

#10578

CJS K250 Police Organization and Administration

Wednesday 9:30 – 12:15
Room SB047

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892-5739

Text: Cordner & Scarborough, Police Administration 6th ed
Students must have access to internet and email.

Course Outline

1/23	Review of syllabus	Course Expectations	
1/30	Lecture		Read Chapter 1- 3
2/6	Handout Town Demographics, Develop groups,		Quiz#1
2/13	Groups describe town demographics	Read #7	Utilize Chapter 7 to problem solve and identify who you are philosophical or what styles are you adapting for the foundation of your agency.
2/20	Building your facility	Read #4	Pay particular attention to 3 subsystems w/in the Agency The architect will speak with you about the relationship between function and structure.
2/27	Groupwork: Mission statement functions, building. Write up each.	Quiz#2	Chapters #4 & 7
3/5	Staffing Issues – lecture	Read # 5,6,13	
3/12	Staffing Issues – Speaker	Quiz # 3	Groupwork on staffing issues, organizational chart, number of employee’s sworn & civilian with rationale.
3/26	Recruitment Issues	Read # 8 & 9	Groupwork continues
4/2	Leadership/Management Speaker	Read #10	Design Management style for organization and provide rationale.
4/9	Communications/Information	Quiz #4	Speakers

- management systems/technology
- 4/16 Work session – No formal Class I will be in the office during class hours to assist you with questions or provide resources during all work sessions.
- 4/30 Presentations begin @ 10:45 Presentations constitute your Final exam. After all presentations are completed, each group must submit a completed portfolio with all course materials, in place. Organization of the portfolio will be discussed in class.
- 5/14 Presentations begin @ 9:30

Instructor reserves the right to amend outline without notice and/or as necessary.

Course Evaluation:

Quiz (4)	20%
Essay (4) 2/13, 3/5, 3/26, 4/2	40%
Oral Presentation	20%
Portfolio	10%
Peer Evaluation	10%

NOTE: The purpose of the quiz is to **force** you to read the chapters. **I would prefer NOT to give quizzes in this class.** It would be my preference to spread the 20% out across the remaining assignments. IS IT POSSIBLE to substitute the quiz for chapter outlines or some other mechanism in which you all demonstrate knowledge of the chapter?

