

Course Syllabus

Three Rivers Community College - Spring 2014

Times: Monday, Wednesday, Friday 1:00 - 1:50 pm in the Mac lab E-114, Jan 24 - May 19

Instructor: Tali Greener; office hours as needed

e-mail: AGreener@trcc.commnet.edu

Course Description

This course is an introduction to Digital Photography. Students will learn the fundamentals of operating a digital camera, editing photos in iPhoto and Adobe Bridge, using basic Photoshop tools to enhance their photographs and proper techniques for making quality digital prints. Students will also be expected to participate in weekly class critiques of their work using thoughtful and constructive criticism.

Course Outcomes

By the end of this course, students should be able to handle the digital camera and storage media with proficiency and comfort. Students should understand the role that light, composition, depth of field, shutter speed and resolution play in creating effective photographs. Students should also be able use basic iPhoto and Photoshop tools to enhance their photographs and create a digital portfolio of their work for the final class.

Required Text

A Short Course in Digital Photography, Second Edition by Barbara London and Jim Stone

There will be regular quizzes on the assigned reading.

Required Materials

- **Digital camera** - this can be a digital SLR or a point & shoot but it must have manual settings. If you are not sure if your camera meets this requirement please ask and/or refer to the Camera Buying Guide that I have posted in Blackboard.
- Spare **memory card** and **camera batteries**
- A **flash drive**, also called a "thumb" drive and "jump" drive. Multiple flash drives are recommended for backing up and transporting your work. It is strongly recommended that you make multiple back-ups of your work.
- A **card reader OR a USB cable** that will allow you to download photographs from your camera to the computer. This is only applicable if you are using a memory card other than an SD (Secure Digital) card, such as a CF (Compact Flash). The computers in E-114 have built-in SD card readers.

Whether you use a flash drive or CDs, a card reader or a USB cable - you will be downloading and working on your photos in the Mac lab. Since you cannot leave your work on the school's computers outside of class time, you will need to be able to save your work to a storage media at the conclusion of each class. Each student is responsible for backing up and storing their own work. Losing or forgetting a file is not a legitimate excuse for missing an assignment.

Grading & Evaluation

You will be graded on a 1,000 point system, which is broken down as follows:

- Ten assignments - 60 points each (600 points total)
- Ten quizzes - 10 points each (100 points total)
- Final exam - 100 points
- Final portfolio - 200 points

Grading Scale:

930 or greater A	799-770 C+	629-600 D-
929-900 A-	769-730 C	599 or below F
899-870 B+	729-700 C-	
869-830 B	699-670 D+	
829-800 B-	669-630 D	

All graded material should be submitted to Blackboard before the given deadline. Work will not be graded unless it is properly submitted by the deadline. You will have several days to take the quizzes in Blackboard. They must be taken outside of class time and submitted before the due date. No late quizzes will be accepted. Blackboard may not be available Sunday mornings from 6am - 10am for regular maintenance, so please plan accordingly.

All assignments should be complete before the beginning of class on the date which they are due. All assignments must be submitted to me through Blackboard. Assignments can be submitted in Blackboard for up to one week past the due date but will lose points for every day that they are late. After the one week grace period, late assignments will not be accepted.

Class Participation & Attendance

Class attendance is mandatory. If there are extenuating circumstances for which you cannot make it to class or you must arrive late or leave early please let me know in person or by e-mail ASAP. If you must miss a class, it is your responsibility to find out what material was missed.

Please turn off or switch cell phones to silent during class. Please do not text, log on to social media or other websites not related to class during class time. All students are expected to participate in class discussions and critiques.

You will lose one point for every missed class, regardless of the circumstances. You will also lose one point for every instance of disruptive or non-productive behavior. This means that if you are seen texting, logging on to social media, doing work for another class, being disruptive during lecture or any similar behavior, you will lose one point for each instance from your total grade. These point losses can be mitigated by exceptional participation in class.

If you are confused about anything discussed during class please ask questions, chances are that you are not alone!

There is no eating or drinking allowed in the Mac lab.

Class Cancellation Policy

Information about class cancellation due to the weather can be found by Calling (860) 886-0177 or go online to: www.trcc.comnet.edu. If the instructor has to cancel class a note will be placed in the Announcements tab in Blackboard on the course home page.

Academic Integrity and Plagiarism

Plagiarism and other forms of academic dishonesty will not be tolerated and will result in an automatic failing (F) grade on that assignment for the first infraction and, should it occur a second time, an automatic failing (F) grade for the course.

Disabled Students and Learning Disabilities Support

If you have a disability that may affect your progress in this course, please meet with a Disability Service Provider (DSP) as soon as possible. Please note that accommodations cannot be provided until you provide written authorization from a DSP.

Contact TRCC Disabilities Service Providers, Counseling & Advising Office, Room A-119.

Matt Liscum (860) 383-5240

- Physical Disabilities
- Sensory Disabilities
- Medical Disabilities
- Mental Health Disabilities

Chris Scarborough (860) 892-5751

- Learning Disabilities
- ADD/ADHD
- Autism Spectrum