

Approved



President’s Cabinet Meeting Minutes

Date: Tuesday, November 12, 2019
Present: President Jukoski, Betty Baillargeon, Rob Farinelli, Steve Goetchius, April Hodson, Nicola Ricker, Sam Bartosiak
Absent w/cause: Kathryn Gaffney
Guest(s): Kem Barfield, Skye Cohen, Alycia Ziegler

Topic	Discussion	Action
1. Approval of Minutes: - October 29, 2019		Unanimously approved.
2. YODA Interface Software	Kem Barfield and Skye Cohen attended and hosted a webinar that presented the YODA software program and potential benefits to TRCC as 1) an early adopter of the program, 2) long-term costs, and 3) benefits for our student services and admissions departments. Discussion followed. Kem Barfield and Skye Cohen will gather additional information from system office re: call center at CSCU and from the provider: 1) Can we opt out after 1 year with no further commitment, 2) may we have metrics from other users, 3) can we modify when/where needed (cost?).	
3. Voucher Program / Food Pantry	Alycia Ziegler reported that the voucher program is up and running. Student Programs processes 25 vouchers at a time for the Food Pantry’s use. In addition, the Student Government Association donated an additional \$1K to the Food Pantry for supplies when needed.	
4. TRCC MASCOT – Update	Alycia Ziegler discussed the contest and voting process to be used to seek students’ election of a mascot which is sponsored by the TRCC Business Club. The mascot options are: 1) River Otter, 2) Blue Heron, and 3) Ocean Seal. Discussion followed about previous attempts to choose a mascot.	
5. President’s Update	President Jukoski shared 1) that we have been advised that Three Rivers Community College has been selected by the State Department of Education to undergo Office of Civil Rights Compliance Site Visit review. An informational and planning meeting with Ernestine Weaver, CSCU System Legal Counsel, is scheduled on December 5, 2019, 2)The Holistic Student Support Redesign (HSSR) team, as part of the CSCU Guided	

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	<p>Pathways work, has been charged to explore and make recommendations for best practices in implementing advising models. Over the past two years, the team which includes experts from across the system has worked to draft a policy recommendation for a holistic case management advising model for the community colleges and is now seeking additional campus feedback. The HSSR team will provide opportunities for administrators, faculty, staff and students to provide feedback electronically and in-person in the following ways:</p> <ul style="list-style-type: none"> • The November Student Success Center Update email • Visits to various system councils/committees (Academic Council, Advising Directors Council, CC Presidents Council, Dean of Students Council, Student Advisory Committee) • Hosting campus forums at HCC, MCC, TxCC, and TRCC based on their geographic location and plan to open these forums to interested faculty and staff from neighboring campuses. <p>The HSSR team will host two forums at TRCC on Thursday, December 5th at 11:00-12:30 and again at 2:00-3:30 in B125.</p>	
<p>6. Academic Division Update</p>	<p>Dean Farinelli reported that 1) he is currently developing the NECHE team membership and will discuss with President Jukoski and Cabinet, 2) planning is underway for the ATD-Equity workshop scheduled at TRCC on Friday, November 22nd.</p>	
<p>7. Student Services Division Update</p>	<p>Dean Farinelli shared that the recent advising days on Monday and Tuesday, November 4-5, 2019 were a huge success. Dean Farinelli commended all who supported the efforts.</p>	
<p>8. Administrative Services Update</p>	<p>Dean Goetchius 1) confirmed that feedback from all constituencies supports the closing of TRCC the day after Thanksgiving, 2) an outcome of the public safety report recommends stenciling on the outside of classrooms, both floors, for identification purposes.</p>	

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9. Human Resources Update	Title IX training is currently underway for Security Personnel.	
10. College Congress Update	Nicola Ricker advised that the College Congress meets later this week.	
11. Institutional Advancement	Betty Baillargeon reported that: 1. Donations / scholarships are 7.61% ahead of last year at this time, 2. Proceeds from the poinsettia sale will benefit the Alumni association, 3. The Foundation purchased 75 copies of the book, <u>Teaching Across Cultural Strengths</u> , for faculty and staff to support Achieving The Dream at TRCC along with sponsoring the external presenter and workshop on equity scheduled at TRCC’s professional development day on November 22, 2019 for all faculty and staff. 4. The Foundation sponsored the cost for actors and actresses as standardized patients for a mass casualty simulation at TRCC	
12. Marketing and Public Affairs Update	No report at this time.	
13. Student Government Association Update	Sam Bartosiak advised that the SGA has a new Treasurer, (add name here).	
14. All Other Business	No new business was presented.	

MEETING ADJOURNED AT 3:20 p.m. - Submitted by April Hodson