**COM K173:** Public Speaking

**CRN:** 31047

**Term:** Fall 19

**Schedule:** TR 3:30-4:45pm Rm D203

**Instructor:** Frederick-Douglass Knowles II

**Office Hours:** T 12:30-1:30pm, W 5:30-6:30,R12:30-1:30pm or by appt.

**Office:** Rm C120 (diagonal from library)

**Phone:** 860.215.9444

**Email:** Fknowles@threerivers.edu

* **Required Text:** Speech Craft by Joshua Gunn (Available in the bookstore). Make sure to buy a book that has access to the textbook website LaunchPad (all copies in the bookstore include access). Check Blackboard for the link to our class’s LaunchPad page.
* A SD card with at least 4GB free to keep the videos of your speeches. You will need a Class 4 or higher SDHC or SDXC memory card, which you should be able to find on Amazon for under $20. I prefer the brand SanDisk, but there are other brands with good cards.

**Course Description:**

Public Speaking introduces students to the principles and basic skills of effective speech

communication. Students will research, compose, and deliver speeches of increasing

complexity and sophistication. The course familiarizes students with the strategies and

techniques of successful informative and persuasive public speaking so students gain an

understanding of how communication happens and how people participate in public

discourses. The course also exposes students to the rhetorical dimensions of many types

of public speech and teaches them to be more critical listeners who can respond

rhetorically to complex issues and ideas.

**Learning Outcomes:**

1. Demonstrate, describe, and apply an understanding of the relevant principles of

 speech communication, reasoning, and argumentation.

2. Critically evaluate examples of public discourse.

3. Demonstrate the acquisition of skills in public speaking and argumentation

 within several speech structures and contexts.

4. Demonstrate an ethical and effective use of academic research.

5. Demonstrate an appreciation of the relationship of speech communication to

 society.

**Assignments and Grade Percentage / Points:**

|  |  |
| --- | --- |
| Categories | Percent |
| Participation (Speaking Activities, Peer Evaluations, Workshops, Classwork, Homework, etc.) | 20% |
| Speech of Introduction | 5% |
| How-to Speech | 5% |
| Narrative Speech | 5% |
| Forensic Speech & Outline | 15% |
| Deliberative Speech & Outline | 20% |
| Speech Reflections | 5% |
| Digication ePortfolio | 5% |
| Learning Curve Chapter Quizzes | 10% |
| Final Exam | 10% |
| **Total:** | **100%** |

Total 100 pts.

**Class Attendance Policy:**

“Instructional staff assigned to all sections of credit bearing courses at Three Rivers are required to take attendance at each class meeting and retain accurate records of attendance for at least three calendar years. The manner in which attendance is taken is determined at the professional discretion of the instructor. In certain instances, these records are furnished to the Financial Aid Office and the International Student advisor.” Class attendance is expected. Students are responsible for missed work and are not exempt from the late work policy.

**Sexual Misconduct:**

BOARD OF REGENTS FOR HIGHTER EDUCATION AND CONNECTICUT STATE COLLEGES AND UNIVERSITIES POLICY REGARDING SEXUAL MISCONDUCT REPORTING, SUPPORT SERVICES AND PROCESSES POLICY

Statement of Policy for Public Act No. 14-11: An Act Concerning Sexual Assault, Stalking and Intimate Partner Violence on Campus: “The Board of Regents for Higher Education (BOR) in conjunction with the Connecticut State Colleges and Universities (CSCU) is committed to insuring that each member of every BOR governed college and university community has the opportunity to participate fully in the process of education free from acts of sexual misconduct, intimate partner violence and stalking. It is the intent of the BOR and each of its colleges or universities to provide safety, privacy and support to victims of sexual misconduct and intimate partner violence.”

 UNITED STATES DEPARTMENT OF EDUCATION AND OFFICE OF CIVIL RIGHTS TITLE IX STATEMENT OF POLICY:

“Title IX of the Education Amendments of 1972 (Title IX) prohibits discrimination based on sex in education programs and activities in federally funded schools at all levels. If any part of a school district or college receives any Federal funds for any purpose, all of the operations of the district or college are covered by Title IX.

