving in the Community College & Beyond.* Dubuque, IA: Kendall Hunt Publishing (ISBN 978-1-4652-9096-0) – Third edition

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Course Description:

Prerequisites: ENG096 placement or completion of ESL 063 with a C# or higher. This course is designed to engage students as active participants within the college environment. Students will have the opportunity to acquire academic skills, attributes, awareness of self as learner, and to engage with the resources and activities within the Three Rivers Community College community. You can expect regular reading, writing and research assignments along with classroom discussion as you investigate how to be successful in this environment.

Course Objectives:

Information covered and assigned work is intended to increase the likelihood that college is successful and rewarding for the student. Emphasis is placed on interdisciplinary learning strategies, life management skills, active participation in the college community, classroom discussion and other public speaking, and critical thinking skills necessary for any college student.

Students should seek to:
   A) Make a positive and productive transition to college life.
   B) Develop coping skills and behaviors to meet the challenges of college education.
   C) Understand and improve the teaching/learning process.
   D) Develop skills that enhance planning, studying, communication and critical thinking.
   E) Assess personal strengths and limitations to set and achieve appropriate goals.
   F) Learn about and use the resources of Three Rivers Community College.
   G) Become more confident with writing, reading and speaking in an academic environment.
   H) Establish personal, career, and academic goals, with an understanding of potential obstructions to obtaining these goals.
   I) Become aware of and develop attitudes towards tolerance and acceptance of diverse communities and their opinions.
   J) Actively and effectively participate in group assignments and discussions.

K) Participate in activities/community functions on the Three Rivers Community College campus.

Course Outcomes:

Upon successful completion of IDS 105 students should be able to:

Understand, articulate, and apply the elements of reasoning
- Formulate appropriate questions and hypotheses
- Recognize assumptions and formulate premises
- Analyze, synthesize, and evaluate information
- Formulate logical conclusions

Demonstrate informational literacy
- Understand how and why outside sources are utilized in academic work
- Learn and employ strategies for avoiding plagiarism*

Understand and apply the fundamentals of quantitative reasoning
- Use information presented quantitatively to further academic work
- Identify, extract, and interpret numerical data from various sources

Demonstrate effective communication skills
- Use writing, reading, and speaking for inquiry, learning, and thinking in a college setting
- Understand, articulate, and apply self-assessment and decision-making skills in achieving family, educational, career, and personal goals

Disabilities Statement:

Disability Statement:
Students with disabilities are guaranteed reasonable accommodation under the provisions of the Americans with Disabilities Act of 1992. Disclosure must be voluntary.
If you have a visible or hidden disability which may require classroom, lab and/or test-taking modifications, please see me as soon as possible. If you have not registered with Matt Liscum, learning specialist or a counselor in the Student Services Development Center, you must do so early in the semester.

College Disabilities Service Provider	
Matt Liscum, Counselor (860) 215-9265 Room A113	• Learning Disabilities • ADD/ADHD • Autism Spectrum • Mental Health Disabilities

Please note that an instructor cannot provide disability accommodations until a student provides the necessary paperwork from the college's Office of Disability Services.

Academic Integrity:

Academic integrity is essential to a useful education. Failure to act with academic integrity severely limits a person's ability to succeed in the classroom and beyond. Furthermore, academic dishonesty erodes the legitimacy of every degree awarded by the College. In this class and in the course of your academic career, present only your own best work; clearly document the sources of the material you use from others; and act at all times with honor.

Plagiarism:

Plagiarism is the unacknowledged use of another person's work or ideas in your writing. It is often known as copying word-for-word. However, even paraphrasing without acknowledgement or using the ideas of peers garnered from class discussion or a study group is considered plagiarism. Whether it is conscious or unconscious, plagiarism is a serious academic offense. Your writing for this course, and any other course at TRCC, is expected to be original, and the product of your own thinking. A student who has plagiarized will receive a ZERO on his/her assignment and may be reported to the Academic Dean and/or Student Services Dean for disciplinary action.

Technology Statement:

The use of **cell phones** or other technological devices is **not permitted during class time**, unless deemed appropriate by the instructor.

