PLAN OF STUDY FORM – 2014/2015
Pathway to Teaching Careers –KC35
ASSOCIATE IN ARTS DEGREE
CREDITS REQUIRED— 67
Advanced Credits:

Transfer Credits	_____
#CLEP/DSST	_____
#Credit by Exam	_____
#APL Credits	_____
#Military Credits	_____

THREE RIVERS COMMUNITY COLLEGE
NAME _____
   First   Last
STUDENT ID# _____

Name(s) of Transfer college(s) _____

_____

_____

A combined maximum of 30 credits may be used to satisfy degree requirements

Course ID	Title of Course	Credits	Semester Completed	To Be Completed
Composition, Literature and Speech				
ENG* K101°	Composition	3	_____	_____
ENG* K102°	Literature and Composition	3	_____	_____
COM* K173°	Public Speaking	3	_____	_____
Fine Arts Electives	**Select one course from the following:** ARC* K102, ART* K107, ART* K121, THR* K101, MUS*K104/ANT* K136*	3	_____	_____
	Select one course from the following: ART* K111, THR* K110 or THR* K121* (*meets T2CE at ECSU)	3	_____	_____

Humanities (Two semesters of the same foreign language are required. Only **Liberal Arts and Sciences electives** may be substituted if two years of the same language, with a grade of "C" or better were completed at the high school level. High school transcripts and college verification required for substitution).

Course ID	Title of Course	Credits	Semester Completed	To Be Completed
_____	_____	3	_____	_____
_____	_____	3	_____	_____
PHL* K101°	Introduction to Philosophy		_____	_____
or	or	3		
PHL* K111°	Ethics		_____	_____
Mathematics (Select one of the following)		3		
MAT* K143°	Math for Elementary Education (For Elementary Ed)		_____	_____
or	or			
MAT* K146°	Math for Liberal Arts (For Secondary Ed)		_____	_____
Natural Science (Select one of the following)		3		
OCE* K101	Introduction to Oceanography		_____	_____
or	or			
ENV* K101	Environmental Studies		_____	_____
Earth or Physical Science (Select one of the following)		4		
BIO* K115°	Human Biology		_____	_____
or	or			
BIO* K121°	General Biology 1		_____	_____
or	or			
EAS* K110°	Earth Science		_____	_____
Social Sciences				
HIS* K201°	United States History I		_____	_____
or	or	3		
HIS* K202°	United States History II			
PSY* K111°	General Psychology I	3	_____	_____
PSY* K200°	Child Psychology		_____	_____
or	or	3		
ECE* K182°	Child Development			
SOC* K101°	Principles of Sociology	3	_____	_____
Education				
CSA* K105	Introduction to Software Applications		_____	_____
or	or	3		
BBG* K115°	Business Software Applications			
HLT* K155°	Personal Health	3	_____	_____
ECE* K215°	The Exceptional Learner	3	_____	_____
EDU* K110°	Teaching in the Twenty First Century	3	_____	_____
PSY* K204°	Child and Adolescent Development	3	_____	_____

Other/Electives (Courses applicable in the intended major. Recommendations are ENG* K2xx for elementary education and MAT* K167 for secondary education)

Course ID	Title of Course	Credits	Semester Completed	To Be Completed
	_____	3	_____	_____
	_____	3	_____	_____
	GRAND TOTAL	**67**		

PLAN OF STUDY REVIEWED BY

_____
Advisor   Date
_____
Student   Date
Preliminary Graduate Audit Completed By:

_____
Signature   Date

° Course has prerequisite. Please check course description.

The College reserves the right to modify this Plan of Study in subsequent academic years. Each student has the responsibility to insure that he/she completes all courses required for graduation, completes prerequisites for required courses, and completes all other requirements of the College as explained in the College Catalog.

ACADEMIC ADVISEMENT PROCESS
Students are required to meet with their assigned advisor early in their first semester of enrollment. After advisement, the assigned advisor will remove the registration hold allowing the student to register. It is the student's responsibility to seek out information concerning program requirements. This may be done with the help of their advisor, the Department Chairperson, the Program Coordinator, the Counseling staff, or individual faculty members. While each student is assigned to an Academic Advisor, ultimate responsibility for meeting program requirements lies with the individual student. Students are encouraged to initiate and maintain close contact with their Academic Advisor throughout their program enrollment.

PROGRAM REQUIREMENTS
The plan of study used to determine graduation eligibility will be that under which the candidate first enrolled, except as noted in the following:
1. If the candidate was readmitted to the College, after an absence of two years or more, the Plan of Study at the time of being readmitted will be the plan of study the candidate will follow.
2. If the candidate changed his/her program one or more times during attendance, the Plan of Study used shall be that which was in effect at the time of the last change of program.
3. If the courses required within a program have been significantly changes since the time of enrolled readmission or change of program, or if other unusual circumstances exist as determined by the Registrar, the catalog in effect at the time of graduation may be used. If the candidate disagrees with the selection of catalog, he/she may seek written permission from the program coordinator and/or department chair to be evaluated under another catalog.
4. In no case will a student be permitted to use requirements from more than one catalog, or from a combination of catalogs, to meet graduation requirements.

COURSE PREREQUISITES
All prerequisites to courses listed in the College catalog must be met by students prior to registration in those courses. If, however, students consider that they have the equivalent of a prerequisite listed for a given course, they may present evidence to the instructor, and may register for the course if written consent is filed by the instructor in the Registrar's Office.

COURSE SUBSTITUTION
Any substitution of a course or courses for those listed as requirements for a degree or certificate must be approved by either the Department Chairperson or Academic Program Coordinator and the Academic Dean. Contact your advisor or the Director of Counseling for additional information.

GRADUATION REQUIREMENTS
All students should schedule a graduation review with their Academic Advisor before registering for their final semester in a degree or certificate program. Eligible students must fill out a graduation application form by the date published in the academic calendar.

To be eligible for graduation with an Associate in Science, Arts or Applied Science degree or a Certificate from the College, the student must:
1. Fulfill all of the program course requirements in an approved program and have achieved at least a 2.0 cumulative grade point average.
   In addition, Associate Degree candidates must complete a minimum of sixty credits in college level courses in an approved Plan of Study with no more than twelve credits carrying a "P" grade.
2. Successfully complete at least 50% of courses attempted. At least 25% of credits earned must have been completed at Three Rivers CC.
3. Fulfill all financial obligations to the institution.
4. Fulfill other requirements consistent with policies of the Board of Regents which may apply.