

Three Rivers Community College, Syllabus – Fall 2018
ART K288 and ART 291: Portfolio Preparation I & II
M/W 1:30-4:15 pm
Classroom: D-103
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Office: C-152
Office Hours: M/W 9:00-9:30 am, 12:30-1:30 pm
or by appointment
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Prerequisites

ENG* K101 or ENG* K101S placement or completion of ENG* K096 with a “C#” grade or better; and ART* K111.

Course Description

Students will prepare a portfolio stressing the individual’s career and/or education goals. This course is recommended for any student preparing to transfer, apply for graduate study or apply for a job in art or architecture. Students will become familiar with the essential business practices of the visual arts profession and will learn how to professionally photograph and present their work. Studio: Meets 6 hours per week.

Course Overview

Suggested assignments will be given, but students may work in their medium or media of choice and will complete a series of works to expand upon their existing body of work to create a well-rounded portfolio. Students are encouraged to work in representation, abstraction, or a combination of both. Students are required to set their own goals for their drawings and to identify and establish their own style and body of work with cohesive themes or visual elements. Four class meetings will be devoted to drawing from a nude model. Assignments will be worked on both inside and outside of class. Individual critiques will be held at most class meetings. In this course, due dates will be given and students must complete pieces for each of these due dates. A group critique will be held on these assignment due dates. A minimum of one piece must be complete for each critique date, and a minimum of three large (24 x 36” or larger for 2D work) or 6 small (about 16 x 20” for 2D work) pieces must be completed by the final critique. Students should plan to spend a minimum of 5 hours per week working outside of class. Students should also continue to develop and utilize an informed visual vocabulary through the group critiques and group discussions that are held. Students will gain knowledge of career steps through discussions and presentations with the professor and guest speakers.

Course Outcomes

Upon successful completion of this course students should:

- 1) Effectively utilize the fundamental elements and principles of two-dimensional and/or three-dimensional design: color, composition, line, form, texture, pattern, value and space, to arrange effective compositions and communicate ideas.
- 2) Be able to set their own goals for their work.
- 3) Possess thoughtful methods of constructive criticism and be able to engage in an artistic dialogue.
- 4) Compile a comprehensive portfolio of work that reflects the breadth of their study and prepares them for transfer to a baccalaureate institution and knowledge of the process of presenting ones work to the public.
- 5) Demonstrate the ability to visually represent a conceptual idea.
- 6) Complete a series of papers including an artist statement and an artist research paper, articulating the ethical dimensions surrounding the artist’s works and identifying its historical, cultural, and aesthetic contexts.

Reading and Writing Assignments/Presentations

A variety of writing assignments will be required for this course. The first will be an essay chosen from one of four topics. The next will be a research paper. Finally, students will be required to write an artist statement and compile a written portfolio assessment. Group discussions will be held on these due dates and students may be required to present their research/work to the class.

Evaluation Procedures

Projects will be collected for grading on their due dates. On their due dates, assignments should be complete at the beginning of class. Those that put forth effort in this class will inevitably show improvement in their work as the class progresses. All graded assignments may be resubmitted if you choose to rework them; you have two weeks from the date they were handed back to do so. Your grade will be adjusted accordingly.

Midterm Reviews

Each student will have an individual appointment with the instructor for the Midterm Review. At this meeting the student will receive their grade as is stands and will have a discussion regarding their performance and progress in class. Any other concerns the student or instructor has will be discussed.

Student Art Show

There is a college-wide Student Art Show at the end of every academic year in May. All students who take an art class are invited to submit one piece done in each class to this show. Students should notify the professor when submitting their final portfolios and she will hold their work and submit it to the show if requested. Several cash prizes are awarded to students whose work is displayed in the Student Art Show by an outside juror.

Class Discussion

You are expected to be in class with a positive attitude. A positive and amicable environment is a good learning environment. Participating with energy and enthusiasm in class exercises, discussions and critiques is to everyone's benefit. Everyone should contribute frequently in each critique and discussion. Those who participate more will receive a higher grade in this area.

