**COM K173: Public Speaking (Online)**

*Fall 2018 - CRN# 33345 – Section DL1*

**Instructor Information:**

Michael J. Stutz, Associate Professor of Communication

Office Hours: By appointment.

Office: C258

Office Phone: (860) 215-9479

Email: mstutz@trcc.commnet.edu

**Description of the Course:**

*Prerequisite: ENG\* K101 eligibility.*

Public Speaking introduces students to the principles and basic skills of effective speech communication. Students will research, compose, and deliver speeches of increasing complexity and sophistication. The course familiarizes students with the strategies and techniques of successful informative and persuasive public speaking so students gain an understanding of how communication happens and how people participate in public discourses. The course also exposes students to the rhetorical dimensions of many types of public speech and teaches them to be more critical listeners who can respond rhetorically to complex issues and ideas.

**COM K173 Course Outcome:**

1. Demonstrate, describe, and apply an understanding of the relevant principles of speech communication, reasoning, and argumentation.
2. Critically evaluate examples of public discourse.
3. Demonstrate the acquisition of skills in public speaking and argumentation within several speech structures and contexts.
4. Demonstrate an ethical and effective use of academic research.
5. Demonstrate an appreciation of the relationship of speech communication to society.

**Required Materials:**

* Speech Craft by Joshua Gunn w/ LaunchPad access code (available in the bookstore). Once you buy the LaunchPad access code, you can find our course at the following link:

[http://www.macmillanhighered.com/launchpad/speechcraft1e/8964457](http://www.macmillanhighered.com/launchpad/speechcraft1e/8964457" \o "http://www.macmillanhighered.com/launchpad/speechcraft1e/8964457" \t "_blank)

* A computer with internet connectivity and a video camera (laptop camera w/ mic or a or cell phone video are each acceptable)

**Note on the Online Course:**

This is an online course without on-campus meetings. With that being the case, the work of the course is mostly self-directed and assumes a satisfactory level of digital competency and literacy. If you feel that you might struggle in an online course environment, it is suggested that you withdraw and enroll in an on-campus section of this course.

Due to the nature of the subject, this course will make frequent use of videos that you produce yourself and upload to Blackboard. It is best to keep the files in the most compatible formats (.mov and .mp4 are best) and to keep the file size manageable (under 500MB per video). This may require you to compress the video file after recording it. It is best to keep the videos simple with no ornamental editing or accompanying sound effects or music.

Your primary contact with your classmates will be by watching each other’s videos, reviewing each other’s speech plans, providing feedback on these assignments, and Blackboard Discussions and activities related to chapter readings. When giving feedback to each other, it is best to provide feedback that is friendly, compassionate, helpful, and that you feel another person would respond to productively. Beginning with discussing areas that are working well for the student is the gold standard, then you can discuss 1-2 areas that could be improved.

Assignments will be due on Tuesdays and Thursdays at 5pm. This class will open on Tuesday, August 28th, and all work will be due by Sunday, December 16th. There will be weekly due dates. The modules for each upcoming week will open on Tuesdays at 8am.

**Email:**

Please email me with any questions or concerns that might arise through the course of the semester. I will respond to emails within 24 hours. If you send an email after 5pm on Friday through Sunday, I will respond beginning the following Monday.

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| **Assignments:**   |  |  | | --- | --- | | Categories | Percent | | Participation (Peer Evaluations, Workshops, Blackboard Discussions, etc.) | 20% | | Speech of Introduction | 5% | | How-to Speech | 5% | | Narrative Speech | 5% | | Forensic Speech & Outline | 15% | | Deliberative Speech & Outline | 20% | | Speech Reflections | 5% | | Digication ePortfolio | 5% | | LearningCurve Chapter Quizzes | 10% | | Final Exam | 10% | | **Total:** | **100%** |   **Grade Scale:**   |  |  |  | | --- | --- | --- | | Letter Grade | Point Ranges | Grade Point Value | | A | 93 - 100 | 4.000 | | A- | 90 - 92 | 3.667 | | B+ | 87 - 89 | 3.333 | | B | 83 - 86 | 3.000 | | B- | 80 - 82 | 2.667 | | C+ | 77 - 79 | 2.333 | | C | 73 - 76 | 2.000 | | C- | 70 - 72 | 1.667 | | D+ | 67 - 69 | 1.333 | | D | 63 - 66 | 1.000 | | D- | 60 - 62 | 0.667 | | F | 0 - 59 | 0.000 | |  |

