

**Three Rivers Community College**  
**Pre-Algebra, Number Sense, Geometry -- MAT 075**  
**Fall 2008**

**Instructor:** Susan L. Hawes  
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**Text:** Pre-Algebra, 5<sup>th</sup> edition, by Martin-Gay  
**MyMathLab Course Code** hawes33955

**Credit:** 3 credit hours (this course credit does not count towards graduation credit requirements)

**Course Description:** This course focuses on basic arithmetic and pre-algebra skills. Topics include: whole numbers, fractions, decimals numbers, proportions, ratios, percents, perimeter, area, volume, applications, signed numbers, algebraic expressions and equations.

**Prerequisite:** Appropriate placement score. A grade of “C” or greater is required to pass this course.

### **Course Requirements**

**Attendance:** Attendance is mandatory

**Homework:** Homework is critical to your success in this class and will be collected. Show your complete work; a list of only final answers is unacceptable. As part of your HOMEWORK assignment, you will be expected to read the material that was lectured on in class that day.

**Grading:** There will be three exams, including the final, each worth 25%. There will be several unannounced quizzes, typically given at the beginning of class, so it is to your advantage to be on time. If I distribute the quiz before you arrive to class, your quiz grade will be a zero. **There are no make-up tests/quizzes.** The two lowest quiz scores will be dropped (this allows for two absences/tardies due to emergency). The quiz average will be equivalent to one exam grade and is, therefore, 25% of your course grade. Come to class prepared.

**Bring to *Every Class*:**

- Text book
- 3-ring binder w/filler paper
- TI-84 Calculator
- highlighter
- 2 pencils
- pen

**Supplementary Tools & Resources:**

- TI 84
- MyMathLab software
- Learning Center
- CD Lecture Series

**College Withdrawal Policy:** A student who finds it necessary to discontinue a course must complete a withdrawal form in the Registrar's Office at the time of withdrawal.

- Within the *first 10 weeks* of class, the student *does not need* permission from the instructor to withdraw.
- However, *after 10 weeks*, the student will need written authorization from the instructor
- Students who fail to withdraw, but stop attending class, will receive a grade of "NC." Eligibility for refund of tuition is based upon date of withdrawal, when received by the Registrar.
- Verbal withdrawals are not acceptable.

**Disabilities Statement:** If you have a hidden or visible disability which may require classroom or test-taking modifications, please see me as soon as possible. If you have not already done so, please be sure to register with Chris Scarborough.

