

Acct. 111, 4 Credits Tuesday/Thursday – Fall 2012 Arthur J. Braza e-mail: <u>abraza@cox.net</u> Office: C114 Office Hours: Tuesday/Thursday 10:00 AM to 11:30 AM

Prerequisite:

Prerequisites: ENG* K101 eligibility; MAT* K095 with a C# grade or better or MAT* K090 with a C# or better or acceptable placement score.

Course Description:

A study of basic accounting theory and practice as applied to the complete accounting cycle, including the use of current accounting systems and procedures and the preparation of financial statements. The course consists of four lecture hours.

Required Materials:

Principles of Financial Accounting: 20th Edition. Wild, Shaw & Chiapetta, McGraw-Hill Irwin, 2011 Homework Manager Connect Code Site: <u>http://connect.mcgraw-hill.com/class/a_braza_fall_2012_tuesday-thursday</u> Calculator

Educational Objectives:

To introduce you to the basic accounting principles and concepts, the accounting cycle, and financial statements.

Grading and Classroom Policies:

The grading policy is as stated in the Manual of Policy and Procedures on Grades and Quality Points.

Point/Grade Distribution is as follows:

 A 94-100
 C+77-79

 A- 90-93
 C 73-76

 B+ 87-89
 C-70-72

 B 83-86
 D+ 67-69

 B- 80-82
 D 63-66

Grading and Classroom Policies:

There are four semester exams in addition the average of the homework assignments are counted as a semester exam. If a semester exam is missed it is a zero. I will drop the lowest semester exam grade (Exam 1, 2, 3, 4 or Homework Average).

Homework Manager:

I do not accept homework by email for credit.

The website address for homework submission is on your course homepage and this syllabus. You will have until the end of the semester to complete the assignments (December 7). I strongly urge you not to wait until the end of the semester to do them but to keep up each week. You will have an unlimited number of submissions for each assignment. I average only the highest grade for all submissions for each assignment. This approach allows you to practice and get a good grade on the assignments. The average of the assignments will count as one semester exam.

Attendance Policy:

This course is designed such that students will benefit not only from the text but also from class attendance and participation. You are therefore, expected to attend class regularly. If you are late for class or if you must leave early, please take a seat near the door.

A student who is late on an exam day will NOT be admitted to the exam room once any student has completed the exam. Please exhibit classroom etiquette and put any electronic paging devices or cell phones in the off or silent mode.

Withdrawal Policy:

A student who finds it necessary to discontinue a course must contact the Registrar's office and request to Withdraw from a course. Students who do not withdraw, but stop attending/making progress will be assigned an "F" signifying a failing grade. Eligibility for a refund of tuition is based upon the date of withdrawal when received by the Registrar.

Disabilities Statement:

If you are a student with a disability and believe you need accommodations for this class, it is your responsibility to contact the Disabilities Counseling Services at 383-5240. To avoid any delay in the receipt of accommodations, you should contact the counselor as soon as possible. Please note that I cannot provide accommodations based upon disability until I have received an accommodation letter from the Disabilities Counselor.

Academic Integrity:

Any student who cheats on an exam will receive a grade of ZERO for the exam. Any subsequent cheating will result in a ZERO for the course and possible suspension from the College.

Course Contents:

Chapter 1 Accounting in Business Chapter 2 Analyzing and Recording Transactions Chapter 3 Adjusting Accounts and Preparing Financial Statements Chapter 4 Completing the Accounting Cycle Chapter 5 Inventories and Cost of Sales (References are Chapter 6) Chapter 6 Accounting for Corporations (References are Chapter 13) Chapter 7 Current Liabilities and Payroll Accounting (References are Chapter 11) Chapter 8 Accounting for Receivables (References are Chapter 9)

Course Outcomes:

- 1. Define, identify, and apply GAAP.
- 2. Prepare and explain the recording process for daily transactions and related effects on the accounting equation.
- 3. Understand the difference between cash and accrual accounting.
- 4. Prepare and explain purpose of adjusting entries.
- 5. Prepare and explain the purpose of closing entries.
- 6. Identify and demonstrate knowledge of basic characteristics of a corporation and related equity accounting.
- 7. Identify and demonstrate knowledge of basic characteristics of corporate stock transactions.
- 8. Demonstrate knowledge and application of payroll accounting.
- 9. Demonstrate knowledge and application of current liability accounting and reporting.
- 10. Demonstrate knowledge and application of inventory (cost flows; periodic; perpetual) accounting and reporting.
- 11. Demonstrate knowledge and application of receivable accounting and reporting.

Accounting 111 Week 8/28, 9/4 & 9/11	Chapter 1	Assignments-Red Homework Manager E1-14, E1-15, E1-16, P1-8A E1-11 Open until December 7, 2012 Homework Manager
	2	E2-4, E2-7, P2-2A E2-9 Open until December 7, 2012 Homework Manager
	Exam #1	Chapters 1 & 2 September 20
9/18, 9/25 10/2 & 10/9	3	E3-1, E3-3, E3-4, P3-1A E3-2 Open until December 7, 2012 Homework Manager
	4	E4-3, E4-5, E4-7, P4-1A E4-1 Open until December 7, 2012 Homework Manager
	Exam #2	Chapters 3 & 4 October 18
10/16, 10/23 10/30 & 11/6	5	References Are Chapter 6 E6-3, E6-15, E6-16, P6-1A E6-5 Open until December 7, 2012 Homework Manager
	6	References are Chapter 13 E13-2, E13-4, E13-6, E13-8, E13-9, E13-10 E13-3 Open until December 7, 2012 Homework Manager
	Exam #3	3 Chapters 5 & 6 November 15
11/13, 11/27 12/4, 12/11	7	<i>References are Chapter 11</i> E11-4, E11-6, P11-1A E11- 5 Open until December 7, 2012 Homework Manager
	8	References are Chapter 9 E9-4, E9-6, E9-7, E9-8, E9-11, E9-13, P9-2A
	Final E	xam Chapters 7& 8 December 13