**Grade Standards:**

A Work is uniformly excellent; meets all criteria for the assignment and exceeds them in quality and execution. Totally free from errors and demonstrates extensive outside preparation.

B Work is uniformly good; meets virtually all the criteria for the assignment and will do so in a highly competent manner. Predominantly free of errors and demonstrates notable outside preparation.

C Work is sufficient to fulfill the requirements of the assignment; work generally competent and relatively free from errors; acceptable outside preparation.

D Work does not fulfill the requirements of the assignment; marked by many errors and little outside preparation.

F Fails requirements completely and lacks outside preparation.

**Quizzes:**

There will be weekly reading quizzes that we be due on the Launchpad website. Access to this website comes with the purchase of your textbook. Textbooks are available in the bookstore. Please note that if you buy the textbook online or from another student, you may not gain access to Launchpad. Our course can be found at the following link: <http://www.macmillanhighered.com/launchpad/speechcraft1e/8964457>

**Question of the Day / Impromptu Speaking Exercises:**

“Question of the Day” and impromptu speaking exercises are designed to provide you with regular classroom practice in the principles of effective public speaking. Most days, class will begin with one of these exercises, so it is crucial that you arrive on time. During the exercises, students will respond to a question posed to the class. Student generated suggestions will be solicited.

**Late Assignments and Make-up Policy:**

Late assignments are penalized 10% of the total possible points per class period late.

**Academic Integrity and Ethics:**

Plagiarism will not be tolerated. Any assignment found to be plagiarized or to come from plagiarized material will receive a grade of zero and the student will be reported to the Academic Dean and Student Services Dean where disciplinary action may be taken.

**Disabilities:**

**Special Considerations**

If you have a question regarding a disability that may affect your progress in this course, please contact one of the college’s Disability Service Providers (DSP) as soon as possible.

You can make an appointment with a DSP by calling (860) 215-9017.

Please note:

1. For academic adjustments, you will have to provide documentation of your disability to the DSP. Instructors cannot provide adjustments until you have delivered written authorization (from a DSP) to the instructor.
2. Adjustments take effect when you deliver your written authorization to the instructor in person (provided there is adequate time for the instructor to make necessary arrangements). Adjustments do not apply to tests/assignments that were due prior to your delivering written authorization to your instructor in person.

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| **TRCC Disabilities Service Providers**  Counseling & Advising Office  Room A-113 | |
| **Matt Liscum**  (860) 215-9265 | * Mental Health Disabilities * Learning Disabilities * ADD/ADHD * Autism Spectrum |
| **Elizabeth Wilcox**  (860) 215-9289 | * Medical Disabilities * Sensory Disabilities * Mobility Disabilities |

**College Statement on TITLE IX:**

**BOARD OF REGENTS FOR HIGHER EDUCATION AND CONNECTICUT STATE COLLEGES AND UNIVERSITIES POLICY REGARDING SEXUAL MISCONDUCT REPORTING, SUPPORT SERVICES AND PROCESSES POLICY**

**Statement of Policy for Public Act No. 14-11: An Act Concerning Sexual Assault, Stalking and Intimate Partner Violence on Campus:**

“The Board of Regents for Higher Education (BOR) in conjunction with the Connecticut State Colleges and Universities (CSCU) is committed to insuring that each member of every BOR governed college and university community has the opportunity to participate fully in the process of education free from acts of sexual misconduct, intimate partner violence and stalking. It is the intent of the BOR and each of its colleges or universities to provide safety, privacy and support to victims of sexual misconduct and intimate partner violence.”

