

APPROVED



President's Cabinet Meeting Minutes

Date: Tuesday, April 24, 2018
Present: President Jukoski, Betty Baillargeon, Kem Barfield, Steve Finton, Kathryn Gaffney, Steve Goetchius, April Hodson, Jerry Ice, Will O'Hare, Louise Summa

Topic	Discussion	Action
1. Approval of Minutes: - Tuesday, April 10, 2018		Unanimously approved.
2. College Congress Governance Update	Will O'Hare explained that the wording in the College Congress document changed this year in how representation has changed as a result of the new department structure, 2) that all fulltime faculty and staff are eligible to vote. Discussion followed to revise wording to be more specific as to who is eligible to be elected for the College Congress.	
3. Emeriti Reception Feedback	All reported having received very positive feedback after the Emeriti reception. President Jukoski thanked the Emeriti committee for their work in pulling the event together.	
4. 2018 Commencement Update	Jerry Ice advised Cabinet that 1) James Rhoades will preside over the 2018 Commencement as the Grand Marshall, 2) BOR Chair, Matt Fleury has agreed to attend as the keynote speaker, and 3) Michael Carta is selected to deliver the Faculty Address. Discussion followed and President Jukoski confirmed there will be no Invocation or Benediction this year.	
5. Foundation	Betty Baillargeon reported that 1) the free performance of <i>Othello</i> by Shakespeare and Company, as part of the Booker T. DeVaughn lecture series, was fantastic and well attended, 2) the Foundation Board approved 2 Request for Funds applications (Makerspace/Sheila Skahan for \$7700. and Sandra Jeknavorian to purchase artwork), 3) the scholarship process is completed and a reminder that the Awards Night is scheduled on Wednesday, May 2 nd at 5:30. There was a 21% increase in the number of student applications this year (2017=184 / 2018=223). Approximately \$430,000 will be awarded.	

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<p>6. All Other Business</p>	<p>Academics: Dean Ice suggested we begin looking at dates to schedule the Fall 2018 Professional Development Day at TRCC focusing on the topic of “advising.” Discussion followed noting that scheduling this later in the month of September on a Friday may result in higher attendance.</p> <p>Administration: Dean Goetchius referred to a recent email regarding SAG award information sessions / retirement information. Colleagues should review email to determine if you should take action.</p> <p>College Congress: Will O’Hare noted that due to his term expiring as the President of the College Congress, his attendance at Cabinet will end on May 15, 2018. His successor is to be determined based on the outcome of the election. President Jukoski thanked Professor O’Hare for his participation and collaboration during the past 2 years on Cabinet.</p> <p>Marketing and Public Relations: Kathryn Gaffney1) recommended that we install signage at the Ella T. Grasso Technical High School in Groton, CT to highlight Three Rivers’ presence at that institution. Steve Finton will ask Bret Jacobson to discuss and gain approval from Principal Patricia Feeney. It was noted that TRCC will pay for the signage, 2) Kathryn discussed our “age of institution” or anniversary of our institution from 26th (2018 Commencement) to our actual date of opening in 1963. Discussion followed and Kathryn will ask our Registrar to confirm year of first graduations from Three Rivers / Thames. Discussion followed ending in a vote of those Cabinet members present to use the original date rather than our current practice. Vote approved with 7 approving and 1 declining.</p> <p>President’s Office: President Jukoski advised there are no updated at this time regarding a response from NEASC regarding the CSCU Consolidation – Substantive Change submission.</p> <p>Strategic Partnerships and External Affairs: Louise Summa reported completing training for the City of Norwich employees 2 weeks ago and will now begin training</p>	<p>Steve Finton will ask Bret Jacobson to discuss and gain approval from Principal Patricia Feeney re: signage.</p> <p>Kathryn will ask our Registrar to confirm year of first graduation from Three Rivers / Thames.</p>



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	<p>students on sexual prevention awareness. Louise will train staff at the Thames Valley Council for Community Action (TVCCA) at Uncas on the Thames Training Center next week.</p> <p>Student Services: Steve Finton reported 1) the successful workshops recently held at TRCC for students impacted by the sudden closing of the Ridley Lowell campus in New London, CT. As of today, we had 2 students register for classes at TRCC and we will continue to offer advising services to impacted students. Steve thanked his staff for their great team effort on very short notice of the school’s closing, 2) tomorrow, April 25th will mark Peace Over Violence / Denim Day in honor of sexual violence awareness. President Jukoski approved information to be emailed to faculty and staff to feel comfortable to wear denim to support this annual April campaign, 3) The VERA Institute for Social Justice sponsoring the CT Second Chance Pell conference kickoff is today at TRCC, 4) CT Learns and Works Breakfast Symposium (representatives from CTDOL, TRCC, and BOR) is tomorrow and is hosted by TRCC in the MPR.</p>	

MEETING ADJOURNED AT 11:00 am
Minutes submitted by A. Hodson