Explanation of Criteria for Evaluation/Grade Weights

Projects- The average of all graded pieces comprises 50% of the final grade.

Class Participation (Includes participation in critiques and class discussions)- This comprises 20% of the final grade.

Studio Conduct (Includes how clean you leave the studio and your level of professional conduct in class)- This comprises 15% of the final grade.

Effort/Improvement (Includes how productive you are inside and outside of class and your improvement throughout the semester) - This comprises 15% of the final grade.

Course Requirements

Attendance- Please plan to attend all classes and to miss class only for extenuating circumstances. After 3 unexcused absences, each subsequent absence will result in a half-letter grade reduction to the final grade. Excused absences are only granted if legitimate written documentation is provided such as a doctor's note. An unexcused absence on a critique date will be recorded as two absences.

Tardiness/Leaving Early- Most class announcements are made either at the beginning or end of class. Students who arrive late to class or leave class early will not only miss hearing important information, but also are disruptive to the rest of the class, as the professor may have to repeat information. Every four times a student leaves early or arrives late equals one absence.

Deadlines- Assignments not completed on time will be lowered one letter grade for each week they are late (an A becomes a B.)

Completion of all assignments and attendance at final critique- No student may receive a passing grade for this course without completing the minimum amount of required assignments as stated in "Course Overview" above and must be present at the final critique to pass the course (unless a legitimate written

excuse is provided.)

Grading System

Projects: A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F Papers: √+, √, √-

Numerical Components

A	93-100	√+	86-100
A-	90-92		
B+	87-89		
B	83-86		
B-	80-82	√	85-74
C+	77-79		
C	73-76		
C-	70-72		
D+	67-69	√-	73-60
D	63-66		
D-	60-62		
F	0-59		

Academic Dishonesty

Academic Dishonesty shall in general mean conduct which has as its intent or effect the false representation of a student's academic performance, including but not limited to (a) cheating on an examination, (b) collaborating with others in work to be presented, contrary to the stated rules of the course, (c) plagiarizing, including the submission of others' ideas or papers (whether purchased, borrowed, or otherwise obtained) as one's own, (d) stealing or having unauthorized access to examination or course materials, (e) falsifying records of laboratory or other data, (f) submitting, if contrary to the rules of a course, work previously presented in another course, and (g) knowingly and intentionally assisting another student in any of the above, including assistance in an arrangement whereby any work, classroom performance, examination or other activity is submitted or performed by a person other than the student under whose name the work is submitted or performed.

Digication

All students who are enrolled in a degree program are required to maintain an online learning portfolio in Digication that uses the TRCC template. In this course, students will be required to submit assignments to Digication throughout the semester. Students will be required to upload a final digital portfolio to Digication at the end of the semester. Through this electronic tool, students will have the opportunity to monitor their own growth in college-wide learning. The student will keep his/her learning portfolio and may continue to use the Digication account after graduation. A Three Rivers General Education Assessment Team will select and review random works to improve the college experience for all students. Work reviewed for assessment purposes will not include names and all student work will remain private and anonymous for college improvement purposes. Students will have the ability to integrate learning from the classroom, college, and life in general, which will provide additional learning opportunities. If desired, students will have the option to create multiple portfolios.

Inclement weather

In the event of inclement weather, students should check the college website at www.trcc.commnet.edu. There will be a message on the main page indicating whether or not classes are being held. You can also enroll in the free service, “myCommNet Alert.” myCommNet Alert is a notification system that delivers critical information to students, faculty and staff of the Connecticut Community Colleges in the event of an emergency. The system delivers emergency messages through text messaging over cellular phones. Emergencies may include campus-related immediate health or safety situations and may also include weather-related class cancellations. Log in to the myCommNet portal from <http://my.commnet.edu>. On the Home Tab’s left column under the System Announcement Channel you will see the myCommNet Alert Channel. Click the “Create Account” link in the myCommNet Alert Channel. Then in the upper right-hand corner you will see the link to “Create Account”, click this link to create your account profile.

