

WELCOME TO COM 173
INTRODUCTION TO SPEECH COMMUNICATION

Mrs. Marcy Office: room 204

Office Hours:

Textbook: Public Speaking: for college and career 7th ed by Gregory

Supplies: one audiotape, one floppy, one notebook

Course Description

You will learn the fundamentals of speech communication by delivering and responding to speeches of increasing complexity, using effective elements of speech delivery that include verbal and non-verbal aspects of communicating.

Learning Outcomes

- Compose and deliver several types of speeches of increasing length and complexity (introduction, entertainment, informative, motivational, and persuasive) representing an increasing development of critical thinking skills and delivery sophistication.
- Develop, research, and compose formal speech outlines.
- Incorporate the appropriate, formal argument models and patterns of organization for each speech delivered.
- Use speaking notes effectively.
- Use verbal and non-verbal communication effectively.
- Demonstrate an awareness of audience analysis and feedback during speech deliveries.
- Use audio and visual aids and power point to enhance speech deliveries.
- Document information using MLA format.
- Provide constructive critiques of speech deliveries of peers.

Grading

<u>Short Speeches</u> (no outline required)		5 pts total
# 1 Introduce a classmate or self	1 min	1 pt
# 2 Tell a lesson you learned	1 min	1 pt
# 3 Discuss a pet peeve (in story form)	1+ to 2 min	1 pt
# 4 Summarize a magazine article	2+ to 3 min	2 pts

Long Speeches (outline required) **65 pts total**
(Long speech 4 may be dropped due to time.)

Long speech 1 5 to 7 min board plus object or visual	(10: 8 and 2) summarize a magazine article	
Long speech 2 6 to 8 min at least 2 sources media: power point	(15: 12 and 3) eulogy or tribute of a well-known person	
Long speech 3 7 to 9 min at least 2 sources power point	(20: 16 and 4) persuasive topic approved by me	media:
Long speech 4 8 to 10 min at least 2 sources power point	(20: 16 and 4) persuasive topic approved by me	media:

Chapter quizzes (take home)

15 pts total

(and miscellaneous homework)

Do the Review Questions at the end of each chapter. Word process them and answer in sentences. At the end of the semester, if you passed in 90% of them **completed** and passed in miscellaneous homework, you will get the full 15 points. We will discuss the quizzes the day they are due.

Final exam (take home)

15 pts total

Make-ups

The following actions will require you to deliver your speech on make-up day:

- You come to class without a topic for your long speech.
- You arrive without an audio tape.
- You did not pass in your outline on time.
- You are absent. (duh)
- You say pass when called to deliver your speech.

Miscellaneous

- Do not enter the room when a speech is in progress.

- I value attendance and coming to class on time. To receive an A, plan on attending about 90% of the classes; a B, 80 %; etc. Since it is not likely that I can determine that you missed class for a good reason, you do not need to tell me why you were absent. I'll assume you missed class for a good reason. However, if you feel the need to let me know why you missed class, write me a memo and put it in the class folder. Come to the next class prepared. An occasional tardiness is understandable; routine tardiness and leaving class early disrupts and distracts. If you know that work or family obligations will (or start to) interfere with coming to class (and on time), take this class at another time.

NOTE: One of the first questions asked by employers checking references relates to attendance and tardiness.

- If you are a student with a disability and will need accommodations for this class, contact the Disabilities Counselor at 383-5240. To avoid any delay in receiving accommodations, call this number asap. Please note that I cannot provide accommodations for you until I have received a letter from the Disabilities Counselor.

Schedule

- Week 1: quiz on ch 2
deliver short speech 1
- Week 2: quiz on chs 11 and 13
deliver short speech 2
- Week 3: quiz on chs 14 and 5
deliver short speech 3
- Week 4: quiz on ch 8
deliver short speech 4
- Week 5: quiz on ch 10/short speech make-ups
power point lab
- Week 6: quiz on ch 9

- workshop for speech 1
- Week 7: deliver long speech 1
- Week 8: workshop for speech 2
- Week 9: deliver long speech 2
- Week 10: quiz on ch 16
workshop for speech 3
- Week 11: deliver long speech 3
final exam due
- Week 12: workshop for speech 4
- Week 13: deliver long speech 4
- Week 14: long speech make-ups

Pet Peeves

Chronic absenteeism and tardiness: If you are unfortunate enough to have a semester in which life's problems interfere with your course work, I suggest that you drop the course and take it at a more convenient time.

Telling me in person, by phone or by e-mail why you were absent or tardy or why your essay is late. If you feel the need to tell me, write a memo and put it in the class folder.

Telling me about your computer problems.

Handing me papers, e-mailing them without permission, or leaving them on my desk. Put them in the class folder.