

Intro Software Applications Course Syllabus Spring 2008

Class	Date	Lecture	Homework
1	1/23 Wed.	Essen. Computing Concepts (pg. 889) & Windows XP (pg.1)	
2	1/28 Mon.	Windows XP & Internet (pg. 825)	
3	1/30 Wed.	Internet Lab	
4	2/4 Mon.	MS Word Ch. 1 (pg. 73)	Internet Hmwk Due
5	2/6 Wed.	MS Word Ch. 2	
6	2/11 Mon.	MS Word Ch 1&2	
7	2/13 Wed.	MS Word Ch. 3	Word #1 Hmwk Due
8	2/18 Mon.	MS Word Ch. 3	
9	2/20 Wed.	MS Word Quiz	Word #3 Hmwk Due
10	2/25 Mon.	PowerPoint Ch. 1 (Pg.705)	
11	2/27 Wed.	PowerPoint Ch. 1	
12	3/3 Mon.	PowerPoint Ch. 1	
13	3/5 Wed.	PowerPoint Quiz	PowerPoint Hmwk Due
14	3/10 Mon.	MS Excel Ch. 1 (pg. 281)	
15	3/12 Wed.	MS Excel Ch. 1	
No class	3/17 Mon.		
No class	3/19 Wed.		
16	3/24 Mon.	MS Excel Ch. 2	Excel #1 Due
17	3/26 Wed.	MS Excel Ch. 2	
18	3/31 Mon.	MS Excel Ch. 3	Excel #2 Due
19	4/2 Wed.	MS Excel Ch. 3	

20	4/7 Mon.	MS Excel Ch. 4	Excel #3 Due
21	4/9 Wed.	MS Excel Ch. 4	
22	4/14 Mon.	MS Excel Ch. 4	Excel #4 Due
23	4/16 Wed.	MS Excel Quiz	
24	4/21 Mon.	MS Access Ch. 1 (pg.497)	
25	4/23 Wed.	MS Access Ch. 2	
26	4/28 Mon.	MS Access Ch. 2	Access #1 Due
27	4/30 Wed.	MS Access Ch. 2	
28	5/5 Mon.	MS Access Quiz	Access #2 Due
29	5/7 Wed.	Possible Make- up Day	