

# APPROVED



## President’s Cabinet Meeting Minutes

**Date:** Monday, February 4, 2019  
**Present:** President Jukoski, Betty Baillargeon, Rob Farinelli, Kathryn Gaffney, Steve Goetchius, April Hodson, Nicola Ricker, Louise Summa, Joseph Victorino  
**Guest(s):** Kevin Kelly, Registrar

Topic	Discussion	Action
<b>1. Approval of Minutes: - Monday, Jan. 28, 2019</b>		Approved via email.
<b>2. Commencement – Student Speaker Selection Process</b>	Keven Kelly, Registrar, discussed his recent meeting with the Student Government Association Board to gain their endorsement of a new selection process to determine a student speaker for commencement. Kevin provided a handout to Cabinet outlining the process. The SGA Board will review at their next meeting and Joseph Victorino will update Cabinet. It was noted the Valedictorian and Salutatorian will continue to be honored on the commencement platform.	
<b>3. Enrollment Update</b>		Deferred
<b>4. Feedback on the recent Professional Development Day on Friday, February 1, 2019</b>	Cabinet provided very positive feedback to this recent event noting the topic was very timely and relevant and especially liked the panel of students and faculty. President Jukoski thanked the CFT for their work on this event that was well attended by faculty and staff.	
<b>5. Commencement Speakers</b>	Cabinet reviewed a list of possible speakers for this year’s commencement. Betty Baillargeon will provide additional information at next week’s Cabinet meeting.	
<b>6. Honorary Degrees</b>	Cabinet reviewed a list of possible recipients for this award. Betty Baillargeon will provide more information at next week’s Cabinet meeting.	
<b>7. All Other Business</b>	<b>Academics:</b> Dear Farinelli requested the agenda item, Services Animals on Campus be added to next week’s Cabinet agenda.	

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	<p><b>Administration:</b> Discussed upcoming committee membership for this year’s promotion and tenure review.</p> <p><b>Foundation/Advancement:</b> Betty Baillargeon shared:</p> <ol style="list-style-type: none"> <li>1. The Finance and Investment Committee will meet on Thursday, February 7<sup>th</sup></li> <li>2. Scholarship applications are already being submitted</li> <li>3. Planning is underway for the annual award night reception on May 3<sup>rd</sup>, 2019</li> <li>4. Planning is underway for the annual golf outing, scheduled on September 16, 2019 at Fox Hopyard.</li> <li>5. Planning is underway for a new “Alumni Profiles” area. President Jukoski endorsed this project and suggested that alumni profiles are profiled in strategic areas of the building for students and visitors to TRCC to view, especially near the Cyber Café and outside of the Multi-Purpose Room. Discussion followed about highlighting alums that are doing great work in the community.</li> <li>6. Betty shared the terrific news that Harrison Graham, a new part-time worker in the Foundation and Marketing Office here at TRCC was selected to intern in the Governor’s Legislative Office in Hartford twice a week.</li> </ol>	

**MEETING ADJOURNED AT 2:45 pm**  
**Minutes submitted by A. Hodson**