

10821

Spring 09

CJS K253

**Interpersonal Dynamics
for Criminal Justice Professionals**

Monday – Wednesday 2:00 – 3:15
E225

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Office Hours: Tuesday 10:15-12:15

Wednesday 12:45-1:45

Course Description: CJS K253 "Interpersonal Dynamics for Criminal Justice Professionals" (Prerequisite: CJS K101)

This course is designed to introduce the student to major theories about interpersonal process and their relevance to problems within the CJ system. The course content flows from understanding theories to techniques of interpersonal communications. Emphasis is placed on facilitating effective communication, sensitivity, decision-making and action planning in a multicultural society.

Text: Fritz (et al), 2005. Interpersonal Skills for Leadership

Students MUST have access to internet and email

Course Outline

1/21	Review of Syllabus "Do you want to be a positive influence? First get your own life together" (fritz, 05, p85)		
1/26	Know your Name/Group	Listening Exercise	
1/28	Diversity/Culture.	Why this class IS important	Demographic Handout Nacirema Handout
2/02	What is Culture?	Dr. William Hare, Anthropology	Article Outline Due
2/04	Game	Group Work -Assessing cultural differences	
2/09	Lecture/Discussion	Listening, Thinking, Presenting	READ Ch. 2 &6
2/11	Express Yourself	Individual exercise	Values Discussion
2/16	No Class		
2/18	Nonverbal Communication		READ Ch. 3
2/23	Group 1 presentation		READ Ch. 4
2/25	Expectations	Self-fulfilling prophecy	READ Ch. 5
3/2	Group 2 presentation		
3/4	Distribute and Discuss TAKE – HOME EXAM [covers work from 1/26 – 2/25] Review Chapter 7 and plan for 3/9 & 3/11		
3/9 -3/11	Working together to developing a vision - goal statement – strategic plan for remainder of semester		

SPRING BREAK

3/23	Collect Exam	Distribute and Review Strategic Plan for Finishing Course
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Policy Statements

Disabilities Statement

If you have a hidden or visible disability which may require classroom or test-taking modifications, please see one of your instructors as soon as possible. If you have not already done so, please be sure to register with Chris Scarborough.

THERE IS A ZERO TOLERANCE POLICY FOR ACADEMIC PLAGIARISM

Penalty for Academic Dishonesty or Plagiarism

Plagiarism is the unacknowledged use of another person's **words** or **ideas** in your writing. Whether conscious or not, plagiarism is a serious offense. Evidence that you did not write material that you submit under your name can result in failure for the entire course.

Academic Integrity Policy (Revised 8 January 2003)

The effective operation of any organization is dependent on the honesty and goodwill of its members. In an organization devoted to the pursuit of knowledge, acting with integrity is essential to effective teaching and learning. Furthermore, academic dishonesty erodes the legitimacy of every degree awarded by the College. To emphasize the importance of academic integrity, Three Rivers Community College adheres to the following policy in addition to the Student Discipline Policy, sections 2:10 and 3:1-10, as provided by the Board of Trustees of Connecticut Community Colleges. Since collaboration is central to the learning community, Three Rivers wishes to emphasize that this policy is not intended to discourage collaboration when appropriate, approved, and disclosed.

Definitions of Academic Dishonesty

General Definition

(Student Discipline Policy, section 2:10, Board of Trustees of Connecticut Community Colleges)

Academic Dishonesty shall in general mean conduct which has as its intent or effect the false representation of a student's academic performance, including but not limited to (a) cheating on an examination, (b) collaborating with others in work to be presented, contrary to the stated rules of the course, (c) plagiarizing, including the submission of others' ideas or papers (whether purchased, borrowed, or otherwise obtained) as one's own, (d) stealing or having unauthorized access to examination or course materials, (e) falsifying records of laboratory or other data, (f) submitting, if contrary to the rules of a course, work previously presented in another course, and (g) knowingly and intentionally assisting another student in any of the above, including assistance in an arrangement whereby any work, classroom performance, examination or other activity is submitted or performed by a person other than the student under whose name the work is submitted or performed.