Electronic Devices

Cell phones and other electronic devices must be turned off during class. Phones must not be answered in class. Text messaging or internet use is not permitted in class. When there are extenuating circumstances that require a student to use an electronic device, the student should speak to the instructor prior to class, so together they can arrive at an agreement. Headphones are allowed during studio work time, but should be kept at a low volume. Music cannot be played aloud in class.

Revisions to Syllabus

The information contained in this syllabus including the class outline is subject to revision at the discretion of the professor. Students will be notified of any changes that will be made.

College Withdrawal Policy

A student who finds it necessary to discontinue a course once class has met must provide written notice to the Registrar. Withdrawal forms are available at the Registrars on all campuses. Nonpunitive "W" grades are assigned to any withdrawal requested before the various unrestricted withdrawal deadlines listed in the calendars published in front of each session's course listings. Withdrawal requests received after these deadlines must bear professor signatures. No withdrawals are permitted after the last class preceding the final exam. Students who do not obtain an official withdrawal, but simply stop attending classes, run the risk of receiving an "F" grade for the course.

Disabilities

Services for students with disabilities are coordinated through the Counseling Center. In accordance with federal law, students with documented disabilities may request reasonable accommodations. Students are required to submit a Self Disclosure Form, provide documentation, and meet with a Disability Service Provider before the start of the semester, if possible. Please call the Counseling Center at (860) 215-9017 for more information. In order for classroom accommodations to be made, students must provide their instructor with written documentation from Disability Support Services.

Board Of Regents For Higher Education And Connecticut State Colleges And Universities Policy Regarding Sexual Misconduct Reporting, Support Services And Processes Policy

Statement of Policy for Public Act No. 14-11: An Act Concerning Sexual Assault, Stalking and Intimate Partner Violence on Campus: “The Board of Regents for Higher Education (BOR) in conjunction with the Connecticut State Colleges and Universities (CSCU) is committed to insuring that each member of every BOR governed college and university community has the opportunity to participate fully in the process of education free from acts of sexual misconduct, intimate partner violence and stalking. It is the intent of the BOR and each of its colleges or universities to provide safety, privacy and support to victims of sexual misconduct and intimate partner violence.”

United States Department Of Education And Office Of Civil Rights Title IX Statement Of Policy

“Title IX of the Education Amendments of 1972 (Title IX) prohibits discrimination based on sex in education programs and activities in federally funded schools at all levels. If any part of a school district or college receives any Federal funds for any purpose, all of the operations of the district or college are covered by Title IX. Title IX protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination, including discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity. All students (as well as other persons) at recipient institutions are protected by Title IX –

regardless of their sex, sexual orientation, gender identity, part-or full-time status, disability, race, or national origin- in all aspects of a recipient's educational programs and activities." If any student experiences sexual misconduct or harassment, and/or racial or ethnic discrimination on Three Rivers Community College Campus, or fears for their safety from a threat while on campus, please contact the Diversity Officer and Title IX Coordinator.

Facilities Policy

Keeping the studio and your work area clean is part of your final grade. Please respect the studio and the other students who use it. You must clean up your work area at the end of class. Clean your easel ledge and throw away any trash. If you borrow any studio supplies, put them back. Studio art projects involving the use of any art materials other than pencils and pens must be worked on in designated art studios at the college only. Do not use art supplies such as paint, charcoal or glue in other areas of the college such as the cafeteria or student lounges as they may damage furniture and fixtures at the college.

Hazardous Materials Statement

Many art materials such as acrylic paints and pastels are hazardous and must be handled with the proper care. There will be no eating while working as this allows for possible ingestion of the materials. A 15-minute break will be taken during each class meeting. Any eating should take place then, outside of the classroom. Liquid waste created in the painting process (your used water medium) may be poured down the drain, but solid waste materials such as excess unused paint, paper towels containing paint residue, or any other material containing paint residue should be placed in one of the red metal canisters under the sinks, not in the regular trash receptacle. Spray fixative is a hazardous material and must be handled with proper care. Under no circumstances is spray fixative to be sprayed in the classroom or any other indoor area. Spray fixative must be sprayed outside and one should try to avoid inhaling the fumes as much as possible.

