

**Three Rivers Community College**  
**Pre-Algebra, Number Sense, Geometry -- MAT 075-07**  
**T/Th 1:00 – 2:15**  
**Fall 2010**

**Instructor:** Susan L. Hawes  
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**Text:** Pre-Algebra, 6<sup>th</sup> edition, by Martin-Gay  
**MyMathLab Course Code**            **hawes44902**

**Credit:** 3 credit hours (this course credit does not count towards graduation requirements)

**Course Description:** This course focuses on basic arithmetic and pre-algebra skills. Topics include: whole numbers, fractions, decimals numbers, proportions, ratios, percents, perimeter, area, volume, applications, signed numbers, algebraic expressions and equations.

**Prerequisite:** Appropriate placement score. A grade of “C” or greater is required to pass this course.

**Course Requirements**

**Attendance:** Attendance is mandatory. If you miss class, due to emergency, it is your responsibility to get the notes & assignments from that class to stay up-to-date. A classmate’s phone number is a good “just in case” plan.

**Grading:** There will be three exams, including the final, each worth 25%. There will be several unannounced quizzes, typically given at the beginning of class, so it is to your advantage to be on time. If I distribute the quiz before you arrive to class, your quiz grade will be a zero. **There are no make-up tests/quizzes.** The two lowest quiz scores will be dropped (this allows for two absences/tardies due to emergency). The quiz average will be equivalent to one exam grade and is, therefore, 25% of your course grade. Come to class prepared *every day* for a potential quiz.

**MyMathLab Homework:** Homework is critical to your success in this class and will be collected/recorded. As part of your HOMEWORK assignment, you will be expected to read the material that was lectured on in class that day. The HW is due the class after lecture on a section. No late assignments accepted without a valid reason.

**Classwork:** If there is time after the lesson, classwork will be assigned. You are expected to write the problem and follow all the steps given in class and on notes. Quality, not Quantity. IF you don't finish the classwork assignment, you do NOT have to finish it for homework. HOWEVER, I generally take quiz/test questions from the problem section of text, classwork, and notes. It is in your best interest to at least look over what problems you may need more practice and surely write the assignment down!

**Bring to *Every* Class:**

- Text book
- 3-ring binder w/loose leaf paper
- highlighter
- 2 pencils
- pen

**Organization of Binder:**

- Class Notes
- Classwork (CW) – labeled with section
- Homework (HW) – labeled with section
- Quiz goes after last section it covers
- Test goes after last chapter it covers

**Supplementary Tools & Resources:**

- MyMathLab software
  - Study Plan: Individualized Practice
- Learning Center/TASC
  - Free tutoring!

**Disabilities Statement:** If you have a disability which may require classroom or test-taking modifications, please see Chris Scarborough. Proper documentation must be provided to me before accommodations can be made.