**Date: December 12, 2018, 12:20 – 1:20 p.m.**

**Present: Nicola Ricker, Lorenzo Ederle, Steve Neufeld, Lori Angel, Andrew Marvin, Matt Burbine, Skye Cohen, Janet Hagen, Pam Williams, Steve Paternoster, Phil Mayer, Meg Wichser, Beth Allen, Mildred Hodge, Sandy Dean,**

**Absent: Beth Allen, Mildred Hodge, Sandy Dean, Melissa Neill, Meg Wichser, Samantha Bartosiak, Vicki DiFilippo, Rick, Bennett, Jodi Calvert**

| Topic | Discussion | Action |
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| 1. Call to Order and Approval of Minutes | The meeting was called to order at 12:20. Minutes from 11/14 were adopted with the correction that Victoria DiFilippo was absent. |  |
| 1. Executive Board Reports | Nicola Ricker announced:   * The bonding meeting was cancelled; Nicola will send out an update after the next Cabinet meeting * Title IX training has ended; there was an extravaganza last Thursday where people could complete the training * Enrollment was down 2/1% as of 12/3, mainly less full-time * 2 guests from QVCC visited the Equity and Diversity Committee about the SEED program, a national program to promote diversity awareness. They would like to partner with TRCC to put on seminars for students and faculty * The new Academic Dean asked to have the summer schedule before Christmas and wants to post a 2 year schedule * The President wants to have an Election Task Force to promote student voting under the Congress * Pres. Jukoski went to a meeting about the challenges of meeting workforce pipelines and needs | * Nicola Ricker will find out more about the bonding issue and Pres. Jukoski’s meeting about workforce needs |
| 1. Committee/Student Government Reports | * Lorenzo Ederle asked if reports from the Student Advisory Council would be beneficial. The group said that the wanted input from him. He said that one concern was transportation because the new bus routes were slower. Inclusiveness/diversity and security are also concerns. |  |
| 1. Old Business | * Committee Voting Rights for Congress Members   Tabled pending review the governance document.   * Term Limits for Curriculum Committee Chair   Tabled pending review the governance document. | * Steve Neufeld will send out the new version of the Governance Document to Congress members |
| 1. New Business | * Impact of Registrar Reassignment on Congress Representation   The issue was tabled as Matt Liscum was absent.   * Website Issues   Problems with the website were discussed. Many people found having an intranet and extranet confusing and unclear. Nicola Ricker suggested creating a task force to address the issue. | * Nicola Ricker will bring the issue to Cabinet |
| 1. Announcements | None |  |

**MEETING ADJOURNED AT 1:15 p.m.**