Class Outline (schedule subject to change when necessary)

W 8/29/18	Introduction to class. Artist statement draft exercise. Writing Assignment 1 introduced. Suggested Assignments 1 & 2 introduced.
M 9/3/18	No Class- Labor Day.
W 9/5/18	Students bring in existing portfolios. Group discussion. Portfolio Assessment Assignment introduced.
M 9/10/18	Sketches for Assignments 1 & 2 Due. In-class work. Individual in-progress critique/discussion.
W 9/12/18	In-class work. Individual in-progress critique/discussion.
M 9/17/18	Writing Assignment 1 Due- Essay. Group Discussion. Writing Assignment 2 introduced. In-class work if time allows.
W 9/19/18	Figure Drawing Session 1.
M 9/24/18	In-class work. Individual in-progress critique/discussion. Juried Show extra credit assignment introduced. Suggested Assignments 3 & 4 introduced.

W 9/26/18	College Informational Speakers. In-class work if time allows.
M 10/1/18	Group Critique 1: Assignments 1 & 2 Due.
W 10/3/18	Figure Drawing Session 2.
M 10/8/18	Sketches for Assignments 3 & 4 Due. In-class work. Individual in-progress critique/discussion.
W 10/10/18	In-class work. Individual in-progress critique/discussion.
M 10/15/18	Writing Assignment 2 Due. Group Discussion. In-class work if time allows. Artist Statement Assignment introduced.
W 10/17/18	Figure Drawing Session 3.
M 10/22/18	Suggested Assignments 5 & 6 introduced. In-class work. Individual in-progress critique/discussion.
W 10/24/18	Group Critique 2: Assignments 3 & 4 Due.
M 10/29/18	Mid-Term Reviews- Artist Statement and Final Portfolio Assessment/Selection First Drafts Due.
W 10/31/18	Career Presentation.
M 11/5/18	Figure Drawing Session 4.
W 11/7/18	Sketches for Assignments 5 & 6 Due. In-class work. Individual in-progress critique/discussion.
M 11/12/18	In-class work. Individual in-progress critique/discussion.
W 11/14/18	Figure Drawing Session 4.
M 11/19/18	In-class work. Individual in-progress critique/discussion.
W 11/21/18	No Class- Thanksgiving Recess.
M 11/26/18	Holiday Art Sale.
W 11/28/18	Students bring-in portfolios. Visit From area college representatives for informational sessions and portfolio reviews. In class work time in between individual meetings with representatives.

- M 12/3/18** **Artist Statement and Final Portfolio Assessment/Selection Final Drafts Due.**
In-class work.
Individual in-progress critique/discussion.
- W 12/5/18** **Final Critique: Assignments 5 & 6 Due.**
- M 12/10/18** Photographing session. Bring in Flash Drive and final portfolio selections as well as any other work you would like photographed.
- W 12/12/18** **Last Class Meeting. Juried Show Extra Credit Assignment Due.**
Submission for Student Art Show Due.
Digital Final Portfolios Collected.
Photograph editing session. Meet in Mac Lab, E-114.
- M 12/17/18** **No Class -Happy Holidays-**
Edited Portfolio Images (6 class assignments and 15 portfolio pieces), Final Artist Statement, and Final Portfolio Assessments must be uploaded to Digitation by the end of this day.

Supply List

You are required to purchase the following, which are available at the bookstore or at any art supply store.

Sketchbook (can be an existing sketchbook you already have)

18 x 24" newsprint pad

18 x 24" charcoal paper pad

Pencils (any variety of pencils you already have and prefer using is fine)

Pencil sharpener

Tuff-Stuff Stick Eraser

White plastic eraser or kneaded eraser

Package of 5 sticks medium willow/vine charcoal

Chamois cloth or clean rags

Can of Workable Spray Fixative

20" x 26" Portfolio case with handles (optional)

Flash Drive