**Fall 2018**

**316850**

IDS K105: First Year Experience

Tuesday and Thursday 12:30 – 1:45

Room D215

**Instructor:** Professor Tricia Sauter

**psauter@trcc.commnet.edu**

**Phone:** TBA

**Office Hours:** Tuesday/Thursday

By Appointment

**Access to the internet and the college email**

Cuseo, J. Thompson, A., & McLaughlin J., (2016) [3rd edition]. Thriving in the community college and beyond

 IA, Kendal Hunt Publishing Company

Online textbook access is <http://webcom.grtxle.com/FYE>

Username: fyesuccess

Password: fyesuccess

**Course Description**

**3 CREDIT HOURS**
Prerequisites: [***ENG\* K096***](http://catalog.threerivers.edu/content.php?filter%5B27%5D=IDS&filter%5B29%5D=K105&filter%5Bcourse_type%5D=-1&filter%5Bkeyword%5D=&filter%5B32%5D=1&filter%5Bcpage%5D=1&cur_cat_oid=5&expand=&navoid=250&search_database=Filter#tt2503) placement∞ or completion of [***ESL\* K063***](http://catalog.threerivers.edu/content.php?filter%5B27%5D=IDS&filter%5B29%5D=K105&filter%5Bcourse_type%5D=-1&filter%5Bkeyword%5D=&filter%5B32%5D=1&filter%5Bcpage%5D=1&cur_cat_oid=5&expand=&navoid=250&search_database=Filter#tt9778) with a C# or higher.
This course is designed to engage stu­dents as active participants within the college environment. Students will have the opportunity to acquire academic skills, attributes, awareness of self as learner, and to engage with the resources and activities within the Three Rivers Community College community. You can expect regular reading, writing and re­search assignments along with classroom discussion as you investigate how to be successful in this environment.

**Course Goals and Objectives**

* Make a positive and productive transition to college life
* Develop proactive coping skills and behaviors
* Actively and effectively participate in group assignments and discussions
* Participate in activities/community function on the TRCC campus.
* Understand, articulate and apply self- assessment and decision making skills in achieving family, educational, career and personal goals
* Establish personal, career and academic goals, with an understanding of are the obstacles to these goals.
* Become aware of and develop attitudes towards tolerance and acceptance of diverse groups and their opinions.
* Understand, articulate and apply the elements of reasoning
* Formulate appropriate questions and hypotheses
* Use information presented quantitatively to further academic work
* Identify, extract and interpret numerical data from various sources.
* Learn and employ strategies that avoid plagiarism

**8/28 Community Building Syllabus Review**

**8/30 Speaker Read Chapter 1 *Distribute Learning style Assignment***

 **9/4 Quiz on syllabus and Chapter 1 // Time exercise in class: Add/Drop period discussed.**

 **9/6 Review of Learning Style & Kiersey Inventories**

 **9/11 Time Management: Read Chapter 4 *Distribute Time Management Assignment***

**9/13 Critical Thinking Activities Read Chapter 5**

 **9/18 Elements of reasoning/ Intellectual Character traits/**

 **9/20 Fallacious Arguments**

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 **9/25 Quiz on Critical Thinking**

 **9/27 Review Quiz, discuss time and study Issues**

 **10/2 Read Chapter 6 and Chapter 7 Bring Both Quiz #1 and #2 to class.**

 **10/4 Discussion Continues**

**10/9 Career exploration Assignment distributed Critical Thinking Assignment Due**

**10/11 Strategic Planning Begins Read Chapter 12**

**10/16 Academic Issue/ Gen Ed; Career Assignment DUE**

**10/18 Program of Study//Planning to Graduate?**

 **10/23 Exploring Transfer institutions for Strategic Plan (LAB)**

 **10/25 Collaborative Problem solving….Putting the puzzle together**

 **10/30 Mid Term Exam**

 **11/1 *No Formal Class. Put the Strategic plan together.***

**11/6 Cultural Diversity READ CHAPTER 8**

 **11/8 Cultural Diversity Submit Time Management &Strategic Plan**

**11/13 OVERWHELMED YET? Dealing with Stress Read Chapter 11**

**11/15 Coping skills continued Essay Topic discussed // Article distributed**

**11/20 Writing in College: Information Literacy.**

 **4/18 Plagiarism revisited// Writing the Introduction**

**11/27 Peer review of essay**

**11/29 Poster development discussed Submit essay #1**

 **12/4 thru Presentations Posters due at time of presentation**

 **12/12 Presentations**

 **12/13 Final Exam**

**IF YOU MISS A CLASS Session YOU are responsible to get all information and assignments. Please get a class partner with whom you are able to share information.**