Title IX protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination, including discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity. All students (as well as other persons) at recipient institutions are protected by Title IX – regardless of their sex, sexual orientation, gender identity, part-or full-time status, disability, race, or national origin-in all aspects of a recipient’s educational programs and activities.”

 If any student experiences sexual misconduct or harassment, and/or racial or ethnic discrimination on Three Rivers Community College Campus, or fears for their safety from a threat while on campus, please contact: **Maria Krug, Title IX Coordinator Three Rivers Community College 574 New London Turnpike Norwich, CT 06360. Room A Wing (860) 215-9208 Mkrug@ threerivers.edu**

**Students with Disabilities:**

If you have a disability that may affect your progress in this course, please meet with a Disability Service Provider (DSP) as soon as possible. Please note that accommodations cannot be provided until you provide written authorization from a DSP. **TRCC Disabilities Service Providers** Counseling & Advising Office Room A-119:

|  |  |
| --- | --- |
| **College Disabilities Service Provider**  |   |
|   |   |   |
|  Matt Liscum, Counselor(860) 215-9265Room A113   |          Learning Disabilities        ADD/ADHD        Autism Spectrum        Mental Health Disabilities |   |
|  Elizabeth Willcox, Advisor(860) 215-9289Room A113 |          Medical Disabilities        Mobility Disabilities        Sensory Disability |

**Academic Integrity / Plagiarism Policy:**

The effective operation of any organization is dependent on the honesty and goodwill of its members. In an organization devoted to the pursuit of knowledge, acting with integrity is essential to effective teaching and learning. Furthermore, academic dishonesty erodes the legitimacy of every degree awarded by the College. To emphasize the importance of academic integrity, Three Rivers Community College adheres to the following policy in addition to the Student Discipline Policy, sections 2:10 and 3:1-10, as provided by the Board of Trustees of Connecticut Community Colleges. Since collaboration is central to the learning community, Three Rivers wishes to emphasize that this policy is not intended to discourage collaboration when appropriate, approved, and disclosed.

**Withdrawal Policy:**

After the last drop date specified in the academic calendar, students may withdraw from courses by completing the appropriate form which is available online or in any Student Services Office. If necessary you can withdraw by phone by calling the Registrar’s office. Withdrawals are accepted until the week before classes check the specific date in the academic calendar end – **November 5th**–. A grade of “W” will be entered for each course from which a student withdraws. The course(s) and grade “W” will appear on the student’s transcript.

**UF Grade:**

UF (unearned F): This notation is awarded to students who were enrolled in a course, did not officially withdraw, but who failed to participate in course activities through the end of the term. It is used when, in the judgment of the instructor, completed assignments and/or course activities were insufficient to make normal evaluation of academic performance possible. Students who receive this notation will have reported on their behalf a “last date of participation” by the assigning faculty member. When saved on the grade roster, this notation will immediately convert to a regular grade of F on the student’s transcript. It will be punitive and count in the GPA. The UF notation is used for internal reporting and will not appear on the student’s transcript.

**Digication Statement:** Traditional Version

All students are required to maintain an online learning portfolio in Digication that uses the college template. Through this electronic tool students will have the opportunity to monitor their own growth in college-wide learning. The student will keep his/her learning portfolio and may continue to use the Digication account after graduation. A Three Rivers General Education Assessment Team will select and review random works to improve the college experience for all. Student work reviewed for assessment purposes will not include names and all student work will remain private and anonymous for college improvement purposes. Students will have the ability to integrate learning from the classroom, college, and life in general, which will provide additional learning opportunities.

**Class Cancellation Procedure:**

In the event that I must cancel class due to sickness or personal emergency, I will contact the Academic Dean’s office so that they can post the cancellation and discuss how I intend to make up the class time. The academic dean does not contact students when class is cancelled. To provide early warning for a cancellation I will email, so be certain that you have a **school assigned email** address on file with the registrar’s, and not a personal one.

**MyCommNet Alert:**  MyCommNet Alert is a system that sends text messages & emails to anyone signed up in the event of a campus emergency.

**Assignments:**

Assignments are to be typed, double-spaced, stapled and are due on the date noted on the syllabus. Students should come to class with the reading and/or the work completed, and prepared to hand it on the day noted on the syllabus.

