

PLAN OF STUDY FORM - 2001/2002
BUSINESS ADMINISTRATION PROGRAM – KA51
PUBLIC ADMINISTRATION OPTION
ASSOCIATE IN SCIENCE DEGREE
CREDITS REQUIRED - 63

THREE RIVERS COMMUNITY COLLEGE

NAME: _____
First Last

STUDENT ID# _____

Advanced Credits:

Transfer Credits _____ Name(s) of transfer college(s) _____
 #CLEP/DANTES _____
 #Credit by Exam _____
 #APL Credits _____
 #Military credits _____

A combined maximum of 30 credits may be used to satisfy degree requirements.

Computer Literacy Requirement met by: _____

| <u>DEPT & NO.</u> | <u>TITLE OF COURSE</u> | <u>CREDITS</u> | <u>SEMESTER COMPLETED</u> | <u>TO BE COMPLETED</u> |
|-----------------------|---------------------------------|----------------|---------------------------|------------------------|
| ACC K111* | Financial Accounting I | 4 | _____ | _____ |
| ACC K112* | Financial Accounting II | 4 | _____ | _____ |
| ACC K231* | Managerial Accounting | 4 | _____ | _____ |
| BUS K111 | Introduction to Business | 3 | _____ | _____ |
| CSC K1175 | Computer Applications I | 3 | _____ | _____ |
| ECO K111 | Macroeconomics | 3 | _____ | _____ |
| ECO K112 | Microeconomics | 3 | _____ | _____ |
| ENG K111* | College Composition | 3 | _____ | _____ |
| ENG K221* | Managerial Communication | 3 | _____ | _____ |
| MAT K106* | Business Applications | 3 | _____ | _____ |
| MAT K108* | Mathematics in Today's World | 3 | _____ | _____ |
| MGT K111 | Principles of Management | 3 | _____ | _____ |
| MGT K113 | Business Law I | 3 | _____ | _____ |
| MGT K114* | Business Law II | 3 | _____ | _____ |
| MGT K212 | Human Resources Management | 3 | _____ | _____ |
| MGT K213 | Labor Relations | 3 | _____ | _____ |
| POL K111 | American Democracy and Politics | 3 | _____ | _____ |
| POL K112 | Practical Local Politics | 3 | _____ | _____ |
| SOC K111 | Introduction to Sociology | 3 | _____ | _____ |
| _____ | Practicum * | 3 | _____ | _____ |

* Course has a prerequisite. Students should check course description in the catalog or semester class schedule.

DEVELOPMENTAL COURSES COMPLETED:

Writing Workshop _____
 Semester/Year _____
 Effective Reading _____
 Semester/Year _____
 Basic Math Skills _____
 Semester/Year _____
 Basic Algebra _____
 Semester/Year _____

PLAN OF STUDY REVIEWED BY:

Advisor _____ Date _____
 Student _____ Date _____
Graduation Audit Completed by:
 Signature _____ Date _____