

**Math 075 Syllabus, Fall 2010**  
**Three Rivers Community College**

**Course:** Pre Algebra, MAT\* K075 – T17  
**CRN:** 31759  
**Time:** Monday and Wednesday, 3:30 pm – 4:45 pm  
**Location:** TRCC D203  
**Instructor:** Albert Navetta  
**E-mail:** [navetta.a@gmail.com](mailto:navetta.a@gmail.com)  
**Office Hours:** By Appointment  
**Text:** Prealgebra, 6<sup>th</sup> Edition by Elayn Martin-Gay

**Course Description:** This course focuses on basic arithmetic and prealgebra skills. Topics include whole numbers, fractions, decimals, proportions, ratios, percents, perimeter, area, volume, applications, signed numbers, algebraic expressions, and equations. This course does not count towards the minimum requirements for graduation. Completion of this course with a grade of C or better is required to advance to MAT\* 095.

**Method of Evaluation:**

Exams (3)	20% each, 60% total
Homework/quizzes	10.00%
Final Exam	30%

**Grade Scale:**

<b>Numeric Score</b>	<b>Grade</b>
94-100	A
90-93	A-
87-89	B+
83-86	B
80-82	B-
77-79	C+
73-76	C
70-72	C-
67-69	D+
63-66	D
60-62	D-
Below 60	F

**No Make-ups:** There will be no make-up exams except under extenuating circumstances with arrangements made prior to the exam.

**Topics Covered:** Sections 1.7, 1.8; all of chapters 2-4; 5.1-5.6; 6.1-6.3; All of chapter 7; and 9.2-9.3. Other sections will be covered as time permits.

**Attendance:** Attendance will be taken each class. Regular attendance is expected and will be a factor in evaluating student performance in the form of a double quiz grade. Starting with a grade of 10, a point will be deducted for each class missed. Note: Arriving significantly late or leaving early will count as a missed class.

**Course Schedule:**

- August 30, 2010 – First Class Meeting.
- September 6 – Labor Day
- November 24 – Make up day if any class missed due to weather.
- Dec 15 – Final Exam (last scheduled class meeting)

**Withdrawal Policy:** Students may withdraw for any reason through December 9. Withdrawal must be in writing at the registrar's office. Withdrawals after December 9 will not be accepted.

**Cell Phones:** Cell phones and other electronic devices must be turned off and stowed during class. Devices left on or out during exams will be considered a violation of academic integrity and will result in immediate confiscation of your exam and a grade of 0.

**Calculators:** Calculators are not allowed for this course.

**Blackboard Vista:** Some course content, handouts, assignments, and all grades will be posted on Blackboard Vista.

**Homework:** All homework is to be completed and kept in an organized notebook or folder. Homework will be assigned each week and will be posted on Blackboard Vista. Some homework will be turned in for grading. Complete each assignment as if it were being graded.

**Resources:**

- TASC is the college's free tutoring and academic success center. Sign up a tutor or drop in as needed to the tutoring center located in C-117 (860-885-2311).
- My office hours are by appointment. Do not hesitate to make an appointment.
- Author's youtube channel (<http://www.youtube.com/user/MartinGayPrealgebra>)
- CD included with text.
- Online homework help at <http://interactmath.com/home.aspx> (select text from list)
- More online help at [www.mymathlab.com](http://www.mymathlab.com). Use course ID **kennedy87403**
- Peer study groups can be very effective resources.

**Academic Integrity:** Academic integrity is essential to a useful education. Failure to act with academic integrity severely limits a person's ability to succeed in the classroom and beyond. Furthermore, academic dishonesty erodes the legitimacy of every degree awarded by the College. In this class and in the course of your academic career, present only your own best work; clearly document the sources of the material you use from others; and act at all times with honor.

**Disabled Students and Learning Disabilities Support:** If you are a student with a disability and believe you will need accommodations for this class, it is your responsibility to contact the Disabilities Counseling Services at 383-5240. To avoid any delay in the receipt of accommodations, you should contact the counselor as soon as possible. Please note that I cannot provide accommodations based upon disability until I have received an accommodation letter from the Disabilities Counselor. Your cooperation is appreciated.

**Inclement Weather:** In the event a decision is made to cancel or delay classes or to close school completely, this decision will be communicated on the school website ([www.trcc.comnet.edu](http://www.trcc.comnet.edu)).