

SYLLABUS
Spring 2014
ESL 061: Writing with Oral Practice and Grammar

Instructor: David Rutherford

Course: ESL 061

Meeting Times: Tuesday and Thursday 10:00 am – 11:40 am

Classroom: D230

Office Location & Hours: Room D203B: MW:10:00 am-12:00 pm, or by appointment

Contact Information: (860) 215-9465; drutherford@trcc.comnet.edu

Required Textbooks: Blanchard, K & Root, C. *Ready to Write* (Book 2). 4th ed. New York: Pearson, 2010. Azar, Betty. *Fundamentals of English Grammar* (Textbook) & (Workbook). 4th ed. New York: Pearson, 2011

Suggested Supplement: *Longman Advanced American Dictionary*

Course Description:

In this course, a continuation of ESL060, students will practice the sentence level and paragraph skills of low-intermediate/intermediate grammatical structures through speaking, listening, and writing exercises and language learning games. They will develop composition skills by learning to organize information in a variety of different ways including by order of importance and compare and contrast. Oral reading strategies and vocabulary will be emphasized.

Attendance/Late Work:

As this is an intensive course, regular attendance is required. After your third absence, the instructor *will* deduct 1/12 of a grade for each absence thereafter. In other words, on your fourth absence, if your grade is a B, it will drop to a B-. In addition, bell work cannot be made up for any reason.

Grading:

Grading will be based on the following criteria: Below 59% = F, 60-69% = D, 70-79 = C, 80-89% = B, above 90% = A. Grading will be determined as follows: All assignments including quizzes, homework, writing assignments, and tests: 85% + Final Exam: 15%. Students can retake three tests. The final exam is not optional.

College Withdrawal Policy:

A student who finds it necessary to discontinue a course once class has met must provide notice to the Registrar. Simply, fill out the withdrawal form and give it to the Registrar's office. Withdrawal forms are available at the Registrar's office and at the office at the sub-base. Non-punitive "W" grades are assigned to withdrawal requests. An Instructor's signature is required after the deadline has passed. No withdrawals are permitted after the last class preceding the final exam. Students who do not obtain an official withdrawal, but simply stop attending class receive an "F" grade for the course. May 12 is the last day to withdraw from class. February 5th is the last day to drop.

"N" Grade Policy:

The N Grade is assigned to students when there is no basis for a grade. This would apply to students who never came to class as well as to those who didn't attend or participate long enough to be graded. The N grade is used to distinguish between earned failures (F), official withdrawals (W), and students who stop attending or participating before there is a basis for a grade. In most cases there would be no basis for a grade for students who stop attending or participating before the 60% point. Like a withdrawal, the N grade does not get included in a student's GPA but does count as a non-completed course.

Academic Integrity:

Academic integrity is essential to a useful education. Failure to act with academic integrity severely limits a person's ability to succeed in the classroom and beyond. Furthermore, academic dishonesty erodes the legitimacy of every degree awarded by the

College. In this class and in the course of your academic career, present only your own best work; clearly document the sources of the material you use from others; and act at all times with honor. Plagiarism, cheating, and other forms of academic dishonesty are serious offenses. Dishonesty in written work may result in an F for the course, and any occurrence of plagiarism will be reported to the Office of the Dean of Students for possible disciplinary action. If you have any questions about how to incorporate the words and ideas of others into your writing, please ask me.

Disabilities:

If you have a question regarding a disability that may affect your progress in this course, please contact one of the college's Disability Service Providers as soon as possible. Chris Scarborough (860-215-9289/Room A-119) generally works with students who have Learning Disabilities, Attention Deficit Disorder, or Asperger's Syndrome (Chris's position is part-time). Kathleen Gray (860-215-9248/Room A-119) generally works with students who have physical, visual, hearing, medical, mobility, or psychiatric disabilities. *Please note that an instructor cannot provide disability accommodations until a student provides the necessary paperwork from the college's Office of Disability Services to the instructor. Also, accommodations take effect when the instructor receives the paperwork from a student, and accommodations will not be provided retroactively*

Digication:

All students are required to maintain an online learning portfolio in Digication that uses the college template.

Course Outcomes:

Students will be able to:

1. Write a variety of simple, compound, and complex sentences utilizing the present, past, future, and perfect tense.
2. Write, ask, and answer yes/no and information questions.
3. Identify and utilize the parts of speech in simple and compound sentences.
4. Identify and develop topic, supporting, and concluding sentences.
5. Utilize and identify transition/signal words.
6. Write a time order, order of importance, compare/contrast, and opinion paragraph.
7. Use the steps of the writing process: pre-writing, writing and revising.
8. Support the main idea using reasons, facts, personal experience, examples, and quotations.
9. Summarize various texts.
10. Answer comprehension questions in complete sentences both verbally and in writing.
11. Identify and utilize the intermediate grammatical structures and vocabulary of texts.

Calendar of Topics*#

Week 1 Azar Ch. 1, Root Ch. 1
Week 2 Root Ch. 2
Week 3 Azar Ch. 2,
Week 4 Root Ch. 3
Week 5 Azar Ch. 3
Week 6 Root Ch. 4
Week 7 Azar Ch. 4, Root Ch. 6
Week 8 Root Ch. 7

Week 9 Azar Ch. 5
Week 10 Root Ch. 10
Week 11 Azar Ch. 6
Week 12 Azar Ch. 7, Root Ch. 12
Week 13 Root Ch. 14
Week 14 Review
Week 15 Final

**Subject to change. Please note: Because each group of students is different and the material of this course still being revised, all in-class assignments, homework, papers, etcetera will be written in the course schedule in an on-going basis.*

Each week the students will be responsible for completing a reading packet.

Course Timeline
ESL 061
Assignments & Homework

<u>Date</u>	<u>Contents</u>	<u>Assignments/Homework</u>
<u>Week 1</u>	<i>Introduction to class,</i>	

Week 2

Week 3

Week 4

Week 5

Week 6

Week 7

Week 8

Course Timeline
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Date
Week 9

Contents

Assignments/Homework

Week 10

Week 11

Week 12

Week 13

Week 14

Week 15