Academic Dishonesty in a Service Learning, Practicum, Internship, Co-operative, or Fieldwork Environment

Conduct in community settings entered by a student as part of coursework must be equally characterized by integrity and honesty. Dishonest conduct proscribed under this policy includes but is not limited to (a) making false statements to community partners about the student's skills, credentials and accomplishments, (b) making false statements to community partners or the instructor about progress in the work the student has agreed to do in the community, including supplying false documentation of work, (c) failing to abide by the rules and policies of the community partners that the student agreed to accept as a condition of entrance into the community setting, (d) failing to return materials belonging to the community partner or instructor, (e) violating the ethical principles common to professional researchers, including violation of confidentiality or anonymity agreements with research subjects, deceiving or harming research subjects, or coercing participation in research.

Class Attendance Policy

Instructional staff assigned to all sections of credit bearing courses at Three Rivers are required to take attendance at each class meeting and retain accurate records of attendance for at least three calendar years. The manner in which attendance is taken is determined at the professional discretion of the instructor. In certain instances, these records are furnished to the Financial Aid Office and the International Student advisor.

Course Policy

"Regular on-time attendance in the course is expected. There is much that happens during class time that adds to your educational experience beyond what you can learn from just reading and writing in solitude. **To come to college is to join a community of learners.** An athlete who does not attend practice risks losing his/her position on the team. A musician who does not attend rehearsals is usually not allowed to participate in the performance. So, too, it is questionable whether students who develop the habit of missing classes are really part of the class and therefore deserving of credit. Here, then is the attendance policy of the course." (p. 79)

Attendance Policy

"I will send around an attendance sheet at the beginning of each class. You are responsible for making sure you sign the attendance sheet each day. You may miss one class without penalty. Beginning with your second absence you will lose one percentage point from your final cumulative grade. Save your absence for a legitimate emergency. If you are absent I will assume you have good reason for being gone. Therefore I do not need doctor's notes or other documentation letting me know why you are absent. If a major emergency arises, let me know by email. Excessive absences – three or more – will result in failure for the course.

If you are absent from class you are still responsible for the work assigned that day as well as the information given out that day. Please attempt to contact fellow classmates to find out what you missed before contacting me." (p. 78)

* Adopted from O'Brien (etal) (2008) The course syllabus: A learning approach. San Francisco, Ca., Jossey-Bass, p. 78 & 79.

Withdrawal

An administrative transcript notation used to indicate that a student is withdrawn from a course in accordance with the procedures prescribed by the College. Students may withdraw in writing or verbally at the Registrar's Office, for any reason until the end of the 13th week of classes. Financial Aid students and International students withdrawing from all courses must notify respectively the Financial Aid Office and the International Student advisor through the end of the semester

Additional Responsibilities

Students are expected to participate in class discussions, role play and material review. Participation enhances the learning experience and allows students and instructors the opportunity to learn from each other.

Students are reminded that classroom demeanor is a vital part of participation. Students should behave appropriately at all times and are expected to practice common courtesy, recognizing each person's right to learn in an atmosphere that is respectful and conducive to learning. **Students who violate the rules of courtesy, and/or professional demeanor may be asked to leave.**

Grading Policy

A	=	94 - 100
A-	=	90 - 93
B+	=	87 - 89
B	=	83 - 86
B-	=	80 - 82
C+	=	77 - 79
C	=	73 - 76
C-	=	70 - 72
D+	=	67 - 69
D	=	63 - 66
D-	=	60 - 62
F	=	00 - 59
W	=	Withdrawal
I	=	Incomplete
P / F	=	Pass / Fail
AU	=	Audit

Cell Phone

Students are notified that cellular phones and beepers are allowed in class or in the Learning Resource Center only if they are turned off or turned to a silent mode. Under no circumstances are phones to be answered in class. When there are extenuating circumstances that require that a student be available by phone or beeper, the student should speak to the instructor prior to class so that together they can arrive at an agreement.