**UNITED STATES DEPARTMENT OF EDUCATION AND OFFICE OF CIVIL RIGHTS TITLE IX STATEMENT OF POLICY:**

“Title IX of the Education Amendments of 1972 (Title IX) prohibits discrimination based on sex in education programs and activities in federally funded schools at all levels. If any part of a school district or college receives any Federal funds for any purpose, all of the operations of the district or college are covered by Title IX.

Title IX protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination, including discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity. All students (as well as other persons) at recipient institutions are protected by Title IX – regardless of their sex, sexual orientation, gender identity, part-or full-time status, disability, race, or national origin-in all aspects of a recipient’s educational programs and activities.”

If any student experiences sexual misconduct or harassment, and/or racial or ethnic discrimination on Three Rivers Community College Campus, or fears for their safety from a threat while on campus, please contact Maria Krug at [mkrug@trcc.commnet.edu](mailto:mkrug@trcc.commnet.edu) 860 215 9280.

**Student Email:**

Your default email address is your college email address and this email address must be used for class-related communications. If you have not set up your email address yet, you will need to do this immediately. A secondary way I will be communicating with you is within our Blackboard course shell. If you have any questions regarding use of college email or Blackboard, you can contact the IT Service Desk at (860) 215-9049.

**Digication:**

As a student you will maintain an online learning portfolio using a TRCC designed template. Through this electronic tool you can see your own growth in college wide learning. It may even help you to find the major that is a match to you. You can keep this Digication account after graduation too. A Three Rivers General Education Assessment Team will select random works and review them so that we can improve the college experience for all. Your name will not be attached to any of the assessment work. It is private. This tool will also be a “place” where you can connect your learning from the classroom, school and life. Sometimes when you look at all of the work you have done and think about it you learn something else. In Digication you will be able to make other portfolios too. It’s like a file cabinet with the ability to have multiple but separate files. What is exciting about the electronic tool is when you look inside you will see you are developing in new ways! Look at your class outline to see what assignments to post into the TRCC template, you may post your own choices too. Have fun in learning!

**Sign up for MyCommNet Alert!**

MyCommNet Alert is a system that sends text messages and emails to anyone signed up in the event of a campus emergency. Additionally, TRCC sends messages when the college is delayed or closed due to weather.

All students are encouraged to sign up for MyCommNet Alert. A tutorial is available on the Educational Technology and Distance Learning Students page of the web site. This tutorial can be found at:

[http://www.trcc.commnet.edu/div\_it/educationaltechnology/Tutorials/myCommNetAlert/MIR3.html](https://www.mail.commnet.edu/owa/redir.aspx?C=c9ce4a6f45c9491482c2bae5c2091df2&URL=http%3a%2f%2fwww.trcc.commnet.edu%2fdiv_it%2feducationaltechnology%2fTutorials%2fmyCommNetAlert%2fMIR3.html)

