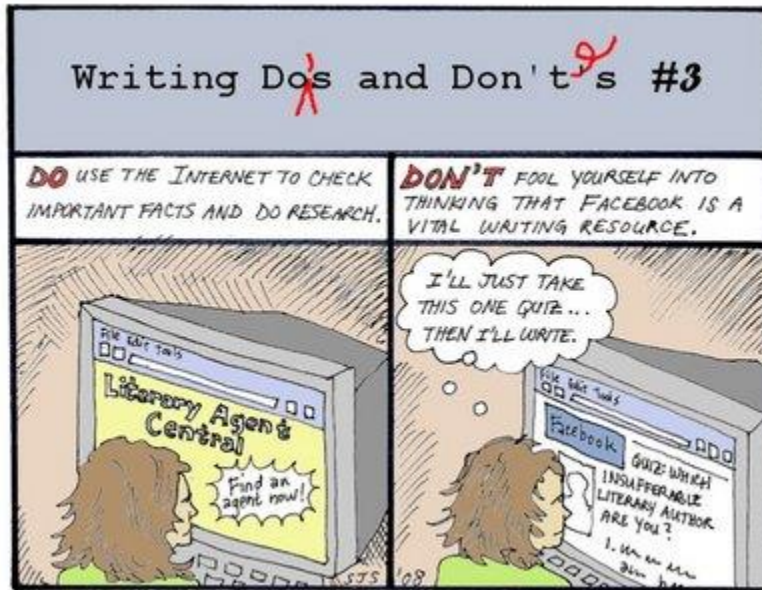


## ENG 100: The Reading/Writing Connection

### Course Description:

This course emphasizes the close relationship between reading, writing, and critical thinking. Compositions will be assigned in response to reading non-fiction prose. This course is preparation for ENG 101 and other college-level courses. Students must get a "C" or better in order to pass this course.



### Required Texts:

Faigley, Lester. *The Brief Penguin Handbook*, 3rd ed. New York: Pearson/Longman, 2009.

Muller, Gilbert H. and Harvey S. Wiener. *To The Point: Reading and Writing Short Arguments*, 2nd ed. New York: Pearson/Longman, 2009.

### Mandatory Requirements:

- ✓ All homework assignments must be submitted on time. No exceptions!
- ✓ Students must attend each and every scheduled class meeting, arriving on time.
- ✓ Be prepared to share all writing assignments with the class
- ✓ Make sure each assignment is the best it can be by editing, proofreading, peer draft review and going to the Writing Center

### Suggested Supplements:

- ✓ A folder and/or a binder with pockets to keep all your handouts and drafts etc. organized
- ✓ A notebook for class notes.
- ✓ A USB flash drive for backing up your work on a computer.

**Course Objectives:** Upon successful completion of this course you should be able to:

**Read and think critically**

- ✓ understand the connections between the reading and writing processes
- ✓ recognize different genres of non-fiction, such as editorials, speeches, and essays
- ✓ recognize common organizational patterns in reading and writing
- ✓ comprehend and summarize college-level reading material to develop your own ideas
- ✓ identify and defend logical inferences based on textual evidence

**Write critically and analytically**

- ✓ demonstrate an understanding of the organizational skills required for academic writing, such as pre-writing activities, outlining, paragraph development, revising, and the ability to thoroughly edit
- ✓ demonstrate in reading and writing an understanding of the rhetorical concepts of audience, invention, style, organization, and delivery
- ✓ apply various writing processes in composing unified, coherent and fully developed paragraphs and short essays
- ✓ use an effective thesis or assertion in order to develop more complex essays
- ✓ demonstrate an understanding of the positive and negative impact of word choice, choosing appropriate language for given contexts

**Demonstrate information literacy**

- ✓ evaluate sources for accuracy, validity, and academic relevance
- ✓ use information to support and develop their assertions through paraphrasing, quoting, and summarizing
- ✓ cite sources using MLA citation style and produce documents according to MLA formatting conventions
- ✓ learn and employ strategies to avoid plagiarism

**Apply the foundations of strong academic skills**

- ✓ develop and use academic reading and speaking vocabularies
- ✓ use tools appropriately related to reading and writing, such as dictionaries, thesaurus, and writing handbooks
- ✓ utilize word processing programs, including proofreading software, in the writing process
- ✓ employ strategies for effective editing, including attention to grammar, mechanics, usage, and the conventions of standard American English
- ✓ collaborate with others in developing points of views and analyzing writing
- ✓ employ effective annotation skills
- ✓ use writing and reading for inquiry, learning, thinking, and communicating in a college setting
- ✓ formulate appropriate questions and hypotheses

