

APPROVED



President's Cabinet Meeting Minutes

Date: Monday, January 14, 2019
Present: President Jukoski, Betty Baillargeon, Rob Farinelli, Steve Finton, Kathryn Gaffney, Steve Goetchius, April Hodson
Absent with cause: Nicola Ricker, Louise Summa, Joseph Victorino

Topic	Discussion	Action
1. Approval of Minutes: -		Deferred
2. Super Saturday Update	<p>Steve Finton reported that super Saturday was very productive with 86 students serviced, 68 registered, 18 placement tested, 16 TEAS tested and 12 applicants. Steve sent out kudos to the A-Team staff, faculty advisors, supporting services, and to Kathryn Gaffney and Alexa Shelton for coordinating the FM 107.7 radio station working from TRCC and the informercials. Unfortunately, we are still behind our pace with previous years but still have time to make our numbers this year.</p> <p>Steve also shared the SO has asked all colleges to be on alert for any student difficulty associated with the government shut down. Student Services staff has not reported any challenges impacting our students at this time.</p> <p>Betty Baillargeon gave kudos to Matt Liscum in Student Services for his assistance with a student who was having difficulty with accessing student portal for grades retrieval and advising. Matt was able to work with the student and re-motivate him. Our advising procedures were tabled for a future cabinet meeting as all agreed we need to better serve our students. It was suggested that Dean Farinelli set up student focus groups that will help with our academic advising procedures.</p>	
3. Changing withdrawal dates	Dean Farinelli discussed the current withdrawal practice, last day of the semester, and the challenges this causes and will follow-up with Faculty and report back to cabinet with recommendations.	



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4. Commencement - Alums	President Jukoski	
5. All Other Business	<p>Administration: Dean Goetchius reported there is a pause regarding the IT consolidation.</p> <p>Foundation/Advancement: Betty Baillargeon provided a hand-out to Cabinet with potential Alumni Commencement speakers in addition to a spreadsheet outlining past Commencement, Honorary, Merit and Alumni speakers. The Foundation board will meet on Tuesday, June 15 with Kevin Kelly as the guest speaker. The Finance & Investment Committee will meet on February 6 with Dime Investments and Manning & Nappier.</p>	

MEETING ADJOURNED AT 2:30 pm
Minutes submitted by A. Hodson