

**This is the only syllabus that you will receive. Keep it in a secure place in your notebook.**

**Public Speaking - 31006 (9am-11:45pm) /30240 (1pm-3:45pm) Com-K173**

### **Day-to-Day Syllabus**

*DVD+RW disc required for videotaped speech*

*Power Points required for longer speeches as assigned*

**Expect POP quizzes on chapter readings (25-50 pts each)**

**Fri - 8/28** – Course Guidelines/ Get Acquainted Activity / Intro to Public Speaking and Listening lecture/ Preparation for Intro/Object speech (Due 9/4) and Magazine Speeches (Due 9/11) Assigned / See examples: Appendix P. 426

**Fri- 9/4** Due Chs. 2 & 4; Controlling Nervousness, Reaching Audience Activities; Prep for Magazine Speeches/**Object Speeches presented today** (2-3 min.) – **25 pts.**

**Fri – 9/11:** Due Chs. 5 & 12; Select Topics and Outlining; Magazine Speeches Today (3-4 min)- **50 pts.** Tips for Effective Speech delivery and brainstorming topics; **prep for Entertaining speeches** (25 pts) (p. 399-p.402)

**Fri- 9/18** – Due Chs. 6 & 15; Discussion: Speaking to inform; Bring to class **informative speech topic and Specific Purpose Statement** and rough topic outline. Begin research.  
Entertaining Speeches (2-4 min.)- **25 pts.**

**Fri-9/25** – Due Chs. 8 & 9 and 2 resources for info speech; Supporting Your Ideas / Plagiarism Discussion / 2<sup>nd</sup> TYPED outline draft for workshop

**Fri-10/2** – Due Chs.10 & 11 and TYPED Full sentence Outline with MLA formatted work cited due today for edit workshop - **50 pts.** Topic Outline Prep

**Fri-10/9-Informative Speech Presentations begin today. (100 PTS) Typed TOPIC OUTLINE (25 pts.) with MLA bibliography (p. 121-122) due before speech even if you do not present today.**

**Fri-10/16 –Informative Speeches continued.** Due chs. 16 and 17, Typed SELF-evaluation of informative speech and 3 possible topics for Persuasive Speeches

**Fri.-10/23– Due CH. 7 (evaluating sources). 3 research sources and outline draft due today for persuasive speech. Discussion: Audience Persuasion/Info Analysis Group Project**

**Fri- 10/30** – Due Typed Full Sentence Outline for edit workshop ( 50 pts.) and Power Point prep; videos/persuasive techniques. Impromptus/Videos

**Fri-11/6 – Persuasive Speeches (100PTS) with TOPIC Outline (25 PTS) (and Power Point / DVD+RW disc required for videotaping. Topic Outline due before speeches begin.**

**Fri-11/13 - Persuasive Speeches continue.**

**Fri-11/20 – Final Day for Persuasive speeches; Topic/Specific Purpose/ and Central Idea for Final Exam Speech. NOTE: Final Exam Speeches begin on our next class date. See syllabus guidelines for Final Exam Speeches**

Fri -11/27 - Thanksgiving Recess

Fri-12/4 - Final Exam Speeches with Power Point (100PTS) Appropriate dress expected. Typed Topic Outlines (25 pts) handed in at the beginning of class. Absences on exam days mean 25 point reduction

Fri-12/11 – Final Exam Speeches continue

Fri-12/18 – Final Exam Speeches (as needed)