

Acct. 111, 4 Credits Online – Fall 2011 Arthur J. Braza e-mail: <u>abraza@cox.net</u> Office: Online Office Hours: See last 2 pages of this syllabus

Prerequisite:

Prerequisite: Placement score indicating placement in MAT* K095 or successful completion of MAT* K075 with a "C#" grade or better and placement score indicating placement in ENG* K100 or successful completion of ENG* K002 and/or ENG* K012 (based on placement) with a "C#" grade or better.

Course Description:

A study of basic accounting theory and practice as applied to the complete accounting cycle, including the use of current accounting systems and procedures and the preparation of financial statements. The course consists of four lecture hours.

Required Materials:

Principles of Financial Accounting: 20th Edition. Wild, Shaw & Chiapetta, McGraw-Hill Irwin, 2011 Homework Manager Connect Code Site: http://connect.mcgraw-hill.com/class/a_braza_fall_2011_online Calculator

Educational Objectives:

To introduce you to the basic accounting principles and concepts, the accounting cycle, and financial statements.

Grading and Classroom Policies:

The grading policy is as stated in the Manual of Policy and Procedures on Grades and Quality Points.

Point/Grade Distribution is as follows:

A 94-100C+ 77-79A- 90-93C 73-76B+ 87-89C- 70-72B 83-86D+ 67-69B- 80-82D 63-66

Grading and Classroom Policies:

There are four semester exams in addition the average of the homework assignments are counted as a semester exam. If a semester exam is missed it is a zero. I will drop the lowest semester exam grade (Exam 1, 2, 3, 4 or Homework Average).

Homework Manager:

I do not accept homework by email for credit.

The website address for homework submission is on your course homepage and this syllabus. You will have until the end of the semester to complete the assignments (December 8). I strongly urge you not to wait until the end of the semester to do them but to keep up each week. You will have an unlimited number of submissions for each assignment. I average only the highest grade for all submissions for each assignment. This approach allows you to practice and get a good grade on the assignments. The average of the assignments will count as one semester exam.

Attendance Policy:

Participation in chat rooms is optional. I provide the chat sessions to allow you to ask questions in real time. You may always email your questions to <u>abraza@cox.net</u>

Withdrawal Policy:

A student who finds it necessary to discontinue a course must contact the Registrar's office and request to Withdraw from a course. Students who do not withdraw, but stop attending/making progress will be assigned an "F" signifying a failing grade. Eligibility for a refund of tuition is based upon the date of withdrawal when received by the Registrar.

Disabilities Statement:

If you are a student with a disability and believe you need accommodations for this class, it is your responsibility to contact the Disabilities Counseling Services at 383-5240. To avoid any delay in the receipt of accommodations, you should contact the counselor as soon as possible. Please note that I cannot provide accommodations based upon disability until I have received an accommodation letter from the Disabilities Counselor.

Academic Integrity:

Any student who cheats on an exam will receive a grade of ZERO for the exam. Any subsequent cheating will result in a ZERO for the course and possible suspension from the College.

Course Contents:

Chapter 1 Accounting in Business Chapter 2 Analyzing and Recording Transactions Chapter 3 Adjusting Accounts and Preparing Financial Statements Chapter 4 Completing the Accounting Cycle Chapter 5 Inventories and Cost of Sales (References are Chapter 6) Chapter 6 Accounting for Corporations (References are Chapter 13) Chapter 7 Current Liabilities and Payroll Accounting (References are Chapter 11) Chapter 8 Accounting for Receivables (References are Chapter 9)

Course Outcomes:

- 1. Define, identify, and apply GAAP.
- 2. Prepare and explain the recording process for daily transactions and related effects on the accounting equation.
- 3. Understand the difference between cash and accrual accounting.
- 4. Prepare and explain purpose of adjusting entries.
- 5. Prepare and explain the purpose of closing entries.
- 6. Identify and demonstrate knowledge of basic characteristics of a corporation and related equity accounting.
- 7. Identify and demonstrate knowledge of basic characteristics of corporate stock transactions.
- 8. Demonstrate knowledge and application of payroll accounting.
- 9. Demonstrate knowledge and application of current liability accounting and reporting.
- 10. Demonstrate knowledge and application of inventory (cost flows; periodic; perpetual) accounting and reporting.
- 11. Demonstrate knowledge and application of receivable accounting and reporting.

Accounting 111 Week 8/30, 9/6 & 9/13	Chapter 1	Assignments-Red Homework Manager E1-14, E1-15, E1-16, P1-8A E1-11 Open until December 8, 2011 Homework Manager Online Office Hours 8 to 9 PM – 9/6/2011
	2	E2-4, E2-7, P2-2A E2-9 Open until December 8, 2011 Homework Manager Online Office Hours 8 to 9 PM – 9/21/2011
	Exam #1	Chapters 1 & 2 Exam Open 9/15 to Midnight 9/18
9/20, 9/27 10/4 & 10/11	3	E3-1, E3-3, E3-4, P3-1A E3-2 Open until December 8, 2011 Homework Manager Online Office Hours 8 to 9 PM – 10/6/2011
	4	E4-3, E4-5, E4-7, P4-1A E4-1 Open until December 8, 2011 Homework Manager Online Office Hours 8 to 9 PM – 10/17/2011
	Exam #2	Chapters 3 & 4 Exam Open 10/13 to Midnight 10/16
10/18, 10/25 11/1 & 11/8	5	References Are Chapter 6 E6-3, E6-15, E6-16, P6-1A E6-5 Open until December 8, 2011 Homework Manager Online Office Hours 8 to 9 PM – 11/2/2011
	6	References are Chapter 13 E13-2, E13-4, E13-6, E13-8, E13-9, E13-10 E13-3 Open until December 8, 2011 Homework Manager Online Office Hours 8 to 9 PM – 11/14/2011
	Exam #3	Chapters 5 & 6 Exam Open 11/10 to Midnight 11/13
11/15, 11/22 11/29, 12/6 12/13	7	References are Chapter 11 E11-4, E11-6, P11-1A E11- 5 Open until December 8, 2011 Homework Manager
	8	References are Chapter 9 E9-4, E9-6, E9-7, E9-8, E9-11, E9-13, P9-2A Online Office Hours 7 to 8 PM – 12/6/2011
	Final Ex	cam Chapters 7& 8 Open 12/15 to Midnight 12/18