

Three Rivers Community College
574 New London Turnpike, Norwich, CT 06360
CHI K111-T1 CRN:31484 Elementary Chinese I
Fall 2011 Syllabus

MyChineseLab Course ID: CRSCD6C-1025955

Instructor Information

Instructor: Barbara Chan

Communication with Your Instructor: Normally, contact your instructor via e-mail at bchan1@prodigy.net or bchan@ccc.commnet.edu,

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Course Description

Always refer to this syllabus for a description of the course and assignment due dates. This course is the first of a two-course sequence. It is designed to acquaint students with grammatical structures and vocabulary appropriate for beginning learners. Instruction focuses on the development of all four language skills (speaking, listening, reading and writing) in Chinese and cultural knowledge. Students will learn basic vocabulary and sentence structures for use in essential everyday situations through various forms of oral practice. Pinyin (the most widely used Chinese phonetic system) will be taught as a tool to learn the spoken language. Students will also learn to read and write Chinese characters in order to be able to communicate effectively in real Chinese situations. Approximately 200 words and expressions in both Pinyin and characters will be taught. While linguistic aspects of the Chinese language are the primary focus, introduction to the social and cultural background of the language will also form an important part of the course to help the students understand Chinese culture and society. The text used in this course is a package that includes a textbook and a student access code to MyChineseLab, an on-line program which will be used for lab work, home practice and home assignments.

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Text and Other Required Materials:

Required Text: Package ISBN-10: 0205830536 | ISBN-13: 9780205830534

This package contains:

- Chinese Link: Beginning Chinese, Simplified Character Version Level 1/Part 1, 2/E

by Wu, Yu, Zhang & Tian | ©2011 | Prentice Hall | Paper; 312 pp
- MyChineseLab with Pearson eText Student Access Code Card for Chinese Link: Beginning Chinese, Simplified Character Version, Level 1/Parts 1 & 2 (6-month), 2/E

Wu, Yu, Zhang & Tian | ©2011 | Prentice Hall | Access Code Card

Computer and Internet Access: All students will need to have access to a computer because internet access will be required to help with study, practice, completion of most assignments and tests.

Computer System Requirements: Visit www.mychineselab.com and click on “Browser Tune-up” to confirm that you have met the system requirements.

MyChineseLab Registration: All students will need to register to use MyChineseLab before you can use this on-line program for your course. Your instructor will provide the Instructor’s Section/Course ID, with all the necessary information on how to register.

Handouts and Extra Reading: The instructor will distribute handouts during the course.

Printer Use: You will need a printer to print the PDF files from the MyChineseLab program for character writing and some exercises.

Optional Supplies: You will need card paper to make your own vocabulary flash cards. A 3-ring binder dedicated to keep all your graded assignments, quizzes, tests and handouts together will be helpful for future review and reference.

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Teaching Methods:

1. Lectures/Demonstrations: Your instructor will highlight important materials within each lesson using notes and PowerPoint for course content and topic review, interactive discussions, interesting songs and games, researches, hands-on activities, and board/computer demos.
2. Labs: You will work at your own pace to solidify lesson materials at the end of each lesson.
3. Assignments: Homework and/or research projects will be assigned for each unit weekly throughout the course. Most assignments are obtainable from the on-line MyChineseLab program, and some will be provided by the instructor. **Homework is a very important and essential element for this course because no student can learn how to write Chinese characters without practicing them at home.** Deadlines for assignments are set to help students from falling behind schedule. In order to be successful in this course, students are advised to observe the deadlines as closely as possible. Assignments submitted one week after the deadline will not be accepted.
4. Quizzes: Weekly quizzes will be given on vocabulary from each lesson.
5. Tests: Tests will be given after completion of every two lessons to ensure comprehension.

