

APPROVED



President's Cabinet Meeting Minutes

Date: Monday, June 10, 2019
Present: President Jukoski, Betty Baillargeon, Rob Farinelli, Kathryn Gaffney, Steve Goetchius, April Hodson, Nicola Ricker, Louise Summa, Samantha Bartosiak, newly elected SGA President and Cabinet Representative, Joseph Victorino, Outgoing SGA President
Guest(s): Jonathan Lamiotte, New Assistant Director of Admissions

Topic	Discussion	Action
1. Approval of Minutes: - Monday, May 20, 2019		Unanimously approved.
2. Guests	President Jukoski welcomed both Jonathan Lamiotte, new Assistant Director of Admissions, to TRCC and, Samantha Bartosiak, Student Government President and representative on Cabinet. President Jukoski also thanked Joseph Victorino for his work as President of the SGA and involvement and participation in the College over the past 2 years.	
3. Commencement Feedback	All agreed the event was successful. Some suggestions for next year include: 1) raising the stage, 2) chair setup wider rather than back toward parking lot, 3) presenting medals and awards in front of the podium for better audience viewing and, 4) ask for feedback from Board of Regent who attended the event.	
4. Nursing Pinning	All agreed the event was successful.	
5. Closing College on July 5th (Day after July Fourth Holiday)	Steve Goetchius reported that all constituencies provided positive feedback to closing the College on Friday, July 5 th . Based on this feedback, Cabinet approved closing on July 5 th . It is noted that employees will need to take a holiday on this day or work over/use accrued time. Steve Goetchius will work with Payroll to ensure proper processing of time cards.	
6. Security Update	Steve Goetchius reported that Security Site Supervisor, Mark Bellaro has retired as of the end of May, 2019 and that Jessica Orum is the new Security Site Supervisor. Ms. Orum advised that the building will now close at 10:00PM.	



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7. Super Saturday(s)	Dean Farinelli discussed the possibility of the SO aligning the dates of all community college Super Saturday's to August 24 th , 2019. As August 24 th is too late in our registration process, Three Rivers will host one Super Saturday on August 10 th and will include expanded services from IT, Maintenance, Cashier, Security and tours of the Fitness Center and Library.	
8. A-Wing Physical Changes	Dean Farinelli discussed options available to us during the physical renovation of the A-Wing and services provided to students. Discussion will continue at a future Cabinet meeting.	
9. Achieve the Dream Teaching and Learning Summit	President Jukoski will attend the ATD conference in Arizona on June 18-20 th along with Dean Farinelli, Kem Barfield, Jodi Calvert and Todd Barry.	
10. Rescheduling Day/Time of Cabinet for AY 19-20	President Jukoski proposed that Cabinet be moved to Tuesday's from 2:30-4:30 beginning in September, 2019. All agreed.	
11. New Business	<p>Administrative Services: Steve Goetchius provided a brief summary of the recent Budget meeting he attended. More information is expected to be sent from SO over the few weeks for Cabinet to address.</p> <p>Institutional Advancement: Betty Baillargeon reported a recent donation of 30K from the Lord Foundation.</p> <p>SGA: Sam Bartosiak discussed the work of the Security Council toward implementing security procedures across the campus that may include ID badging and their upcoming elections.</p>	

MEETING ADJOURNED AT 2:45 pm
Minutes submitted by A. Hodson