

## **English 101 FINAL Syllabus**

College Composition Fall 2009

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**OFFICE HOURS:** Classroom, 5:30 to 6:00 on Mondays OR by appointment

**COURSE DESCRIPTION:** "College Composition engages students in critical observation, reading, and writing. The course prepares the student for the exposition, analysis, and argument required in college writing, and for meeting the conventions of college English. Writing assignments require that students develop their own points of view and demonstrate understanding of complex ideas and issues. Methods for research, including use of the library, appropriate documentation, and incorporation of sources in original papers will be taught through assigned writings. A placement test is required prior to enrollment."

**ATTENDANCE:** You are expected to attend every class. I am obligated to take attendance in order to meet Federal reporting requirements for the institution. More important, however, your absence will negatively affect your ability to meet the course requirement of participation and to effectively complete the writing assignments. It is your responsibility to obtain and make up any material missed due to your absence.

**CLASS CANCELLATION:** In the event of inclement weather, refer to the procedures on the Inclement Weather Handout. In the event that I must cancel class on short notice, I will send an email to the entire class, so be sure to check your email before coming to class. I will also inform the Academic Dean's office that I have cancelled class, so you may check there by calling 892-5770.

**DISABILITIES STATEMENT (College Policy):** If you are a student with a disability and believe you will need accommodations for this class, it is your responsibility to contact the Disabilities Counseling Services at 383-5217. To avoid any delay in the receipt of accommodations, you should contact the counselor as soon as possible. Please note that I cannot provide accommodations based upon disability until I have received an accommodation letter from the Disabilities Counselor. Your cooperation is appreciated.

**WITHDRAWAL (College Policy):** A student who finds it necessary to discontinue a course once a class has met should complete the withdrawal form in the Registrar's Office. Students may withdraw at the Registrar's Office for any reason until 15 December 2009. **Please let me know that you are withdrawing from the course.**

### **TEXTS:**

Graff, Gerald, et al. They Say I Say with Readings. New York: W. W. Norton, 2009.

Faigley, Lester. The Brief Penguin Handbook. Third ed. New York: Pearson Education, 2008.

College-level Dictionary

## **ASSIGNMENTS:**

**Class Participation**— This is a discussion course. You are expected to be an informed participant in every class. In addition to the 3 hours per week you will be in class, you should expect to spend an average of 6-12 hours per week outside of class on your reading and writing assignments. **Class Participation will be worth 10% of your grade.**

**Vocabulary Lists**— During the course of the semester you will create vocabulary lists of words that are new to you from the reading assignments or other sources. Each list will consist of 10 words with which you are unfamiliar, their definitions, and a sentence using each in a meaningful context. There will be a total of 3 lists. **These lists will be graded on correctness and completeness. Together, they will be worth 20% of your grade.**

**Journals**— Journal entries will consist of a 3-5 paragraph response to a given reading assignment. Your journal is your practice book—it is a place to attempt using new words and different strategies for organizing your thoughts in writing. I want to see that you are practicing and exercising your writing muscles on a day-to-day basis. **Journal entries will be graded on effort and completeness.** No rewrites are allowed. **Journal assignments will be worth 20% of your grade.**

**Minor Essays**— Each of the three Minor Essays will be 4 to 6 pages long, based on the reading assignments, class discussions, and other sources as assigned. Rewrites allowed on consultation with me. **The Minor Essays will be worth 25% of your grade and will be graded on the following criteria: Organization, 30%; Wording, 25%, Grammar, 20%; Creativity, 15%; and Research, 10%.**

**Final Essay**— The final essay will be 8 to 12 pages long, based on one of your minor essays and expanded with material drawn from your own research. Rewrites are allowed only at my discretion. **The Final Essay will be worth 25% of your grade and will be graded on the following criteria: Organization, 30%; Wording, 25%, Grammar, 20%; Creativity, 15%; and Research, 10%.**

**GRADING:** "A clear statement of what is required to earn the letter grades used by Three Rivers Community-Technical College must be specified in each course syllabus. In most cases, that will be a numerical average or total points, but in some courses a narrative description might be more appropriate."

**Rewrite Policy: Any essay which receives a grade of C+ or lower may be rewritten until it receives a grade of B- or better.**

A = 95; A- = 91; B+ = 87; B = 85; B- = 81; C+ = 77; C = 75; C- = 71;  
D+ = 67; D = 65; F = 50.

**DG = Deferred Grade—Requires a rewrite; if no rewrite is received, grade is F**  
**No assignment received = 0**