

CSCU
COLLEGE CONGRESS BARGAINING UNIT APPLICATION FOR PROMOTION
COMMUNITY COLLEGE PROFESSIONAL (8-22)
2019

Promotion Applications are due in the President's Office no later than 12:00 AM (midnight) on Thursday, **January 24th, 2019 (electronic preferred)**. All responses should refer to activities and developments since your previous promotion or original appointment to the College, whichever is more recent. Please do not attach evaluations or other evaluative documents which are a part of your professional file. You should schedule time to review and validate your professional file prior to beginning the promotion application process.

Along with this Application, additional supporting materials and artifacts may be submitted, in any style/format you choose, for review and consideration by the Promotions Committee. These supporting materials will be returned to you. Please note that a second set (copy) of all documents is required in the following format: one-side, unstapled, no binder and without plastic sheet protective covers which will be scanned and saved as part of your professional file. Both hardcopy and digital formats will be maintained in the President's office.

Name:

Date:

College: Three Rivers Community College

Present Classification:

A. Performance of Duties Outlined in Job Description

1. In general, how have you demonstrated growth and competence in the performance of the specific duties outlined in your job description?

2. List accomplishments, special projects or unusual work undertaken in your primary areas of responsibility.

3. What activities have you undertaken to maintain contact with your field or otherwise develop professionally?

B. Other Assignments

1. List the College committees on which you have served and briefly describe your work on them.

2. Indicate any other College service not covered above which you believe should be considered by those reviewing this application.

Signature:

Date:

I understand that checking this box constitutes a legal signature