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Student Preparation:

Technical Assistance: Make sure you check if your computer is ready for the on-line MyChineseLab program. (See “Computer System Requirements” under “Text and Required Materials” on page 1 above. Questions for your instructor must be done in writing via e-mail and will be responded within 48 hours Monday through Friday. Please plan your work accordingly in order to give your instructor ample time to respond to your questions before the assignment due date.

MyChineseLab: It is very hard to learn to speak a foreign language without adequate contact with the language. Two classes a week is not enough. Students are, therefore, required to make full use of the listening materials provided in the MyChineseLab program. Students can get access to this on-line program at any time whenever and wherever they have access to a computer. Students are strongly advised to practice with the listening materials as much as possible in order to lay a good foundation for further training in spoken Chinese. Don’t just listen, but also repeat

after the listening materials, imitating the voices of the native speakers. Students are encouraged to ask questions in the class if they have any problem with pronunciation or grammatical concepts.

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Course Policies:

Assignment Due Dates: You are responsible for the submission of all assignments for each lesson by the announced due dates posted on this syllabus. **Assignments submitted via e-mail, unless instructed by your instructor, will not be accepted and will not be graded.**

Assignment submission is step-wise with due dates assigned to help keep students on track. Flexibility in these due dates is always maintained to allow consistency with student's work, travel and family commitments. **Assignments received more than one week after the due date will receive no credit.** All assignments must be submitted either via the MyChineseLab program or directly in class to your instructor as appropriate. If you have extenuating reason for missing an assignment beyond the one-week grace period and have appropriate documents to support your reason, you may contact your instructor and request for an extension **before** the end of the grace period, or as soon as practicable. As this course requires a lot of assignments and written and hands-on projects, it is very important for students to observe the due date in order not to fall behind. If necessary, you may be asked to resubmit an assignment for improved grades. Therefore, as a good practice, make a habit of reading your instructor's comments or suggestions for improvements on graded papers for required resubmission.

Assignment Format: All assignments not submitted via MyChineseLab must bear the student's name, the date of the assignment, the course name (CHI K111), and the assignment name (e.g., Lesson One Assignment A1, etc.) Assignments from different lessons should be submitted on a separate sheet. All English written assignments (e.g., translation of a passage from Chinese to English, or a research paper in English) must be typed-written in double-space 12-point font, but no smaller than 10-point. All Chinese characters must be hand-written, unless otherwise instructed by the teacher, or submitted via MyChineseLab. We want to make sure that all students know how to write the Chinese characters by hand first, before they learn how to type in Chinese in the future.

Lab Practices: After completion of each lesson, each student will spend time in the language lab to practice materials and concepts taught in each lesson. Lab time is considered class time and attendance should be observed as a regular class day. Your instructor will announce the schedule for lab classes.

Quizzes and Tests: In order to build a good foundation of Chinese reading and writing skills, weekly character quizzes are given. Most quizzes are given in dictation format. A test will be given after the completion of every two lessons. There will be **no** make-up for any quiz or test, unless under extenuating situations where you have supporting papers from your doctor. To allow flexibility for excused absences and emergencies, your three lowest scores on character quizzes for the semester will not be included in your average. There will be a final exam on the last day of class. The final exam will cover everything taught during the semester. Guidelines will be provided during the semester.

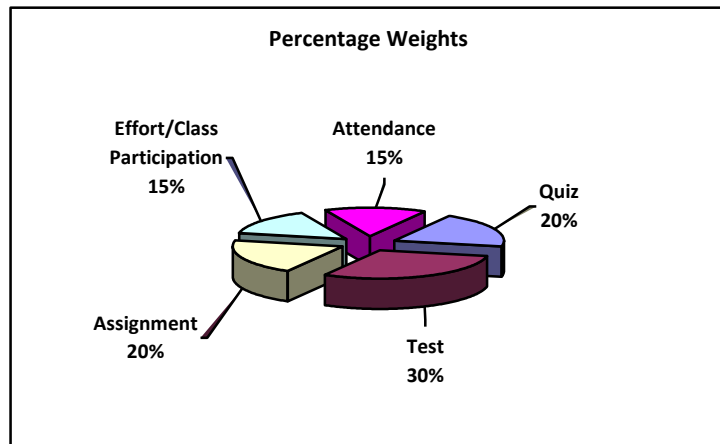
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Academic Dishonesty: The college takes plagiarism and cheating very seriously. Such offenses may be punished by failure on a quiz or assignment, failure in the course, and/or expulsion from the college. For more information on policies and consequences, refer to the College Student Handbook. Students are not allowed to use any electronic devices for translation work, but they may use a dictionary to help with their homework.