**Assignments Each Assignment is worth 10% of your final grade. All work must be SUBMITTED in class AS WELL AS entered into your portfolio on DIGICATION.**

 **DATE: 9/4: Quiz on Syllabus and Chapter 1**

**Date: 9/6 Kiersey and Learning styles notes submitted**

**DATE: 9/25: Critical Thinking quiz**

**Date: 10/9: Critical thinking assignment due**

**Date: 10/16: Career Exploration Assignment Due**

**Date: 10/30: Mid Term Exam**

**Date: 11/8: Strategic Plan and Time Management Assignment due**

**Date: 11/29: Essay #1**

**Date: 12/4: College Activity Assignment Due**

**Date: At time of presentation: Academic Poster Due**

**Date: 12/13 Final Exam**

**NO LATE ASSIGNMENTS WILL BE ACCEPTED. If you are going to be absent on a dues date, you may ask your study partner to submit your assignment, or drop the assignment in my mail box or under my office door**

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**Digication Requirement**

**All Student work, completed in this class, must be entered into digication.**

As a student you will maintain an online learning portfolio using a college-designed template in Digication. Through this electronic tool you will have the opportunity to monitor your own growth in college-wide learning. It may even help you determine a major that is best suited to you. You will be able to keep and maintain your learning portfolio after graduation. A Three Rivers General Education Assessment Team will select and review random works to improve the college experience for all. If your work is selected and reviewed for assessment purposes, it will remain anonymous and private. Digication provides a “place” where you will connect your learning from the classroom, college, and life in general. Sometimes when you review all of the work you have done and think about it, you end up learning something different and perhaps unexpected. Please review your course outlines to determine what assignments to upload into the TRCC Digication template and please post your own choices, as well. Have fun in learning!

More information on Digication is located at:

 [https://www.trcc.commnet.edu/learning-resources/eportfolio-digication/](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.trcc.commnet.edu%2Flearning-resources%2Feportfolio-digication%2F&data=02%7C01%7C%7C98c344e9d0ca41bf4f3308d6012f1fe6%7C679df878277a496aac8dd99e58606dd9%7C0%7C0%7C636697699230202112&sdata=U1YuGMuUtbqVyfdvbRqIDWcJmXvJrjA%2F32LszxlKBH4%3D&reserved=0)

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**Institutional and course policy statements:**

**Disabilities Statement:**

If you are a student with a disability and believe you will need accommodations for this class, it is your responsibility to contact the Disabilities Counseling Services to schedule a confidential meeting with a counselor. To avoid any delay in the receipt of accommodations, you should contact the counselor as soon as possible. Please note that I cannot provide accommodations based upon disability until I have received an accommodation letter from the Disabilities Counselor. Your cooperation is appreciated.

**Final Grade Scale**

 A = 94 - 100

 A- = 90 - 93

 B+ = 87 - 89

 B = 83 - 86

 B- = 80 - 82

 C+ = 77 - 79

 C = 73 - 76

 C- = 70 - 72

 D+ = 67 - 69

 D = 63 - 66

 D- = 60 - 62

 F = 00 - 59

 W = Withdrawal

 I = Incomplete

 P / F = Pass / Fail

 AU = Audit

**College Withdrawal Policy**

A verbal “drop or withdrawal” from course(s) will be accepted through **December 9, 2018** in accordance with the designated withdrawal policy and deadlines:

**Attendance Policy**

**Class Attendance Policy**

Instructional staff assigned to all sections of credit bearing courses at Three Rivers is required to take attendance at each class meeting and retain accurate records of attendance for at least three calendar years. The manner in which attendance is taken is determined at the professional discretion of the instructor. In certain instances, these records are furnished to the Financial Aid Office and the International Student advisor.

“Regular on-time attendance in this course is expected. There is much that happens during class time that adds to your educational experience beyond what you can learn from just reading and writing in solitude. **To come to college is to join a community of learners.** An athlete who does not attend practice risks losing his/her position on the team. A musician who does not attend rehearsals is usually not allowed to participate in the performance. So, too, it is questionable whether students who develop the habit of missing classes are really part of the class and therefore deserving of credit. Here, then is the attendance policy of the course.” (p.79)

**Attendance Policy**

I will send around an attendance sheet at the beginning of each class. You are responsible for making sure you sign the attendance sheet each day. You may miss two class sessions without penalty. Save your absence for a legitimate emergency. If you are absent I will assume you have a good reason for being gone. Therefore I do not need doctor’s notes or other documentation letting me know why you are absent. If a major emergency arises, let me know by email. Excessive absences – six sessions or more- may result in failure for the course.