**COM K173 Online: Fall 2018 Course Schedule**

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| **Week 1** |  |  |
| Tues. 8/28 | **Welcome!** | Due: Buy eBook; Register for LaunchPad; Prepare Video Introduction |
| Thurs. 8/30 | **Speech of Introduction** | Due: Speech of Introduction Video (Due Friday, 8/31) |
| **Week 2** |  |  |
| Tues. 9/4 | **Chapter 1: Building Confidence in the Craft** | Due: Speech of Introduction Peer Feedback & Self Reflection  Due: Chapter 1 Classwork |
| Thurs. 9/6 | **Chapter 2: Listening & the Ethics of Speech** | Due: Chapter 2 Classwork |
| **Week 3** |  |  |
| Tues. 9/11 | **How-to Speech** | Due: How-to Speech Video & Outline |
| Thurs. 9/13 | **Chapter 18: Speaking Online** | Due: How-to Speech Peer Feedback & Self Reflection  Due: Chapter 18 Classwork |
| **Week 4** |  |  |
| Tues. 9/18 | **Chapter 3: Audience Analysis** | Due: Chapter 3 Classwork |
| Thurs. 9/20 | **Chapter 9: Style and Language**  **Chapter 10: Style and Delivery** | Due: Chapters 9 & 10 Classwork |
| **Week 5** |  |  |
| Tues. 9/25 | **Narrative Speech** | Due: Narrative Speech Video & Script |
| Thurs. 9/27 | **Chapter 4: Choosing a Speech Topic and Purpose** | Due: Narrative Speech Peer Feedback & Self Reflection  Due: Chapter 4 Classwork |
| **Week 6** |  |  |
| Tues. 10/2 | **Chapter 5: Researching Your Speech Topic** | Due: Chapter 5 Classwork |
| Thurs. 10/4 | **Chapter 6: Supporting Materials & Contextual Reasoning** | Due: Chapter 6 Classwork |
| **Week 7** |  |  |
| Tues. 10/9 | **Chapter 14: Informative Speaking** | Due: Chapter 14 Classwork |
| Thurs. 10/11 | **Chapter 7: Organizing and Outlining Your Speech**  **Chapter 8: Transitions, Introductions, & Conclusions** | Due: Chapters 7 & 8 Classwork |
| **Week 8** |  |  |
| Tues. 10/16 | **Chapter 11: Presentation Aids** | Due: Chapter 11 Classwork |
| Thurs. 10/18 | **Chapter 12: Understanding Speech Genres** | Due: Chapter 12 Classwork |
| **Week 9** |  |  |
| Tues. 10/23 | **Forensic Speech Workshop – Outlines due** | Due: Forensic Speech Draft Outline |
| Thurs. 10/25 | **Forensic Speech Workshop – Peer Reviews due** | Due: Forensic Speech Workshop Peer Reviews |
| **Week 10** |  |  |
| Tues. 10/30 | **Forensic Speech** | Due: Forensic Speech Video & Outline |
| Thurs. 11/1 | **Forensic Speech Peer Feedback & Self Reflection** | Due: Forensic Speech Peer Feedback & Self Reflection |
| **Week 11** |  |  |
| Tues. 11/6 | **Chapter 15: Persuasive Speaking** | Due: Chapter 15 Classwork |
| Thurs. 11/8 | **Chapter 16: Making Arguments** | Due: Chapter 16 Classwork |
| **Week 12** |  |  |
| Tues. 11/13 | **Chapter 17: Speaking in the Workplace** | Due: Chapter 17 Classwork |
| Thurs. 11/15 | **Chapter 13: Celebratory Speaking**  **Chapter 19: Speaking for Social Change** | Due: Chapters 13 & 19 Classwork |
| **Week 13** |  |  |
| Tues. 11/20 | **Deliberative Speech Audience Analysis** | Due: Deliberative Speech Audience Survey |
| Thurs. 11/22 | Thanksgiving – No Class |  |
| **Week 14** |  |  |
| Tues. 11/27 | **Deliberative Speech Workshop – Outlines due** | Due: Deliberative Speech Outline |
| Thurs. 11/29 | **Deliberative Speech Workshop – Peer Reviews due** | Due: Deliberative Speech Peer Reviews |
| **Week 15** |  |  |
| Tues. 12/4 | **Deliberative Speech** | Due: Deliberative Speech Video & Outline |
| Thurs. 12/6 | **Deliberative Speech Peer Feedback & Reflection** | Due: Deliberative Speech Peer Feedback & Self Reflection  Due: All LearningCurve quizzes |
| **Week 16** |  |  |
| Tues. 12/11 | **Digication ePortfolio** | Due: Digication ePortfolio |
| Thurs. 12/13 | **Final Exam** | Due: Final Exam |

*\*December 9th is the last day to withdraw from classes online (December 7th in person)*