Attendance and Participation Policy: Students wishing to withdraw automatically from this class must go to the Registrar’s Office and fill out the proper withdrawal form by September 8, 2011 for partial tuition refund. Not following proper withdrawal procedures will lead to a failing grade in the course. Class attendance and participation are very important for this course. Students are required to attend ALL classes scheduled and take an active part in classroom activities. Attendance will be recorded every class. If, for some justifiable reason, you are not able to come to class on a certain day, advance notice to the instructor is required. Supporting documents (e.g., doctor’s note) should be submitted in order for an absence to be excused. If your absences from the class exceed 10 class hours, you will get a ZERO for attendance and participation. The classroom will be highly student-centered. Classroom learning will be achieved largely through group/pair work, role playing, and other activities geared towards your active production of the Chinese language. So, it is very important to participate in all class activities so that the instructor can give an accurate and fair record of your performance.

Grading Policy

FINAL LETTER GRADE	TOTAL PERCENTAGE
A	93 – 100
A-	90 – 92
B+	87 – 89
B	83 – 86
B-	80 – 82
C+	77 – 79
C	73 – 76
C-	70 – 72
D+	67 – 69
D	63 – 66
D-	60 – 62
F (Fail)	0 – 59



* Subject to change as necessary

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Weekly Schedule

Week	Materials/Topics	Activities	Assignments	Due Date*
1	8/29 - Course Syllabus - MyChineseLab - World Map and Map of China - Intro. to Chinese - The Chinese Writing System (Pg. F-22) - Classroom Expressions (Pg.F-30 & F-31)	- Explanation of course syllabus and grading policies - MyChineseLab logon Instructions - Introduction to Chinese - Chinese Writing System (handout and F36 – F41) - Classroom Expressions Practice (F42 – F45)	Get three Chinese names from www/mandarintools.com, or submit your Chinese name if you already have one Enroll in the course via MyChineseLab Common Radical Writing (handouts) Quiz: common radicals	8/31/11 8/31/11
	8/31 - Classroom expressions (cont'd.) - Chinese Pronunciation	- Quiz: common radicals - Classroom Expressions Practice - Pinyin Practice F1-19	Test: Classroom Expressions	9/5/11
2	9/5 (Labor Day – no class) 9/7	- Chinese Pronunciation (continued)	Pinyin HW Exercises I – VI Test: Pinyin	9/12/11 9/12/11
3	9/12 - Lesson 1 - Mid-Autumn Festival	- Test: Pinyin - Introduce Lesson 1 - Story about Chang E & Celebration	Lesson 1 character writing Quiz: Lesson 1 characters	9/14/11 9/14/11
	9/14 - Lesson 1	- Quiz: Lesson 1 Characters - Lesson 1 Activities	Lesson 1 HW	9/19/11
4	9/19 - Lesson 2	- Check Lesson 1 HW - Introduce Lesson 2	Lesson 2 character writing Quiz: Lesson 2 characters	9/21/11 9/21/11
	9/21 - Lesson 2	- Quiz: Lesson 2 characters - Lesson 2 Activities	Lesson 2 HW	9/26/11
5	9/26 - Lesson 3	- Check Lesson 2 HW - Introduce Lesson 3	Lesson 3 character writing Quiz: L3 characters	9/28/11 9/28/11

