

**Three Rivers Community College
Norwich CT 06360**

Syllabus

**#10909 - CJS- K124- MO1
Spanish for Criminal Justice Professional**

**Mohegan Campus
Spring 2008**

Credit hours: 3 semester hours

Course Schedule: Tuesday & Thursday: 3PM – 4:30 PM

Instructor: Dr. Julie Wakely

Office hours: By appointment

Phone: (860) 334-3907

Email jwakely@sbcglobal.net

Course Description: Spanish for Criminal Justice Professional
CJS* K124 3 Credit Hours

This course is designed to provide the student with an overview of Hispanic cultures and the roles they play in the criminal justice and corrections systems. Students will gain a basic understanding of the colloquial and idiomatic Spanish frequently encountered by criminal justice and corrections professionals.

Course objectives: To provide the setting where students practice the Spanish needed to perform work-related procedures in law enforcement in order to:

- Increase Officer Safety
- Enhance Job Performance
- Provide Protection from Legal Liability
- Increase Community Safety
- Project a Positive Image in the Hispanic Community

Learning outcomes: With practice and motivation at the end of this semester, students will be able to pronounce Spanish clearly and with authority, utilizing job related phrases and vocabulary to accomplish the following tasks:

- Stop a suspect
- Make a vehicle stop
- Issue a traffic ticket
- Search a person or suspect
- Make an arrest
- Obtain basic information
- Identify himself or herself
- Greet and say goodbye
- Attend to medical emergencies
- Read the Miranda warning and waiver
- Identify insults, profanity, and hostile language
- Book suspects
- Conduct procedures in correctional facilities

Criteria of evaluation: Evaluation will be determined as follows:

1. Completion of written and/or oral assignments and exams. **Important Note: Make up tests and exams are not allowed unless extenuating circumstances prevent a student from taking the test or exam on test days.**
2. Listening to textbook CD's is mandatory.
3. Instructional scenarios and class presentations are a major component of the class.
4. Class attendance.

Attendance policies: Because of the cumulative nature of language learning, frequent exposure to the material and keeping up with the assignments is very important. Students must attend all classes and must come to class prepared. If absences are not justified, student's participation grade will be affected.

If you miss a class, it is your responsibility to keep up with the assignments. Check with a classmate for any changes or additions to the assignments in the syllabus. Failure to fulfill any of the categories mentioned above can have a negative impact on your grade.

Grading Policy:

Tests (written & oral)

25% of final grade

Mid-Term & Final Exam (written and oral)

25% of final grade

Participation

25% of final grade

Presentations & Preparation of class assignments in the Textbook, Workbook & Laboratory Manual

25% of final grade

Numerical Grading Equivalent:

A = 100 - 93

B+ = 89 - 87

C+ = 79 - 77

D+ = 69 - 67

A- = 92 - 90

B = 86 - 83

C = 76 - 73

D = 66 - 63

B- = 82 - 80

C- = 72 - 70

D- = 62 - 60

F = below 60

Disabilities Statement: If you have a hidden or visible disability that may require certain modifications, please be sure to register (if you have not already done so) with the coordinator of services for students, or with Chris Scarborough, student Counselor. I also would like you to see me as soon as possible.

Academic Dishonesty: False representation of a student's academic performance constitutes academic dishonesty. Knowingly or intentionally assisting another student to do so in any way (during a quiz, exam or written assignment) will have serious consequences. I reserve the right to award an "F" for the course to the individuals involved.

Disruptive Behavior: Will not be tolerated. Students will be removed from the course if the problem is not corrected.

Cell phones: Please disconnect during class

Course Revisions: This syllabus has been prepared as accurately as possible, but it could be modified and revised at the discretion of the instructor.

Suggestions on how to study and learn a foreign language

- **Practice** the language as much as you can.
- **Imitate** as exactly as you can. If you read silently you are only using your visual memory if you study **out loud**, you triple your efficiency by adding auditory memory and motor memory.
- Learn **one concept** at a time. Break up a lesson into small units.
- **Study for short periods of time.** Start off with twenty minutes to a half an hour at the most; then turn to some other work; then come back for another twenty minutes; and so on. Four half hour periods of study will produce far better results than two uninterrupted hours.
- **Make full use of class time.** Don't close off your mind when somebody else is responding in class. Recite mentally with him or her and get half the learning job done that way.
- **Keep up with the assignments** and don't fall behind. Language learning is cumulative. You build on what you learned previously. You must know the concepts of chapter 10 before you can learn the concepts of chapter 11.
- **Come to class prepared.** Don't stay away from class if you are unprepared. You'll fall still farther behind. Tell your instructor and learn from the classroom work.
- **Literal translation** from one language to another is not possible in many cases. Learn to read for meaning rather than just translating
- **Don't try** to cover the whole assignment in one sitting. Break it up in segments, re-read each part and then re-read the whole
- **Make a list** or flash cards of your own particular nuisance words; words you have to look up again and again spend special time on them. Except for such nuisance words, don't write out list of words you had to look up- unless you think you have time to waste.

Components of the course: Textbook with CD's

Textbooks: Dr. Sam Slick: **Command Spanish**, Petal, Mississippi

The **Textbooks** introduce and provide activities to practice basic job-related vocabulary and phrases in order to conduct procedures in a criminal justice environment. The **CD's** offer practice in listening, comprehension, and pronunciation of the same material.

