

## CSA 105 Syllabus

CSA 105 Introduction to Computer Applications Fall 2009  
 MW 9:30 - 10:45 AM Instructor Martin Benvenuti Phone 401 789-7259  
 E-mail address: [martinbenvenuti@yahoo.com](mailto:martinbenvenuti@yahoo.com) MYITLAB Code: **CRSABWA-420786**

Office hours will be scheduled before and after class times or by appointment.

Attendance: Generally expected Printed Labs: Create 1 cover sheet/ assignment

<u>Week</u>	<u>Date</u>	<u>Text Section</u>	<u>MYITLAB &amp; Assignments</u>	<u>Due Date:</u>	
1	8/26	Internet/WWW	Trivia Search Assignment		
2	8/31	Finish Internet/WWW	Computer Super Store Web Page		
		Essential Computing Concepts	Computer Comparison Project	<b>Trivia Search, Web Page, Computer Comparison &amp; WinXP DUE 9/14</b>	
	9/2	Getting started w/ Windows XP	Windows XP Ch. 1 Capstone Production Test (.doc)		
3	9/9	Word Chapter 1	See Assignments on MyITLab	See Due Date on MyITLab	
4	9/14				
	9/16	Word Chapter 2	See Assignments on MyITLab		
5	9/21				
	9/23	Word Chapter 3	See Assignments on MyITLab		
6	9/28				
	9/30	Word Chapter 4	See Assignments on MyITLab	See Due Date on MyITLab	
7	10/5	Excel Chapter 1	See Assignments on MyITLab		
	10/7				
8	10/12	Excel Chapter 2	See Assignments on MyITLab		
	10/14				
9	10/19	Excel Chapter 3	See Assignments on MyITLab		
	10/21			See Due Date on MyITLab	
10	10/26	Excel Chapter 4	See Assignments on MyITLab		
	10/28	Access Chapter 1	See Assignments on MyITLab		
11	11/2			See Due Date on MyITLab	
	11/4	Access Chapter 2	See Assignments on MyITLab		
12	11/9				
	11/11	NO CLASS	NO CLASS	NO CLASS	
13	11/16	Access Chapter 3	See Assignments on MyITLab	See Due Date on MyITLab	
	11/18	Access Chapter 4	<b>EXTRA CREDIT ONLY</b>		
14	11/23	PowerPoint Ch 1	See Assignments on MyITLab	<del>See Due Date-MyITLab</del>	
	11/25	NO CLASS	NO CLASS	NO CLASS	
15	11/30			See Due Date on MyITLab	
	12/2	PowerPoint Ch 2	See Assignments on MyITLab		
16	12/7				
	12/9	PowerPoint Ch. 3	See Assignments on MyITLab		
17	12/14		See Assignments on MyITLab		
	12/16	PowerPoint Ch. 4	Last Day of Class		
	12/18	Last day for all assignments to be completed for FINAL grading			

**Grading: Intro/WWW/Db-Forms Labs 15%; MYITLAB Assignments 80%; Attendance 5%**