

SYLLABUS
Spring 2014
ESL 061: Writing with Oral Practice and Grammar

Instructor: James Lee

Course: ESL 061

Meeting Times: Monday & Wednesday 6:00-7:40 pm

Classroom: E212

Office Location & Hours: *by appointment*

Contact Information: JLee1@trcc.commnet.edu

Required Textbooks:

Blanchard, K & Root, C. *Ready to Write* (Book 2). 4th ed. New York: Pearson, 2010.

Azar, Betty. *Fundamentals of English Grammar* (Textbook) & (Workbook). 4th ed. New York: Pearson, 2011.

Suggested Supplement: Longman Advanced American Dictionary

Required Material: Vocabulary Journal, Portfolio

Course Description:

In this course, a continuation of ESL060, students will practice the sentence level and paragraph skills of low-intermediate/intermediate grammatical structures through speaking, listening, and writing exercises and class activities. They will develop composition skills by learning to organize information in a variety of different ways including by order of importance and compare and contrast. Students will also study vocabulary through reading and keep a vocabulary journal. Oral reading strategies will be emphasized.

Grading:

Grading will be based on the following criteria:

Range	Letter Grade
$93.0 \leq X$	A
$90.0 \leq X < 93.0$	A-
$87.0 \leq X < 90.0$	B+
$83.0 \leq X < 87.0$	B
$80.0 \leq X < 83.0$	B-
$77.0 \leq X < 80.0$	C+
$73.0 \leq X < 77.0$	C
$70.0 \leq X < 73.0$	C-
$67.0 \leq X < 70.0$	D+
$63.0 \leq X < 67.0$	D
$60.0 \leq X < 63.0$	D-
$X < 60.0$	F

Grading will be determined as follows: All assignments including quizzes, homework, writing assignments, and tests: 85%. Final Exam: 15%. A grade of C is required to move to the next level. If you miss more than two classes, the instructor *will* deduct points for each absence.

Attendance/Late Work:

As this is an intensive course, regular attendance is required. If you miss more than two classes, the instructor *will* deduct points for each absence. Late work will not be accepted without the permission of the instructor.

Weather Conditions:

Call (860) 886-0177 or go online to www.trcc.commnet.edu

College Withdrawal Policy:

A student who finds it necessary to discontinue a course once class has met must provide notice to the Registrar. Simply, fill out the withdrawal form and give it to the Registrar's office. Withdrawal forms are available at the Registrar's office and at the office at the sub-base. Non-punitive "W" grades are assigned to withdrawal requests. An Instructor's signature is required after the deadline has passed. No withdrawals are permitted after the last class preceding the final exam.

Academic Integrity:

Academic integrity is essential to a useful education. Failure to act with academic integrity severely limits a person's ability to succeed in the classroom and beyond. Furthermore, academic dishonesty erodes the legitimacy of every degree awarded by the College. In this class and in the course of your academic career, present only your own best work; clearly document the sources of the material you use from others; and act at all times with honor. Plagiarism, cheating, and other forms of academic dishonesty are serious offenses. Dishonesty in written work may result in an F for the course, and any occurrence of plagiarism will be reported to the Office of the Dean of Students for possible disciplinary action. If you have any questions about how to incorporate the words and ideas of others into your writing, please ask me.

Statement on Special Accommodations and Disabilities:

If you have a disability that may affect your progress in this course, please meet with a Disability Service Provider (DSP) as soon as possible. You can make an appointment with a DSP by calling (860) 383-5217. Please note: 1.) For academic adjustments, you will have to provide documentation of your disability to the DSP. 2.) Instructors cannot provide adjustments until you have delivered written authorization (from a DSP) to the instructor. 3.) Adjustments take effect when you deliver your written authorization to the instructor in person (provided there is adequate time for the instructor to make necessary arrangements). 4.) Adjustments do not apply to tests/assignments that were due prior to your delivering written authorization to your instructor in person.

Course Outcomes:

Students will be able to:

1. Write a variety of simple, compound, and complex sentences utilizing the present, past, future, and perfect tense.
2. Write, ask, and answer yes/no and information questions.
3. Identify and utilize the parts of speech in simple compound sentences.
4. Identify and develop topic, supporting, and concluding sentences.
5. Utilize and identify transition/signal words.
6. Write a time order, order of importance, compare/contrast, and opinion paragraph.
7. Use the steps of the writing process: pre-writing, writing and revising.
8. Support the main idea using reasons, facts, personal experience, examples, and quotations.
9. Summarize various texts.
10. Answer comprehension questions in complete sentences both verbally and in writing.
11. Identify and utilize the intermediate grammatical structures and vocabulary of texts.
12. Understand, discuss, and comprehend, orally and in writing, the literary elements of a short story.

Course Timeline
ESL 061
Assignments & Homework

<u>Date</u>	<u>Contents</u>	<u>Assignments/Homework</u>
Week 1		
Week 2		
Week 3		
Week 4		
Week 5		
Week 6		
Week 7		
Week 8		

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ESL 061
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<u>Date</u>	<u>Contents</u>	<u>Assignments/Homework</u>
Week 9		
Week 10		
Week 11		
Week 12		
Week 13		
Week 14		
Week 15		
Week 16		