Course outline=Plan de Trabajo

Out of class preparation is essential for language learning. Do the assigned material prior to coming to class, not during class. Class time reinforces the material you have already studied at home.

Note for assignments:

January -- Enero

- TR: 24 Introduction to course
 What is a Hispanic?
 Where do they come from? Why do they come to the US?
 How? Legal and Illegal immigration
 Status of Puerto Ricans as citizens
 Cubans as resident aliens due to political status
 Racial typing
 Demographics
 Level of language abilities
 Machismo
 Domestic violence calls
 Role of the woman
 Spanish surname system
 Stereotyping
 The Hispanic and the police
 Policing in Mexico
 The Hispanic & vehicular law
 Spanish pronunciation/ spelling/alphabet
Assignment for next class: Memorize material presented in class and corresponding units in **Command Spanish**.
- T: 29 Overview of class
 Review Culture Capsules
 Practice pronunciation and the alphabet
Assignment for next class: Memorize material presented in class and corresponding units in **Command Spanish**

TR: 31 Review Culture Capsules
Review alphabet and pronunciation
Introduce body parts
Assignment for next class: Memorize material presented in class and corresponding units in **Command Spanish**

February – Febrero

T: 5 Review previous class assignment: pronunciation, alphabet, body parts
Introduce fundamentals of Police Spanish: greetings, personal exchanges, self-identifications, diffusers.
Introduce numbers 1-39
Introduce time
Scenarios & Simulations
Assignment for next class: Memorize material covered in class and corresponding materials in **Command Spanish**

TR: 7 Review previous class assignment: culture capsules; spelling; alphabet; greetings, personal exchanges; diffusers; body parts; numbers; time
Practice: Scenarios/ Simulations
Assignment: Test

T: 7 Test
Introduce: Stopping a suspect
Movie
Assignment for next class: Memorize material and do corresponding unit in **Command Spanish**

TR: 14 Review previous class assignment: alphabet, pronunciation, greetings, diffusers, self-Identifications, body parts, numbers, time, etc.
Introduce prepositions/adverbs denoting position, time, location, etc
Continue practicing Stopping a Suspect
Simulations & Scenarios
Assignment: Study material presented in class & corresponding unit in text

T: 19 Review previous class assignment
Introduce Car Stops
Introduce Appropriate Vocabulary/Tapes
Scenarios/Simulations
Assignment: Review Material Presented in Class; **Command Spanish**
CDs

- T : 25 Introduce Questions for Booking a Suspect
 Introduce Handling of Domestic Violence
 Practice Scenarios & Simulations
Assignment: Memorize vocabulary & phrasing
- TR: 27 Review previous class assignments
 Practice Booking a suspect & Domestic violence
 Scenarios & Simulations
 Movie if time
Assignment: Study material presented in class; Prepare for test.

April –Abril

- T: 1 Test**
 Introduce DUI
 Introduce Medical Emergencies
Assignment: Memorize pertinent vocabulary: listen to CDs.
- TR: 3 Review previous class assignment
 Practice DUI & Medical Emergencies
 Simulations & Scenarios
 Medical Emergencies Practice Miranda warning
 Movie if time
Assignment: Study material presented in class; Listen to **Command Spanish** CDs
- TR: 3 Review previous class assignment
 Introduce Profanity, Alert Words, & Danger Words
 Students pair up and present own scenarios
Assignment: Study material presented in class.
- T: 8 Introduce Correctional facility Vocabulary
 Scenarios & Simulations
- TR:10 Scenarios & Simualtions
- T: 15 Scenarios & Simulations
 Assignment: Test
- TR: 17 Test**
- T: 22 Review Basic Expressions, Descriptors, Numbers, Time, Timing, etc
 Practice action simulations, car stops, searches, and arrests
Assignment: Study material presented in class.
- TR: 24 Presentations & Reports

T: 29 Presentations & Reports

May – Mayo

TR: 1 Presentations & Reports











T: 6 General Review

TR: 8 Final Written Exam

T: 13 Final Oral Exam

SCHOOL CANCELLATIONS

In case of class cancellation, please call the person next on the list. If you are unable to reach this person leave a message that class has been cancelled and then call the next person on the list until you reach human contact

Banner ID	Student Name	Grade	Telephone	E-Mail
@01290125	Adams, Claude		(860) 7392801	
@01342909	Bennett, Erin-Lindsey		(860) 3671557	
@01335032	Bryant, Jessica		(860) 8872928	
@00838995	Concepcion, Melanie		(860) 3039968	
@01298621	Feliciano, Edward		(860) 8597853	
@01335503	Godet, Miranda		(860) 8872928	
@01158607	Grenier, Kayla		(860) 3766894	
@01330465	Johnson, Jeremy			
@01158809	Jordan, Angelina		(860) 7010229	
@01350495	Mayer II, Darryl		(860) 8848575	
@01327260	Negron, Juan		(860) 3036118	
@01296109	Pinell, Kiera		(860) 5370596	
@01322106	Pratt Jr, Edward		(860) 8879160	
@01111828	Sheetz, Jessica		(860) 8848808	