Title IX:

> Statement of Policy for Public Act No. 14-11: An Act Concerning Sexual Assault, Stalking and Intimate Partner Violence on Campus: "The Board of Regents for Higher Education (BOR) in conjunction with the Connecticut State Colleges and Universities (CSCU) is committed to insuring that each member of every BOR governed college and university community has the opportunity to participate fully in the process of education free from acts of sexual misconduct, intimate partner violence and stalking. It is the intent of the BOR and each of its colleges or universities to provide safety, privacy and support to victims of sexual misconduct and intimate partner violence."
> UNITED STATES DEPARTMENT OF EDUCATION AND OFFICE OF CIVIL RIGHTS TITLE IX STATEMENT OF POLICY: "Title IX of the Education Amendments of 1972 (Title IX) prohibits discrimination based on sex in education programs and activities in federally funded schools at all levels. If any part of a school district or college receives any Federal funds for any purpose, all of the operations of the district or college are covered by Title IX. Title IX protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination, including discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity. All students (as well as other persons) at recipient institutions are protected by Title IX – regardless of their sex, sexual orientation, gender identity, part-or full-time status, disability, race, or national origin-in all aspects of a recipient's educational programs and activities."

If any student experiences sexual misconduct or harassment, and/or racial or ethnic discrimination on Three Rivers Community College Campus, or fears for their safety from a threat while on campus, please contact Maria Krug, the TRCC Title IX Coordinator:

Maria Krug
Title IX Coordinator
Office C131
574 New London Turnpike, Norwich CT 06360
860.215.9280 * MKrug@threerivers.edu

Electronic Learning Portfolios:

As a student you will maintain an online learning portfolio using a college-designed template in Digication. Through this electronic tool you will have the opportunity to monitor your own growth in college-wide learning. It may even help you determine a major that is best suited to you. You will be able to keep and maintain your learning portfolio after graduation. A Three Rivers General Education Assessment Team will select and review random works to improve the college experience for all. If your work is selected and reviewed for assessment purposes, it will remain anonymous and private. Digication provides a "place" where you will connect your learning from the classroom, college, and life in general. Sometimes when you review all of the work you have done and think about it, you end up learning something different and perhaps unexpected. Please review your course outlines to determine what assignments to upload into the TRCC Digication template and please post your own choices, as well. Have fun in learning!

More information on Digication is located at: https://www.trcc.commnet.edu/learning-resources/eportfolio-digication/

Email:

Correspondence by email is considered a method of formal communication. Emailing an instructor is not the same as emailing or texting a friend. Please use a proper salutation, complete sentences, punctuation, proper spelling and identify yourself by name in the body of the email. **Students must use their college issued email account. College issued email is the official mode of communication used by the college to contact students.**

Class Cancellation:

To determine if the college is closed, please visit the TRCC webpage at http://www.trcc.commnet.edu/ and/or sign-up for notification through MyCommNet ALERT.

College Withdrawal Policy:

Course withdrawals are accepted up until November 5, 2019. Withdrawal forms are available online or at the Registrar's office. The withdrawal does not have to be signed by the instructor but it is strongly advised that you speak with your instructor before withdrawing. If necessary, you can withdraw over the phone by calling the Registrar's Office at 860.215.9064. Emails and faxes are also accepted. If you are receiving financial aid, it is strongly recommended that you contact the Financial Aid Office before withdrawing. Withdrawal may affect your financial aid for current and/or future semester(s). It is your responsibility to confirm that the withdrawal has been received.

The last day to withdraw online from the Fall 2019 semester is November 5, 2019

Class Attendance and Homework:

Class Attendance is expected and vital (see Classroom Participation below). Missing class will negatively impact your grade. You are expected to arrive on time, ready to take notes at the beginning of each class.

I do not accept late work in this class. If you know you are going to miss a class, please speak with me in advance to make appropriate accommodations. Your missed work will need to be turned in on the day you return to class after your excused absence. **I do not accept emailed assignments**. Assignments will be uploaded to our course Blackboard site.

Evaluation Criteria:

This course demands active involvement in the learning experience accompanied by reading and writing activities that capture those experiences. The nature of the course content requires critical thinking skills to be learned, developed, and applied.

