

Three Rivers Community College
Pre-Algebra, Number Sense, Geometry – Self-Paced MAT 075
Fall 2009

Instructor: Susan L. Hawes
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Text: Pre-Algebra, 5th edition, by Martin-Gay

MML Course Code: hawes41615

Credit: 3 credit hours (this course does not count towards graduation credit requirements)

Course Description: This course focuses on basic arithmetic and pre-algebra skills. Topics include: whole numbers, fractions, decimals numbers, proportions, ratios, percents, perimeter, area, volume, applications, signed numbers, algebraic expressions and equations.

Prerequisite: Appropriate placement score. A grade of “C” or greater is required to pass this course.

Course Requirements

Attendance: Attendance is mandatory (unless you make prior arrangements with instructor)

Grading:

- Homework 20%
- Quizzes 30%
- (Computer) Tests & (Paper) Final Exam 50%

Final Exam is NOT on the computer

Bring to *Every* Class:

- Notebook
- 2 pencils, pen

Supplementary Tools & Resources:

- MyMathLab software
- Learning Center/TASC

Notebook Requirement:

- Take notes in pen, if you watch video or “help me solve this”
- Write problem from computer in pen
- Do work in pencil
- Show all your steps so *someone else* can follow them
- Enter your answer into the computer

College Withdrawal Policy: A student who finds it necessary to discontinue a course must complete a withdrawal form in the Registrar’s Office at the time of withdrawal.

- Within the *first 10 weeks* of class, the student *does not need* permission from the instructor to withdraw.
- However, *after 10 weeks*, the student will need written authorization from the instructor
- Students who fail to withdraw, but stop attending class, will receive a grade of “NC.” Eligibility for refund of tuition is based upon date of withdrawal, when received by the Registrar.
- Verbal withdrawals are not acceptable.

Disabilities Statement: If you have a hidden or visible disability which may require classroom or test-taking modifications, please see me as soon as possible. If you have not already done so, please be sure to register with Chris Scarborough.