Week	Materials/Topics	Activities	Assignments	Due Date*
9/28	- Lesson 3	- Quiz: Lesson 3 characters - Lesson 3 Activities	Lesson 3 HW	10/3/11
6	10/3	- Lesson 4	Lesson 4 character writing	10/5/11
	10/5	- Lesson 4	- Quiz: Lesson 4 characters Lesson 4 HW	10/5/11 10/10/11
7	10/10	- Lessons 1-4	Test: L1 – L4	10/12/11
	10/12	- Lessons 5	- Check Lesson 4 HW - Review Lessons 1-4 - Test: L1 – L4 - Introduce Lesson 5	Lesson 5 character writing 10/17/11
8	10/17	- Lessons 5	- Quiz: Lesson 5 characters - Lesson 5 (cont'd.)	Lesson 5 HW 10/19/11
	10/19	- Lessons 5 & 6	- Check Lesson 5 HW - Lesson 5 Activities - Introduce Lesson 6	Lesson 6 character writing 10/24/11
9	10/24	- Lesson 6	- Quiz: Lesson 6 characters - Lesson 6 (cont'd.)	Lesson 6 HW 10/26/11
	10/26	- Lessons 6 & 7	- Check Lesson 6 HW - Lesson 6 Activities - Introduce Lesson 7	Lesson 7 character writing 10/31/11
10	10/31	- Lesson 7	- Quiz: Lesson 7 characters - Lesson 7 (cont'd.)	Lesson 7 HW 11/2/11
	11/2	- Lessons 7 & 8	- Check Lesson 7 HW - Lesson 7 Activities - Introduce Lesson 8	Lesson 8 character writing 11/7/11
11	11/7	- Lesson 8	- Quiz: Lesson 8 characters - Lesson 8 (cont'd.)	Lesson 8 HW 11/9/11

Week	Materials/Topics	Activities	Assignments	Due Date*
11/9	- Lessons 8 & 9	- Check Lesson 8 HW - Lesson 8 Activities - Introduce Lesson 9	Lesson 8 character writing Quiz: Lesson 9 characters	11/14/11 11/14/11
12 11/14	- Lessons 5-9	- Quiz: Lesson 9 characters - Review Lessons 5-8 - Lesson 9 (cont'd.)	Test: L5 - L8 Lesson 9 character writing	11/16/11 11/21/11
11/16	- Lessons 9	- Test: L5 - L8 - Lesson 9 Activities	Quiz: Lesson 9 characters	11/21/11
13 11/21 11/23 (no class)	- Lesson 10	- Quiz: Lesson 9 characters - Introduce Lesson 10	Lesson 9 HW	11/28/11
14 11/28	- Lesson 10	- Check Lesson 9 HW - Lesson 10 (cont'd.)	Lesson 10 character writing Quiz: Lesson 10 characters	11/30/11 11/30/11
11/30	- Lessons 10 & 11	- Quiz: Lesson 10 characters - Lesson 10 Activities - Introduce Lesson 11	Lesson 10 HW	12/5/11
15 12/5	- Lesson 11	- Check Lesson 10 HW - Lesson 11 (cont'd.)	Lesson 11 character writing Quiz: Lesson 11 characters	12/7/11 12/7/11
12/7	- Lesson 11	- Quiz: Lesson 11 characters - Lesson 11 Activities	Lesson 11 HW	12/12/11
16 12/12	- Lessons 1-11	- Check Lesson 11 HW - Review L1-L11	Study L1-L11 for final exam	12/14/11
12/14	- Final Exam	- Final Written and Oral Exam		

*Assignments received more than one week after the due date will receive no credit. The one-week grace period ends at 11:59 p.m. on the 7th day after the due date. Note that quizzes and tests are given on the specified due date, and there will be no make-ups. Due dates are subject to change as necessary. Check MyChineseLab often for messages and notices about changes of assignment due dates.