

APPROVED



President's Cabinet Meeting Minutes

Date: Tuesday, February 20, 2018
Present: President Jukoski, Betty Baillargeon, Kem Barfield, Steve Finton, Kathryn Gaffney, Steve Goetchius, April Hodson, Jerry Ice, Will O'Hare,
Absent: Louise Summa

| Topic | Discussion | Action |
|--|---|--------|
| 1. Approval of Minutes: - NONE | | |
| 2. Student Programs – Winter Ball | President Jukoski reminded everyone the Winter Ball is on Saturday, February 24 and asked everyone to support. | |
| 3. Legislative Breakfast – - Wed., February 28 | President Jukoski summarized the brief agenda for the upcoming Legislative Breakfast and confirmed that following the breakfast, there will be a low-key walk-through with President Ojakian of the newly renovated gender-neutral bathroom. Steve Finton will work with Rhonda Spaziani to identify students to lead the walk-through. | |
| 4. Email received from Faculty Member regarding Safety at TRCC | President Jukoski shared an email recently received from a faculty member regarding safety at TRCC. Discussion followed. Due to the serious nature of the topic, Will O'Hare will present to the College Congress to prepare concerns to submit to Steve Goetchius and the Safety Committee to review and prepare a response for Cabinet's approval. | |
| 5. All Other Business | <p>Academic Affairs: The Commencement Committee will convene its first meeting today at 2:00.</p> <p>Administration: Steve Goetchius 1) shared the proposed list of building closings for 2018-2019AY and asked Cabinet to review and provide feedback, 2) as the New Chart of Accounts is close to finalization, the cutoff for all reqs is on June 1, 2018.</p> <p>College Congress: 1) Will shared that approximately 70 people attended the special one-night concert and lecture by Grammy-nominated taiko drumming artist Shoji Kameda as part of the DeVaughn Lecture Series, 2) both the FYE and Legislative Task Forces are in motion.</p> <p>Institutional Advancement: 1) Nappier will present their Findings Report at today's Foundation Finance and Investment Committee meeting, 2) Betty will discuss a 50K</p> | |



President's Cabinet Meeting Minutes

| Topic | Discussion | Action |
|-------|---|--------|
| | <p>Request for Funds for GPS at today's Foundation Board Meeting, and 3) many scholarship applications are being submitted during this cycle.</p> <p><u>Institutional Research:</u> Kem is currently working on IPEDS, due in April 2018 and well as CCSSE data.</p> <p><u>Marketing:</u> Kathryn Gaffney discussed the benefits of all media requests being directed to her office. President's office will share the policy/protocol with the TRCC community.</p> <p><u>Strategic Partnerships and External Affairs:</u> None</p> <p><u>Student Services:</u> Steve Finton reported there was good participation at the recent Narcan training. This training provided great exposure for TRCC. Steve thanked Marge Valentin for her work in writing these grants. Steve also commended Meghan Ory for her attendance and presentation at the Appropriations Committee budget hearing on February 15, 2018. Meghan did a great job representing TRCC.</p> <p><u>President's Office:</u> President Jukoski advised that we are working on developing a job description for the Title IX position.</p> | |

MEETING ADJOURNED AT 11:00 am
Minutes submitted by A. Hodson