PLAN OF STUDY FORM - 2003/2004 THREE RIVERS COMMUNITY COLLEGE **GENERAL STUDIES - KB31** NAME: ASSOCIATE IN SCIENCE DEGREE CREDITS REQUIRED 60-61 STUDENT ID# Advanced Credits: Name(s) of transfer college(s) Transfer Credits #CLEP/DANTES #Credit by Exam #APL Credits #Military Credits # A combined maximum of 30 credits may be used to satisfy degree requirements Computer Literacy Requirement met by: Course ID Title of Course Credits To Be Semester Completed Completed IDS K105 First Year Experience 3 3 ENG K111° College Composition ENG K112° Literature and Composition 3 ENG K131++ Intro to Speech Communication 1-3 **ENG K133** Speech Practice MAT K106° **Business Applications** 3 HIGHER MAT Creative Arts/Fine Arts Elective (Any course in art, music, theatre; also, ARC K1100 History of Architecture) Social Sciences Electives: (One course **must** be history. The other two may be chosen from: anthropology, economics, geography, history, international studies, political science, psychology, sociology, social sciences, the following law courses: LAW K108, K111, K112, K113, K115, K116, K118, K125, K160, K211, K214, K215, K220, K221, K230, K231; CDV K117, K136, K219; all human services courses except HSV K219 Practicum. HIS 3 3 3 Natural Sciences Elective: (Courses in astronomy, biology, chemistry, earth science, ecology, BIO K128 Environmental Science, geology, marine science, nutrition, oceanography, physics, and Science 250. Does NOT include HLT K111 Personal Health). Advanced Liberal Arts & Sciences Electives: (Any 200 course in literature, philosophy, art, music, theatre, natural sciences, social sciences, math, and PHL* K111 Ethics, POL* K103 Introduction to International Relations, MAT K151 Calculus I and MAT K152 Calculus II. 3 3 Open Electives: 3 3 3 3 3

GRAND TOTAL

3 3

60-61

[°] Course has a prerequisite. Students should check course description.

⁺ Students should complete IDS K105 during their first or second semester at the college.

⁺⁺ It is important to note that no fewer than 60 credits are needed to complete the degree. If the one credit speech option is selected, students must be careful to take two four-credit courses somewhere in the program or take an extra course.

OTHER REQUIREMENTS:

In selecting courses, each student must fulfill the following requirements:

Computer Literacy Requirement

For a complete description of options to meet the computer literacy requirement, see complete listing in the Academic Standards section of the catalog.

International/Intercultural Requirement

All degree-seeking students must complete one course which emphasizes a global, cross-cultural, or multi-cultural perspective and encourages students to think beyond the boundaries of traditional Western European cultural perspectives.

Courses which satisfy this requirement are:

ANT K116 Puerto Rican Experience

ANT K122 Cultures: Intro to Cultural Anthropology

ANT K224 Native Peoples of the North

BIO K128 Environmental Science

CDV K136 Anti-Bias Curriculum

ENG K241 Ethnic Literature of the United States

ENG K243 Studies in World Literature

ENG K276 Women Writers Across Cultures

GEO* K101 Intro to Geography

HIS K121 Early World Civilizations

HIS K122 Recent World Civilizations

HIS K221 Modern Asian History

HIS K222 The Middle East

HIS K225 History of Latin America

HIS K226 African American History

PHL* K151 World Religions

POL* K103 International Politics

SOC K112 Current Social Problems

SOC K216 Race and Ethnicity

SOS K210 World Issues

SPA K201/K202 Intermediate Spanish

Oral Communication Requirement

All degree-seeking students must complete one course to develop competency in oral communication; the courses which meet this requirement are:

ENG K133 Speech Practice 1 credit

ENG K133 Intro to Speech Communication 3 credits

These requirements do not increase the total number of credits needed to complete the degree; they can be met within the 60-61 credits of the degree program by choosing appropriate electives.

DEVELOPMENTAL COURSES COMPLETED:		PLAN OF STUDY REVIEWED BY:	
Writing Workshop			
	Semester/Year	Advisor	Date
Effective Reading			
	Semester/Year	Student	Date
Basic Math Skills		Graduation Audit Completed by:	
	Semester/Year		
Basic Algebra _		Signature	Date
	Semester/Year		

PLAN OF STUDY GUIDELINES

The College reserves the right to modify this Plan of Study in subsequent academic years. Each student has the responsibility to insure that he/she completes all courses required for graduation, completes prerequisites for required courses, and completes all other requirements of the College as explained in the College Catalog.

ACADEMIC ADVISEMENT PROCESS

Students are required to meet with their advisor early in their first semester of enrollment. It is the student's responsibility to seek out information concerning program requirements. This may be done with the help of their advisor, the Department Chairperson, the Program Coordinator, the Counseling staff, or individual faculty members. While each student is assigned to an Academic Advisor, ultimate responsibility for meeting program requirements lies with the individual student. Students are encouraged to initiate and maintain close contact with their Academic Advisor throughout their program enrollment. A Plan of Study Form signed by a student and academic advisor must be presented when registering for second semester courses.

PROGRAM REQUIREMENTS

Students have the option of meeting the degree or certificate program requirements listed in the College Catalog under which they initially enrolled or the requirements as listed in the current catalog. [EXCEPTION]: Students who have a two-year or more lapse in enrollment must meet the program requirements in effect at the time of re-enrollment at the College or the requirements as listed in the current catalog.

COURSE PREREQUISITES

All prerequisites to courses listed in the College catalog must be met by students prior to registration in those courses. If, however, students consider that they have the equivalent of a prerequisite listed for a given course, they may present evidence to the instructor, and may register for the course if written consent is filed by the instructor in the Registrar's Office.

COURSE SUBSTITUTION

Any substitution of a course or courses for those listed as requirements for a degree or certificate must be approved by either the Department Chairperson or Academic Program Coordinator and submitted to the Registrar. Contact your advisor or the Director of Counseling for additional information.

GRADUATION REQUIREMENTS

All students should schedule a graduation review with their Academic Advisor before registering for their final semester in a degree or certificate program. Eligible students must fill out a graduation application form and pay the appropriate fee by the date published in the academic calendar.

To be eligible for graduation with an Associate in Science, Arts or Applied Science degree or a Certificate from the College, the student must:

- 1. Fulfill all of the program course requirements in an approved program and have achieved at least a 2.0 cumulative grade point average.
 - a. In addition, Associate Degree candidates must complete a minimum of sixty credits in college level courses in an approved Plan of Study with no more than twelve credits carrying a "P" grade and complete a basic computer literacy requirement.
- 2. Successfully complete at least 50% of courses attempted. At least 25% of credits earned must have been completed at Three Rivers CC.
- 3. Fulfill all financial obligations to the institution.
- 4. Fulfill other requirements consistent with policies of the Board of Trustees which may apply.