

## Public Speaking

**Instructor:** Sam Rindell      **Email:** [srindell@trcc.commnet.edu](mailto:srindell@trcc.commnet.edu)

**Office Hours:** Monday after class or by appointment

**Work Phone:** 860-235-1866

**Course Number:**      **COM 173**

**Prerequisites:**      None

**Credit Hours:**      3 Credit Hours

**Course Schedule:**      **Day:** Monday, January, 22, 2007-May 14, 2007

**Time:** 6:00pm-8:45pm      **Location:** Norwich Tech

**Room:** N209

**Course Description:** Students will learn the fundamentals of speech communication. They will learn to deliver, discuss, and respond to presentations of increasing complexity. Emphasis will be placed on organization, analysis, and elements of speech delivery, including effective verbal and non-verbal aspects of communication.

### Learning Outcomes for COM 173

*Upon successful completion of COM 173, students will be able to:*

- Compose and deliver several types of speeches of increasing length and complexity (Introduction, Entertaining, Informative, Motivational, and Persuasive) representing an increasing development of critical thinking skills and delivery sophistication.
- Develop, research, and compose formal speech outlines.
- Incorporate the appropriate formal argument models and patterns of organization for each speech delivered.
- Compose and utilize appropriate speaking notes to facilitate and enhance the delivery of speeches.
- Utilize both verbal and non-verbal communication effectively
- Demonstrate an awareness of audience analysis and feedback during speech deliveries.
- Use audio and visual aids, including PowerPoint, where appropriate, to enhance speech presentations.
- Document information using MLA format.
- Analyze and provide productive, useful, and constructive critique of peer speech presentations.

### Requirements:

**Textbook:**      *Public Speaking for College and Career*, 7<sup>th</sup> edition, Hamilton Gregory

**Supplies:**      One blank audiocassette tape, one blank mini DVD+RW, &  
Note cards 3x5 or 4x6

**Policies:**

**Attendance/Participation:** Regular class attendance is essential if you expect to master the course content. The nature of this course requires that you actively participate in class discussions and display your ability to critically think/listen. There is a great deal of material that will be given out in class as well as in-class exercises that cannot be made up. Therefore, significant absences will negatively affect your overall grade. If you miss a class, it is your responsibility to come to the next class fully prepared.

**Cell phone/Pagers:** All cell phones and pagers must be place on “vibrate mode” or turned off completely during class.

**Late Assignments:** All assignments *must* be completed on time. Late assignments will not be accepted unless approved by me in advance.

**Student Disabilities:** Please see me immediately if we need to make any modifications to meet your individual needs. Students with learning disabilities should contact the Disabilities Counselor at 383-5240.

**Plagiarism:** It is expected that all students maintain high standards of academic honesty and integrity. Plagiarism is a violation of academic honesty and is a major offense. It occurs when you take credit for another person’s work or ideas as though the work or ideas were your own, without giving appropriate credit. **Any plagiarized work in a speech will result in an F for the semester.**

**Assignments/Grading:**

Self/Peer Introduction Speech (1 min)	<b>1 point</b>
Summarize a Magazine article (3-4 minutes)	<b>2 points</b>
Short Speech (4-6 minutes)	
Entertaining	<b>7 points</b>
Informative/How To Speech	
*2 Speeches required (15 points each)	
Speech 1: (4-6 minutes)	
Speech 2: (6-8 minutes)	<b>30 points</b>
Persuasive Speech (8-10 minutes)	
Persuasive with at least 3 references	<b>25 points</b>
Evaluations & Class work/Participation	<b>15 points</b>
Quizzes	<b>10 points</b>
Final Exam *	<b>10 points</b>
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<b>Total Points</b>	<b>100 points</b>

### **Major Speech Requirements:**

- Outlines must be word processed and submitted before your major presentations
- Major speeches must be on varied topics
- You must use a visual aid for your Persuasive Speech
- Use at least two current sources (no earlier than 2004) for your Persuasive speech
- Attendance, Participation, and Cooperation is essential
- Listen to the tapes of your Short Speech and Informative speech and write up an evaluation of one of them (details to be discussed)
- If a speech is in progress, please **DO NOT** enter the classroom
- Maintain a positive attitude
- Have fun!

**\*Please note:** To receive a passing grade for this course, you must complete the Final Exam.