

PLAN OF STUDY FORM - 99/00

COMPUTER APPLICATIONS
CERTIFICATE PROGRAM
CREDITS REQUIRED - 30

THAMES VALLEY CAMPUS - TRCTC

NAME: _____
First Last

STUDENT ID# _____

Advanced Credits:

Transfer Credits _____
#CLEP/DANTES _____
#Credit by Exam _____
#APL Credits _____
#Military credits _____

Name(s) of transfer college(s) _____

<u>DEPT & NO.</u>	<u>TITLE OF COURSE</u>	<u>CREDITS</u>	<u>PLANNED</u>	<u>COMPLETED</u>
<u>SEMESTER I</u>				
ACC K111*	Financial Accounting I	4	_____	_____
CSC K1175	Introduction to Computer Applications	3	_____	_____
ENG K111*	College Composition	3	_____	_____
MAT K106*	Business Applications	3	_____	_____
_____	Open Elective	3	_____	_____
<u>SEMESTER II</u>				
CSC K1224*	Data Communications I	3	_____	_____
CSC K1225*	Data Communications I Lab	1	_____	_____
CSC K1230*	HTML and Web Site Development	4	_____	_____
ENG K225*	Writing in the Workplace (Technical Writing)	3	_____	_____
ENG K129*	Desktop Publishing	3	_____	_____

* Course has a prerequisite. Students should check course description in the catalog or semester class schedule.

DEVELOPMENTAL COURSES COMPLETED:

Writing Workshop _____

Effective Reading _____

Basic Math Skills _____

Other _____

PLAN OF STUDY REVIEWED BY:

Advisor _____ Date _____

Student _____ Date _____

Graduation Audit Completed by:

Signature _____ Date _____