

APPROVED



President's Cabinet Meeting Minutes

Date: Monday, May 20, 2019
Present: President Jukoski, Betty Baillargeon, Rob Farinelli, Kathryn Gaffney, Steve Goetchius, April Hodson, Nicola Ricker, Louise Summa, Joseph Victorino

Topic	Discussion	Action
1. Approval of Minutes: - Monday, May 13, 2019		Unanimously approved.
2. Commencement Update	Dean Farinelli reported that everything is on track for a successful commencement this week.	
3. Closing College on July 5th (Day after July Fourth Holiday)	Since July 4 th falls on a Thursday this year, Cabinet discussed also closing the College on Friday, July 5 th . Steve Goetchius will solicit all constituencies to ask for feedback. It is noted that employees will need to take a holiday on this day if we close the College. Cabinet asked to survey their departments and report back at the next Cabinet meeting.	
4. College Projects: - HVAC, Nursing Study, Site Improvements (A-Wing and D-Wing)	Steve Goetchius reported he and President Jukoski attended a meeting with SO reps and contractors to discuss college projects. It was noted that in some cases, we need to begin work immediately or risk work running into the fall semester. President Jukoski will discuss with SO. In some cases, we are waiting for funding.	
5. New Business	Institutional Advancement: Betty Baillargeon reported there is a Foundation Board Meeting on Tuesday, May 21 st at which time there will be a review of the budget for the annual meeting, and the accounting cycle closes on June 30 th . SGA: Joseph Victorino reported that 1) AY 19-20 SGA meetings will be bi-weekly, and an SGA representative for the Foundation Board has not been identified.	

MEETING ADJOURNED AT 2:45 pm
Minutes submitted by A. Hodson