

SYLLABUS
ENG 100: The Reading-Writing Connection
Three Rivers Community College

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Spring 2011

ENG 100 CRN 10436
WED 5:30 – 8:15 Room D228

ENG 100

3 Semester Hours

PREREQUISITES

Consent of the instructor is required for enrollment in this course. Consent is usually given if students have completed ENG 094 (formerly ENG 075 or ENG 085) or have achieved a satisfactory placement test score in both of those areas. Students who have successfully passed ENG 101 are not given consent. A grade of 'C' or better is required in ENG 100 to continue on to ENG 101.

COURSE DESCRIPTION

This course emphasizes the close relationship between reading, writing and critical thinking. Compositions will be assigned in response to reading non-fiction prose. This course is preparation for ENG 101 and other college-level courses.

LEARNING OUTCOMES

Upon successful completion of these courses, students should be able to:

Read and think critically

- understand the connection between the reading and writing process
- recognize the different genres of non-fiction, such as editorials, speeches and essays
- recognize common organizational patterns in reading and writing
- comprehend and summarize college-level reading material to develop their own ideas
- identify and defend logical inferences based on textual evidence

Write critically and analytically

- demonstrate an understanding of the organizational skills required for academic writing, such as pre-writing activities, outlining, paragraph development, revising and the ability to thoroughly edit
- demonstrate in reading and writing an understanding of the rhetorical concepts of audience, invention, style, organization and delivery.
- apply various writing processes in composing unified, coherent and fully developed paragraphs and short essays
- use an effective thesis or assertion in order to develop more complex essays
- demonstrate an understanding of the positive and negative impact of word choice
- choose appropriate language for a given context

Demonstrate information literacy

- evaluate sources for accuracy, validity and academic relevance
- use information to support and develop their assertions through paraphrasing, quoting and summarizing
- cite source using MLA citation style

- learn and employ strategies to avoid plagiarism

Apply the foundations of strong academic skills

- develop and use academic reading and speaking vocabularies
- use tools appropriately related to reading and writing, such as dictionaries, thesaurus and writing handbooks
- utilize word processing programs, including proofreading software, in the writing process
- produce documents according to MLA formatting conventions
- employ strategies for effective editing, including attention to grammar, mechanics, usage, and the conventions of standard American English
- collaborate with others in developing points of view and analyzing writing
- employ effective annotation skills
- use writing and reading for inquiry, learning, thinking, and communicating in a college setting
- formulate appropriate questions and hypotheses

INSTRUCTIONAL MATERIALS

Texts: *Patterns for College Writing 11th edition* by Kirszner and Mandell

Easy English by Diamond and Dutwin (optional)

The Brief Penguin Handbook

A dictionary (bring to class regularly)

A loose-leaf notebook and paper

A Flash Drive for backing up work

Achievement of all of the following criteria is required:

- Complete all reading and writing assignments on time
- Contribute regularly to class discussion
- Maintain a notebook as instructed

Explanation of Criteria for Evaluation:

Reading and Writing Assignments

Reading assignments should be completed before the class for which they are assigned.

Effective class discussion is not possible unless the reading has been completed.

Likewise, writing assignments should be completed by the due date. If the student has sufficient reason, late writing assignments will be accepted up to **one class** after the original due date: However, they will be marked down one letter grade. Mid-term and Final tests must be taken on the day they are scheduled unless notice is given to the instructor **prior to the test** date and they will have an automatic 5 point penalty. Quizzes are on readings and may not be made up as they also count as attendance points.

Frequent thoughtful participation is expected of all students in class discussion. In general, a student should plan to spend a minimum of one hour in preparations for each class hour, and to attend each class, so that participation is maximized. If absent,

the student should return to class with all assignments complete. There is no excuse for not knowing what occurred in class. It is the student's responsibility to check their schedule of assignments and/or check with the instructor prior to the next class for any missing assignments. Note phone number on front.