The following criteria will be considered in evaluating student performance:
   a. **Classroom attendance, participation, and in-class assignments**
   b. **Weekly homework assignments**
   c. **Quizzes**
   d. **Midterm and final exams**
   e. **Career Exploration Assignment**
   f. **Demonstrated participation in a college activity & club meeting**
   g. **Non-academic goal**

   a. **Classroom attendance, participation, and in-class assignments**
   Lateness and absences will have a negative impact on your grade. There will be periodic in-class graded assignments throughout the semester. If you are absent on the day of an in-class assignment, a make-up assignment will not be provided. **"80% of success is showing up…" ~ Woody Allen**

   b. **Weekly homework assignments**
   Reading and writing assignments are designed to provide opportunities for further exploration of ideas or for confirmation of understanding. All reading and writing assignments are due at the next scheduled class meeting (unless otherwise noted). Weekly assignments should be typed using MLA format, unless otherwise noted by the instructor.

   c. **Quizzes**
   Required reading from the classroom text will often be assigned as homework. Students will be given a total of three (3) quizzes that specifically relate to the assigned reading assignment. The quizzes will be administered at random throughout the semester. Quizzes are to be completed in the first 20-minutes of class time. **No makeup quizzes will be given.**

   d. **Midterm and final exams**
   During the semester there will be a midterm and final exam. Exams will consist of (but will not be limited to) multiple choice, short answer, true/false, matching, and essay questions. Exams cannot be made up unless arrangements have been made with the instructor *prior* to the time of the exam.

   e. **Career Exploration Assignment**
   This multi-part assignment will help you design a realistic plan for accomplishing your coursework and educational goals. Details of the assignment will be distributed throughout the semester.

f. Demonstrated participation in a college activity & club meeting
Each student will participate in at least one Three Rivers Community College sponsored event or function and one club meeting and will submit typed papers that critique the experience.

g. Non-Academic Goal (NAG)
Students will be required to set a non-academic goal to be obtained by semester-end. The project requires the student to set short, mid, and long-term goals; manage his/her time; and present a 3-5 minute oral presentation at the end of the semester. More information will be provided for this project throughout the semester.

Grade Computation:
The following is an approximate breakdown of the final grade (point values subject to change at the discretion of the instructor):

a. In-class participation and homework assignments   300 pts.
b. Club Meeting Essay   50 pts.
c. Quizzes (25 pts. each)   75 pts.
d. Midterm (150 pts.) and final exam (100 pts.)   250 pts.
e. Career Exploration Assignment   100 pts.
f. Demonstrated participation in a college activity   100 pts.
g. Non-academic goal (NAG)   125pts.
    TOTAL   **1000 pts.**

Grading Distribution:

A	94-100	C	73-76
A-	90-93	C-	70-72
B+	87-89	D+	67-69
B	83-86	D	63-66
B-	80-82	D-	60-62
C+	77-79	F	0-59

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GO TO CLASS!

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www.workbookspress.com

FALL 2019 STANDARD 15 WEEK SESSION

Aug 26   Registration deadline and last day to drop classes for full tuition refund

Aug 27   Classes begin, add and drop periods begin

Sep 2   **Labor Day - college closed** and

last day for students to add a class - online (**Aug 30 in person**)

Sep 3-6   Welcome Week

Sep 9   Last day to drop classes and partial tuition refund

Sep 17   Constitution Day observed (classes in session)

Sep 20   Professional Day (classes in session)

Sep 24   Last day to select audit option

Oct 21   Mid-term Grades Due

Oct 22   Reading Day *See Additional Notes

Nov 4   Advising day (classes in session)

Registration begins for Winter '19 Intersession and

registration begins for Spring '20 Semester for Continuing Degree-Seeking Students and New

Students with Veteran Status

Nov 5   Advising day (classes in session)

Last day to withdraw from classes, last day to select pass/fail option, and last day to submit

incomplete work from Spring '19 and Summer '19

Nov 8   Registration begins for New Student and Non Degree-Seeking Student Registration for Winter

'19 Intersession and Spring '20 Semester, and last day to apply for spring graduation (May '20)

Nov 27   College open - no classes in session

Nov 28-Dec 1 **Thanksgiving recess**

Dec 15   Last day of 15 Week Session

Dec 17   Final grades due to Registrar's office (by noon)