**Late Work:**

All work that is not turned in at the scheduled day and time stated on the syllabus is considered late. After the assigned date students may only hand in late work the following class for an automatic 50% reduction before grading.

**COM K173: Spring 2019 Course Schedule**

|  |  |  |
| --- | --- | --- |
| **Week 1** |  |  |
| T 8.27  | **Welcome!****Speech of Introduction** |  |
| R 8.29 | **Introduction to Communication** | Due: Buy eBook; Register for LaunchPad |
| **Week 2** |  |  |
| T 9.3  | **Chapter 1: Building Confidence in the Craft** | Read: Chapter 1 |
| R 9.5 | **Chapter 2: Listening & the Ethics of Speech** | Read: Chapter 2 |
| **Week 3** |  |  |
| T 9.10  | **How-to Speech** | Due: How-to Speech & Outline |
| R 9.12 | **How-to Speech, Cont.** |  |
| **Week 4** |  |  |
| T 9.17  | **Chapter 3: Audience Analysis** | Due: How-to Speech Self ReflectionRead: Chapter 3 |
| R 9.19  | **Chapter 9: Style and Language****Chapter 10: Style and Delivery** | Read: Chapters 9 & 10 |
| **Week 5** |  |  |
| T 9.24  | **Narrative Speech** | Due: Narrative Speech & Script |
| R 9.26 | **Narrative Speech, Cont.** |  |
| **Week 6** |  |  |
| T 10.1   | **Chapter 4: Choosing a Speech Topic and Purpose****Chapter 5: Researching Your Speech Topic** | Due: Narrative Speech Self ReflectionRead: Chapters 4 & 5 |
| R 10.3 | **Chapter 6: Supporting Materials & Contextual Reasoning** | Read: Chapter 6 |
| **Week 7** |  |  |
|  | **Chapter 14: Informative Speaking** | Read: Chapter 14 |
| T 10.8 R 10.10 | **Chapter 7: Organizing and Outlining Your Speech****Chapter 8: Transitions, Introductions, & Conclusions** | Read: Chapters 7 & 8 |
| **Week 8** |  |  |
| T 10.15  | **Chapter 11: Presentation Aids** | Read: Chapter 11 |
| R 10.17 | **Chapter 12: Understanding Speech Genres** | Read: Chapter 12 |
| **Week 9** |  |  |
| T 10.22 | No class: Reading day |  |
| T 10.24 | **Forensic Speech Workshop** | Due: Forensic Speech Draft Outline |
| **Week 10** |  |  |
| T 10.29 | **Forensic Speech, Cont.** | Due: Forensic Speech & Outline |
| R 10.31 | **Forensic Speech, Cont.** |  |
| **Week 11** |  |  |
| T 11.5  | **Chapter 15: Persuasive Speaking** | Due: Forensic Speech Self ReflectionRead: Chapter 15 |
| R 11.7  | **Chapter 16: Making Arguments** | Read: Chapter 16 |
| **Week 12** |  |  |
| T 11.12  | **Chapter 17: Speaking in the Workplace****Deliberative Speech Audience Analysis** | Read: Chapter 17Due: Audience Analysis Survey |
| R 11.14 | **Chapter 13: Celebratory Speaking****Chapter 19: Speaking for Social Change** | Read: Chapters 13 & 19 |
| **Week 13** |  |  |
| T 11.19  | **Deliberative Speech Workshop** | Due: Deliberative Speech Draft Outline |
| R 11.21 | **Digication ePortfolio Workshop** |  |
| **Week 14**T 11.26 R 11.28 **Thanksgiving: No class** | **Class optional: Fill the box food drive:**  |  |
| T 12.3  | **Deliberative Speech** | Due: Deliberative Speech & Outline |
| R 12.5 | **Deliberative Speech, Cont.** | Due: All LearningCurve quizzes |
| **Week 15** |  |  |
| T 12.10 R 12.12 | **Deliberative Speech, Cont.** |  |
|  | **Final Exam (on LaunchPad)** | Due: Digication ePortfolioDue: Deliberative Speech Self ReflectionDue: Final Exam |

 **\*Course Syllabus is tentative and may be subject to change**