Notebook

A notebook will be maintained by each student for the purpose of recording in-class summaries, answers to questions proposed in class, and other writing activities assigned by the instructor. The notebook will be brought to each class.

READING-WRITING CONNECTION GRADED ASSIGNMENTS DIRECTIONS

There will be several graded assignments that you will be responsible for over the course of this semester. It is required that all out of class assignments be word-processed. This will make your work easier to edit and revise, easier for your class mates to peer edit, and it will also be good practice for English 101. Work should be double-spaced, 12 point font, with 1-inch margins. You should not skip lines between paragraphs and all paragraphs should be indented one Tab. See sample.

Your work will be graded on content and length.

Content - Your paper must show thoughtful consideration of the work. Each of your responses should refer to the essay(s) and to what the author's main point is rather than simply being a statement of your position on the topic. Your textbook states, "It is important, however, for each reader to develop an interpretation that can be supported by the work itself." Please be certain to do this.

Length - Each of your five short graded assignments should be at least one full word-processed page in length. In order to formulate an appropriate response that shows thoughtful consideration and evaluation of the work, you will need to meet this minimum requirement. The two formal papers must be a minimum of 3 pages for the first and 5 pages for the second.

REMEMBER: Work that is handed in the class after it is due is penalized. (If 5=100%, a paper that might have earned a 4 (80%), suddenly earns a 3 (60%).)

GRADE COMPUTATION

The following is a general breakdown of the final grade: there are a total of 100 points possible for the semester.

2 tests	10 points each
1 Exit Essay	20 points
1 formal (3-5 pages) pieces of writing	15 points each
10 quizzes (must be present for credit)	2 points each
5 Written in-class or at home assignments	5 points each

*** All graded assignments must be typed, unless otherwise noted!**

*****DISABILITIES STATEMENT*****

If you have a question regarding a disability that may affect your progress in this course, please contact one of the college's Disability Service Providers as soon as possible. Chris Scarborough (892-5751) generally works with students who have learning disabilities or attention deficit disorder. Kathleen Grey (885-2328) generally works with students who have physical, visual, hearing, medical, mobility, and psychiatric disabilities. Matt Liscum (383-5240) also works with students who have disabilities.

GRADING SYSTEM

A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F

NUMERICAL COMPONENTS

A	93-100
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	63-66
D-	60-62
F	0-59

PLAGIARISM

Plagiarism is the unacknowledged use of another person's words or ideas in your writing. Whether it is conscious or unconscious, plagiarism is a serious academic crime. Your writing for this course is expected to be original, the product of your own thinking. Plagiarism will result in your failing the course.

THE WRITING CENTER/TASC:

Room C117 (next to the Library).
(860) 892-5713 or (860) 892-5769.
TRWritingcenter@trcc.commnet.edu.
Online tutoring: <http://www.etutoring.org/>

TECHNOLOGY:

Turn off your cell phone or other electronic equipment.

COLLEGE WITHDRAWAL POLICY:

A student who finds it necessary to discontinue a course once class has met must provide notice to the Registrar. Withdrawal forms are available at the Registrar's office in both the campuses and at the office at the Sub-base. Non punitive "W" grades are assigned to withdrawal requests.

An instructor's signature is required after the deadline has passed. No withdrawals are permitted after the last class preceding the final exam. Students, who do not obtain an official withdrawal, but simply stop attending classes, run the risk of receiving an "F" grade for the course.

WEATHER CANCELLATIONS:

Call (860) 886-0177 or go online to: www.trcc.commnet.edu.

Students will form a calling tree and provide the instructor with a phone number where they can be reached at short notice. . In the case of class cancellation for other emergencies, the instructor will notify students by phone and/or email.

REVISIONS TO SYLLABUS

The information contained in this syllabus is subject to revision at the direction of the instructor. Students will be notified of any changes made.

OFFICE HOURS

Immediately before and after class or by appointment.