Dec 20   Grades available on web

Dec 23   Semesters end for CC

Dec 25   **Christmas Day - college closed**

IDS 105-First Year Experience
Weekly Schedule – Fall 2019

Week 1: Wednesday, August 28
- Welcome to Class!
- Syllabus Review
- College Email
- Getting to Know One Another
- Intro Event & Club Meeting Essays
- Intro Blackboard

Week 2: Monday, September 2 & Wednesday, September 4
- **Monday, September 2, LABOR DAY, NO CLASS**
- **College 101-Jody Calvert 9/4**
- Student Club Meeting
- Chapter 1: *The Game Plan*
- High School vs College

Week 3: Monday, September 9 & Wednesday, September 11
- **Guest Speaker-Writing Center & MLA-Kerrylee Pelkey 9/9**
- **Career Services-Liz Wilcox 9/11**
- **Wednesday, September 11-Rough Draft of Resume & Cover Letter Due**
- Chapter 3 *Goal Setting, Motivation, and Character*
- Intro Non Academic Goal (NAG)
- Scavenger Hunt

Week 4: Monday, September 16 & Wednesday, September 18
- **Guest Speaker- Student Programs-Alycia Ziegler 9/16**
- **Guest Speaker-Amanda Caffary 9/18**
- **Wednesday, September 18-Resume & Cover Letter Due**
- Review MLA & Purdue Owl
- Digication
- Chapter 10: *Social and Emotional Intelligence*
- Test Anxiety Reduction

Week 5: Monday, September 23 & Wednesday September 25
- **Guest Speaker-The Library-Laura Vaselle 9/23**
- **Guest Speaker-TASC –Matt Burbine 9/25**
- **Monday, September 23-Rough Draft of Career Research Paper Due**
- **Wednesday, September 25-Career Research Paper Due**
- Chapter 12-*Educational & Career Planning & Decision Making*
- Week-at-a-Glance/Managing Your Time
- Psychological Reasons for Procrastination

Week 6: Monday, September 30 & Wednesday, October 2
- **Guest Speaker-Financial Fitness- Ed Muenzner 9/30**
- **Title IX-Maria Krug 10/2**
- Chapter 4 *Managing Time & Preventing Procrastination*
- Chapter 9: *Financial Literacy*

Week 7: Monday, October 7 & Wednesday, October 9
- Chapter 2-*Making Connections*

Week 8: Monday, October 14 & Wednesday, October 16
- **Guest Speaker-Transfer-Kathleen Gray 10/16**
- Chapter 11: *Health & Wellness (do not read pp. 330-335)*
- Chapter 7: *Test Taking Skills Strategies*

Week 9: Monday, October 21 & Wednesday October 23
- Mid-term Review
- LAS/GS Plan of Study
- Math/English Course Sequence
- CommNet
- **Guest Speaker-Financial Aid-Kenny Briggs (not confirmed)**
- **Guest Speaker-FERPA-Veda Wellington 10/23**

Week 10: Monday, October 28 & Wednesday, October 30
- ***Monday, October 28-MIDTERM EXAM***
- Career Exploration Part II
- Chapter 6: *Strategic Learning & Studying*
- Note Taking

Week 11: Monday, November 4 & Wednesday, November 6
- **Advising Day 11/4**
- Chapter 6 Continued
- Ways to Learn

Week 12: Monday, November 11 & Wednesday, November 13
- **Monday, November 11 – Rough Draft EVENT ESSAY DUE**
- **Wednesday, November 13-EVENT ESSAY DUE**

Week 13: Monday, November 18 & Wednesday, November 20
- **Monday, November 18- Rough Draft CLUB MEETING ESSAY DUE**
- **Wednesday, November 20-CLUB MEETING ESSAY DUE**
- Gen Ed Upload into Digication

<u>Week 14: Monday, November 25 & Wednesday, November 27</u>
- **Monday-November 25- Rough Draft NAG ESSAY DUE**
- **Wednesday, November 27-NAG ESSAY DUE**
- GPA Calculations
- Public Speaking

<u>Week 15: Monday, December 2 & Wednesday, December 4</u>
- NAG Presentations

<u>Week 16: Monday December 9 & Wednesday, December 11</u>
- Final Exam Review
- **December 11-FINAL EXAM**