

**English K100: Reading/Writing Connection**  
**Course Number: 50309**  
**Three Credits**  
**Three Rivers Community College**  
**Monday and Wednesday, 1:45 to 5:30**  
**Room E206**  
**Summer, 2010**

**Instructor: John S. Kania, Ed.D.**  
**Office Hours: Before and after class and by appointment**  
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**Course Description:**

**This course emphasizes the close relationship between writing and critical reading. Reading assignments will include contemporary and classical writers. Compositions will be assigned in response to the readings. This course is in preparation for English K101 (Composition) and other courses requiring critical reading, writing, and thinking skills.**

**Learning Outcomes:**

**Upon successful completion of this course, students should be able to:**

- 1. Expand and enhance critical reading skills.**
- 2. Enhance student understanding of the reading/writing connection.**
- 3. Review genres and the writing of contemporary and classical writers.**
- 4. Continue to apply reading and writing strategies successfully.**

**Write critically and analytically:**

- 5. Demonstrate an enhanced understanding of the various types of academic writing (essay, research paper, argument, critique, etc. )**
- 6. Demonstrate an understanding of the writing process.**
- 7. Develop an awareness of the role and purpose of the author.**
- 8. Analyze student's common spelling, grammatical and sentence-level errors and develop a plan for dealing with them.**

**Applying academic skills:**

- 9. Expand and enhance basic research skills, understand their importance, and utilize them in academic writing.**
- 10. Expand the use of research and writing tools such as dictionaries, thesaurus, and word processing programs.**
- 11. Continue to expand and enhance the use of academic reading, writing, and speaking vocabularies.**
- 12. Expand and enhance student use of clarity in word choice, word order, sentence structure and effective editing strategies.**
- 13. Produce documents according to MLA and APA formats.**

### **Required Readings:**

Wiener, H.S. and Muller, G.H. (2009). To the Point, Boston: Pearson Longman.

In addition, articles, excerpts, and chapters will be distributed before and during the course. They will become part of class discussions and assignments.

### **Course Requirements:**

**Note:** If you are unable to meet the requirements at any time during the semester, please see the instructor to discuss possible options.

**Attendance:** Because of the short summer semester, attendance is mandatory. Also, because of the set-up of this course, it is expected and required that you are present for every class. Class participation and discussion are an important part of your ability to understand the key ideas presented in the course. Your absence will have a negative impact on your grade and you must make arrangements with the instructor to make up the time missed.

**Tardiness:** Coming late is disrespectful to your fellow classmates and the instructor and you will miss key instruction at the beginning of class. Your tardiness will have a negative impact on your grade.

**Participation:** As a community of learners, your opinion is very important. We learn from each other and participation in the class helps you understand what is being discussed and provides the instructor with insight into you as a learner. Participation will be graded (see under grades).

**Academic integrity:** Academic integrity is essential to a useful education. Failure to act with academic integrity severely limits a person's ability to succeed in the classroom and beyond. Furthermore, academic integrity erodes the legitimacy of every degree awarded by the college. In this class and in the course of your academic career, present only your best work and clearly document the sources of the material you use from others and act at all times with honor.

One thing you must guard against is *plagiarism* which is the unacknowledged use of another person's words or ideas in your writing. You will be shown how to acknowledge another person's thoughts or ideas and failure to do so have serious consequences which may include failing the assignment or failing the course.

**Students with special learning needs:** Students who need accommodations should make an appointment with the Counseling and Advising Center and inform the instructor. All information regarding student needs is confidential.

**College withdrawal policy:** A student who cannot continue in the class and must withdraw once class has met must provide notice to the Registrar. Withdrawal

forms are available at the Registrar's office and an instructor's signature is required after the deadline has passed. You will receive a "W" if you withdraw correctly but if you simply stop attending classes, you run the risk of failing the class.

**Weather Cancellations or other emergencies:** Call the main college number (860) 886-0177 or online at [www.trcc.commnet.edu](http://www.trcc.commnet.edu) for weather or emergency related information.

**Computer use at TRCC:** Please refer to the computer resources policy found in the academic catalog on the Three Rivers Community College website for additional information on access and proper use of computers on campus. It is recommended that students purchase a flashdrive that they can use in the computer lab.

**Technology use:** Please turn off all cell phones and pagers. Texting during class is not allowed. There are no exceptions to this policy.

**Readings:** Because this course looks at reading and writing, there will be assigned readings from the text and from articles, excerpts or chapters that you will need to read and understand. Without reading them, you will not be able to actively participate in class discussion or reviews.

**Assistance:** There are a number of ways that you can get help in this course and some are:

1. **From the instructor:** If at any time you don't understand what needs to be done for this course, please don't hesitate to ask me in class, e-mail me, or call me at home. Telling me of your concerns helps to clear up problems and anxieties later on. I will be tutoring in the Language Lab from 12:30 to 2:00.
2. **The Writing Center:** The Writing Center is available for any student who needs writing assistance. You can e-mail drafts for advice or contact them at (860) 892-5773 or [TRWritingCenter@trcc.commnet.edu](mailto:TRWritingCenter@trcc.commnet.edu) . In addition, the Tutoring and Academic Success Center can also help by contacting them at (860) 892-5713.
3. **From peers:** As a community of learners, you can use each other's expertise and abilities to assist each other.

**Assignments:** Assignments must be handed in when they are due. Larger assignments such as essays can be e-mailed to the instructor as a Word attachment. Any lengthy written assignment can be reviewed by the instructor before it is handed in.

**Grading:** The final grade will be a letter grade A, B, C, D or F. Students must get a C and pass a final exam/assignment to pass this course.

**Grading is based on the following:**

**Class participation: This means:**

<b>Attending all classes, active participation in discussions, coming to class prepared, in class writing, and doing assignments on time.</b>	<b>20 points</b>
<b>Quizzes and Reading responses:</b>	<b>30 points</b>
<b>Mid-term Exam</b>	<b>15 points</b>
<b>Writing assignments:</b>	<b>20 points</b>
<b>Final paper:</b>	<b>15 points</b>

*“The main thing I try to do is write as clearly as I can. Because I have the greatest respect for the reader, and if he’s going to the trouble of reading what I’ve written- I’m a slow reader myself and I guess most people are- why, the least I can do is make it as easy as possible for him to find out what I’m trying to say, trying to get at. I rewrite a good deal to make it clear.”*

*E.B. White*

*“Omit needless word, omit needless words, omit needless words.”*

*W. Strunk, Jr.*