**“If you are absent from class you are still responsible for the work assigned that day as well as the information given out that day. Please attempt to contact fellow classmates to find out what you missed before contacting me.”**(p.78)

\*Adopted from O’Brien (etal)(2008) The course syllabus: A learning approach.

San Francisco, Ca., Jossey-Bass.p.78 & 79

**Email communication:** When corresponding via email to your professor you should put your **course name and day/time in subject line**. All communication must be transmitted in proper English format avoiding the use of slang, or vulgarity. Communication should be kept brief and to the subject at hand.

Do not assume that your email has been received. If you do not receive some reply within 48 hours chances are it was not received. Personal email, especially yahoo, often goes to junk mail.

**Remember that email will NOT be answered from Thursday evening through Sunday night**

**Academic Dishonesty PLAGIARISM**

**Definitions of Academic Dishonesty
General Definition***(Student Discipline Policy, section 2:10, Board of Trustees of Connecticut Community Colleges)*
Academic Dishonesty shall in general mean conduct which has as its intent or effect the false representation of a student’s academic performance, including but not limited to (a) cheating on an examination, (b) collaborating with others in work to be presented, contrary to the stated rules of the course, (c) plagiarizing, including the submission of others’ ideas or papers (whether purchased, borrowed, or otherwise obtained) as one’s own, (d) stealing or having unauthorized access to examination or course materials, (e) falsifying records of laboratory or other data, (f) submitting, if contrary to the rules of a course, work previously presented in another course, and (g) knowingly and intentionally assisting another student in any of the above, including assistance in an arrangement whereby any work, classroom performance, examination or other activity is submitted or performed by a person other than the student under whose name the work is submitted or performed.

**Academic Dishonesty in a Service Learning, Practicum, Internship, Co-operative, or Fieldwork environment**Conduct in community settings entered by a student as part of coursework must be equally characterized by integrity and honesty. Dishonest conduct proscribed under this policy includes but is not limited to (a) making false statements to community partners about the student’s skills, credentials and accomplishments, (b) making false statements to community partners or the instructor about progress in the work the student has agreed to do in the community, including supplying false documentation of work, (c) failing to abide by the rules and policies of the community partners that the student agreed to accept as a condition of entrance into the community setting, (d) failing to return materials belonging to the community partner or instructor (e) violating the ethical principles common to professional researchers, including violation of confidentiality or anonymity agreements with research subjects, deceiving or harming research subjects, or coercing participation in research

**Cellular Phones and Beepers:** Students are notified that cellular phones and beepers are allowed in class or in the Learning Resource Center only if they are turned off or turned to a silent mode. Under no circumstances are phones to be answered in class. When there are extenuating circumstances that require that a student be available by phone or beeper, the student should speak to the instructor prior to class so that together they can arrive at an agreement.

**BOARD OF REGENTS FOR HIGHTER EDUCATION AND CONNECTICUT STATE COLLEGES AND UNIVERSITIES POLICY REGARDING SEXUAL MISCONDUCT REPORTING, SUPPORT SERVICES AND PROCESSES POLICY**

Statement of Policy for Public Act No. 14-11: An Act Concerning Sexual Assault, Stalking and Intimate Partner Violence on Campus: “The Board of Regents for Higher Education (BOR) in conjunction with the Connecticut State Colleges and Universities (CSCU) is committed to insuring that each member of every BOR governed college and university community has the opportunity to participate fully in the process of education free from acts of sexual misconduct, intimate partner violence and stalking. It is the intent of the BOR and each of its colleges or universities to provide safety, privacy and support to victims of sexual misconduct and intimate partner violence.”

UNITED STATES DEPARTMENT OF EDUCATION AND OFFICE OF CIVIL RIGHTS TITLE IX STATEMENT OF POLICY: “Title IX of the Education Amendments of 1972 (Title IX) prohibits discrimination based on sex in education programs and activities in federally funded schools at all levels. If any part of a school district or college receives any Federal funds for any purpose, all of the operations of the district or college are covered by Title IX. Title IX protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination, including discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity. All students (as well as other persons) at recipient institutions are protected by Title IX – regardless of their sex, sexual orientation, gender identity, part-or full-time status, disability, race, or national origin-in all aspects of a recipient’s educational programs and activities.”

If any student experiences sexual misconduct or harassment, and/or racial or ethnic discrimination on Three Rivers Community College Campus, or fears for their safety from a threat while on campus, please contact Maria Krug, the TRCC Title IX Coordinator:

**Maria Krug**

**Title IX Coordinator**

**Office C131**

**574 New London Turnpike, Norwich CT 06360**

**860.215.9280 \*****MKrug@threerivers.edu**