**Writing Center Tutoring**

In addition to using available resources for help with revising, editing, and proofreading (instructor, textbooks, classmates, friends, family, etc.), you are strongly encouraged to make appointments at the Writing Center to help you with all stages in the writing process. The TRCC Writing Center is located in Room C117 (next to the Library). Their phone # is (860) 892-5713 or (860) 892-5769. You can also reach them on the web at [TRWritingcenter@trcc.comnet.edu](mailto:TRWritingcenter@trcc.comnet.edu). You may also find help with online tutoring by going to the following website: <http://www.etutoring.org/>

**General Classroom Policies:**

**Rules of Courtesy:**

- ✓ Please turn off all disruptive electronic devices (cell phones, blackberries, ipods, etc.)
- ✓ Please be sure to use respectful language at all times in the classroom.
- ✓ Please raise your hand if you wish to speak, and do not interrupt others who are speaking.

You should see our classroom as a place where we can work together as classmates and peers in a collaborative learning environment. We will have many opportunities in class for workshopping papers, engaging in group work, and sharing ideas. The way that this will be most successful is if the attitude and tone in class is always one of mutual respect and willingness to help others to achieve their learning goals. Our classroom experience is as good as we all make it together, and we all share responsibility in making that experience a good one. Our combined positive effort and attitude will help us all to achieve the success we desire.

## GRADING SCALE AND FINAL GRADE DISTRIBUTION:

Grades on final drafts of papers, as well as the overall course grade will be a letter grade, A - F, based on the scale offered below. In-class activities, drafts, revision activities, and homework assignments will be graded on the following scale: J+ = 100%, J= 75%, J- = 50%, 0 = 0%. Your final exit exam will be given a number score out of 100%.

A	93+	Active Class Participation/Positive Effort/Good Citizenship.....	20%
A-	90		
B+	87	In-class work , Homework, and Invention/Workshop/Revision Activities.....	20%
B	83		
B-	80	Final Drafts of Essays.....	40%
C+	77		
C	73	Exit/Assessment Exam .....	20%
C-	70		
D+	67		
D	63		
F	≤59	Total.....	100%

### Attendance:

- ✓ Students are expected to attend all classes. While absences may be excused due to illness, etc, any and all absences may reflect in a lower final grade, as you may miss necessary work and discussion.
- ✓ Class begins promptly, so don't be late or leave early without prior approval, as it will affect your grade.
- ✓ It is the student's responsibility to find out and do the assignment for any missed class. In the case of a missed class you should arrange to get notes from a classmate (do not send me an email asking what you missed).
- ✓ Quizzes and Writing Assignments cannot be made up, unless specific arrangements have been made.
- ✓ Make up Tests (or exit exam) must be arranged with instructor.

### Class Cancellations:

In case of weather-related school cancellations, call (860) 886-0177 or go online to: [www.trcc.commnet.edu](http://www.trcc.commnet.edu). In all other cases, I will send out an email to the class as far in advance as possible if class must be cancelled for some other emergency reason. We may also try to set up a phone tree for these situations.

### Plagiarism:

Plagiarism is the unacknowledged use of another person's words or ideas in your writing. If you use any ideas, thoughts, writing, quotes, or even paraphrase some other writer's thinking, you must acknowledge that person. Whether conscious or unconscious, plagiarism is a serious academic offence. Consequences for plagiarism can range from failing the assignment to failing the course.

### Disabilities:

If you have a question regarding a disability that may affect your progress in this course, please contact one of the college's Disability Service Providers as soon as possible. Chris Scarborough (892-5751) generally works with students who have learning disabilities or attention deficit disorder. Kathleen Grey (885-2328) generally works with students who have physical, visual, hearing, medical, mobility, and psychiatric disabilities. Matt Liscum (383-5240) also works with students who have disabilities.

### College Withdrawal Policy:

A student who finds it necessary to discontinue a course once class has met must provide notice to the Registrar. Withdrawal forms are available at the Registrar's office in both the campuses and at the office at the Sub-base. Non punitive "W" grades are assigned to withdrawal requests. An instructor's signature is required after the deadline has passed. No withdrawals are permitted after the last class preceding the final exam. Students who stop attending classes without obtaining an official withdrawal run the risk of receiving a grade of "F" for the course.